

AGENDA
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
Board Room 1900 18th Avenue 4:00 p.m.
Kingsburg, CA 93631
June 23, 2020

1. CALL TO ORDER _____

2. SALUTE TO THE FLAG

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Member's Present	_____	_____
	_____	_____
	_____	_____

Members Absent	_____	_____
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4. OTHERS PRESENT _____

5. APPROVAL OF AGENDA

Motion _____	Second _____	Vote _____
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6. PUBLIC COMMENT

Public Comment

The Public Comment portion of the agenda provides an opportunity for the public to address the Governing Board on items within the Board's jurisdiction and which are not already on the agenda. The Board of Education is prohibited by law from taking action on matters discussed that are not on the agenda and no adverse conclusions should be drawn if the Board does not respond to public comments made at this time. Concerns will be referred to the Superintendent's office for review and response. Speakers should limit their comments to three (3) minutes. Twenty (20) minutes per issue will be allowed. Any person who wishes to speak during this time should rise and be recognized by the President. Speakers should state their name and the subject of their remarks. These time limits may be extended by action of the Board as necessary.

Board Room Accessibility: *The Kingsburg Joint Union High School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the Administrative Assistant to the Superintendent at 897-7721 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132.)]*

7. APPROVAL OF MINUTES

- 7.1 Regular Meeting – May 18, 2020
- 7.2 Special Meeting – May 27, 2020

7. REPORTS

- 7.1 Superintendent Report
- 7.2 Principal Report
- 7.3 Director Alternative Education Center Report

8. DISCUSSION

- 8.1 Operations Written Report KJUHSD, Executive Director Student Services, Cindy Schreiner
- 8.2 2020-21 Budget - Public Hearing & Comments, Chief Business Official, Rufino Ucelo, Jr.
- 8.3 School Closure Surveys, Executive Director of Student Services – Cindy Schreiner

9. ACTION

- 9.1 Accounts Payable for May 2020 1
- 9.2 Interdistrict Permit Requests – 2020-2021 10
- 9.3 Resolution #R20-1920 To Identify Budget Reductions 24
- 9.4 Resolution #R21-1920 Matter Calling Governing Board Election 26
- 9.5 Resolution #R22-1920 Fund Transfer Special Reserve to General Fund/ Music Scholarships .. 30
- 9.6 Resolution #R23-1920 Fund Transfer General Fund to Deferred Maintenance Fund 32
- 9.7 Resolution #R24-1920 The Education Protection Account 34
- 9.8 2020-2021 Carl Perkins Application 39
- 9.9 2020-2021 Agriculture Incentive Grant Application 74
- 9.10 Board Policy First Reading Waive 2nd Reading and Adopt BP 0470 COVID-19 Mitigation Plan . 81
- 9.11 Retirement Attendance Technician Kingsburg High School – Sharon Rodriguez 95
- 9.12 Resignation Campus Safety Assistant – Corey Nolan 97
- 9.13 2020-2021 Comprehensive School Safety Plan..... 99
- 9.14 School Psychologist Services Agreement..... 122
- 9.15 Comprehensive Youth Services of Fresno, Inc. Agreement 2020-2021 130
- 9.16 Operations Written Report KJUHSD 143
- 9.17 Budget 2020-2021 143a

11. WRITTEN INFORMATION

- 11.1 Student Body Fund Report for May 2020 147
- 11.2 Quarterly Report on Williams Uniform Complaints January 2020 152

12. CLOSED SESSION – Notice to Public (Closed Session Items Covered by Law May Be Requested Or Called For As Per: Government Codes: 54954.3; 54956.7; 54956.8; 54956.86; 54956.9 (a), (b), (c); 54956.95; 54957; 54957.6; 54957.8 and Education Codes: 48900; 49070.)

- 12.1 Staff Personnel: Kingsburg High School Counselor..... 153
- 12.2 Superintendent Evaluation – July 1, 2019 – June 30, 2020 164

From _____ to _____

13. ACTION REPORTED OUT OF CLOSED SESSION, IF ANY

14. ADJOURNMENT _____

(Time)

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
Minutes of the Regular Meeting of the Board of Trustees

PLACE AND DATE

Kingsburg High School District Office, Kingsburg High School, 1900 18th Avenue, Kingsburg, California,
May 18, 2020.

CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Mr. Johnie Thomsen, President.

MEMBERS PRESENT

Mr. Johnie Thomsen, President
Mr. Rick Jackson, Clerk
Mr. Brent Lunde, Member
Mr. Mike Serpa, Member
Mr. Steve Nagle, Member

MEMBERS ABSENT

None

OTHERS PRESENT

Mr. Don Shoemaker, Superintendent
Mr. Rufino Ucelo Jr., Chief Business Official
Ms. Cindy Schreiner, Director Student Services
Dr. Ryan Phelan, Principal
Ms. Heather Wilson, Assistant Principal
Ms. Shari Jensen, Superintendent Administrative Assistant

Other staff members, students, and citizens – list on file in the district office.

APPROVAL OF AGENDA (M207-1920)

Mr. Nagle moved to approve the agenda as presented.
Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye
Mr. Serpa: Aye
Mr. Lunde: Aye
Mr. Jackson: Aye
Mr. Thomsen: Aye

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

REGULAR MEETING – APRIL 20, 2020 (M208-1920)

Mr. Serpa moved to approve the minutes of the regular meeting of April 20, 2020 as presented in 7.1 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye
Mr. Serpa: Aye
Mr. Lunde: Aye
Mr. Jackson: Aye
Mr. Thomsen: Aye

SPECIAL MEETING – APRIL 20, 2020 (M209-1920)

Mr. Nagle moved to approve the minutes of the special meeting of April 20, 2020 as presented in 7.2 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

SUPERINTENDENT REPORT

- Online/Distance learning still ongoing.
- Administration is doing an exceptional job during this time.
- Traver will be up and running soon with internet capability, helping many students in area.
- All students with devices will soon be connected to free internet. Online hot spots will be provided to students not within the Traver area.
- Summer school will be totally online through Edgenuity. Lead staff members who will be training new teachers on this platform are Mr. John Lovejoy and Ms. Lora Schutz.
- Kingsburg Alternative Education Center will be holding graduation by appointment on June 2nd. They will come in cars and will have the opportunity for a photo shoot.
- Soon administration will hold Personal Development days for teachers regarding next fall and preparing for what the 2020-2021 school year will look like.
- Financial report "State of the Economy Fiscal Impact Update May 2020" given by CBO, Rufino Ucelo, Jr., available upon request at district office.

PRINCIPAL REPORT

- Traver area set up with internet service due to the great work behind the scene by Mr. Rufino Ucelo, Jr. Thank you!
- Community member Reggie Gierke instrumental in setting up the infrastructure in Traver. Thank you!
- Kingsburg High School moving forward with WASC and upcoming accreditation in Spring 2021
- Summer school attendance doubled this year due to the pandemic and early school closure. Students making up work and class time.
- Senior Award Ceremony on youtube channel May 27th, at 7:00 p.m.
- June 3rd Virtual Celebration on school youtube channel. Company was hired to create the video. It will include performances by band and choir and feature our valedictorian speakers.
- June 4th 6:00 p.m. Diploma Celebration – Professional photo shoot and additional surprises.

VALLEY ROP REPORT

- Superintendent- Fabrizio Lazaro (Detailed report available at the District Office)

BOARD ACTION**BILLS PAID APRIL 2020 (M210-1920)**

Mr. Nagle moved to approve the bills paid for April 2020 as presented in 9.1 of the supporting documents.
Mr. Serpa seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

INTERDISTRICT TRANSFERS

9.2 Moved to Closed Session

2019-2020 SUMMER SCHOOL MASTER SCHEDULE (M211-1920)

Mr. Serpa moved to approve the 2019-2020 Summer School Master Schedule as presented in 9.3 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

RESOLUTION #R17-1920 SUMMER SCHOOL HEALTH WELLNESS – CLEMENTE MORENO (M212-1920)

Mr. Serpa moved to approve Resolution #R17-1920 Summer School Health Wellness that allows Clemente Moreno to teach Health Class in this year's summer school session as presented in 9.4 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

RESOLUTION #R18-1920 SUMMER SCHOOL HEALTH WELLNESS – DARIN PETERSON (M213-1920)

Mr. Thomsen moved to approve Resolution #R18-1920 Summer School Health Wellness that allows Darin Peterson to teach Health Class in this year's summer school session as presented in 9.5 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

RESOLUTION #R19-1920 SUMMER SCHOOL HEALTH WELLNESS – SATINDER KLAIR (M214-1920)

Mr. Nagle moved to approve Resolution #R19-1920 Summer School Health Wellness that allows Satinder Klair to teach Health class in this year's summer school session as presented in 9.6 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

RETIREMENT KINGSBURG HIGH SCHOOL HEAD COUNSELOR – MARLENE PAVLINA (M215-1920)

Mr. Serpa moved to approve with best wishes the retirement of Kingsburg High School Head Counselor, Marlene Pavlina, as of June 19, 2020 as presented in 9.7 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

BOARD POLICY FIRST READING & WAIVE THE 2nd READING – BP4113.5/4213.5/4313.5 WORKING REMOTELY AND BP6157 DISTANCE LEARNING (M216-1920)

Mr. Jackson moved to approve the following Board Policy at the first reading by waiving the second reading of BP4113.5/4213.5/4313.5 Working Remotely and BP6157 Distance Learning as presented in 9.8 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: No

Mr. Jackson: Aye

Mr. Thomsen: Aye

AGREEMENT FOOD SERVICE BETWEEN SELMA USD & KINGSBURG JUHSD 2020-2021 (M217-1920)

Mr. Nagle moved to approve the 2020-2021 Agreement for Food Service Between Selma USD and Kingsburg Joint Union High School District as presented in 9.9 of the supporting document.

Mr. Serpa seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

STAFF HANDBOOK 2020-2021(M218-1920)

Mr. Jackson moved to approve the Staff Handbook 2020-2021 as presented in 9.10 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

KINGSBURG HIGH SCHOOL STUDENT PARENT HANDBOOK 2020-2021 (M219-1920)

Mr. Nagle moved to approve the KHS Student Parent Handbook 2020-2021 as presented in 9.11 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

KIS & OASIS STUDENT PARENT HANDBOOKS 2020-2021 (M220-1920)

Mr. Jackson moved to approve the Kingsburg Independent Study and OASIS Student Parent Handbooks 2020-2021 as presented in 9.12 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

TITAN SCHOOL SOLUTIONS FOOD SERVICE MANAGEMENT & REPORTING PROPOSAL

(M221-1920)

Mr. Jackson moved to approve the Titan School Solutions Food Service Management and Reporting Annual Proposal for the 2020-2021 as presented in 9.13 of the supporting document.

Mr. Serpa seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

DISCUSSION**10.1 LCAP & SCHOOL PLAN FOR STUDENT ACHIEVEMENT -**

Cindy Schreiner – Executive Director of Student Services
(Report available at District Office) LCAP on hold for 2020-2021. In June, in place of LCAP, "Operations Report" will be presented. August - District may have more information on how the LCAP will be moving forward for next year.

WRITTEN INFORMATION**STUDENT BODY FUNDS REPORT**

The Board noted the ASB Fund Reports for April 2020 as presented in 11.1 of the supporting documents.

2019-2020 SECOND INTERIM REPORT CERTIFICATION – FCOE POSITIVE CERTIFICAION

The Board noted the 2019-2020 Second Interim Report Certification – FCOE Positive Certification as presented in 11.2 of the supporting document.

CLOSED SESSION**INTERDISTRICT TRANSFERS (M222-1920)****FALL COACHES KHS 2020-2021 (M223-1920)****BOYS SOCCER COACHES 2020- 2021(M224-1920)****BOYS VARSITY BASKETBALL COACH (M225-1920)**

The Board met in closed session from 5:30 p.m. to 6:47 p.m.

ITEMS REPORTED OUT OF CLOSED SESSION**INTERDISTRICT TRANSFERS (M222-1920)**

Mr. Nagle moved to approve or deny the Interdistrict Transfers as designated by the Superintendent as presented in 9.2 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

FALL COACHES KHS 2020-2021 (M223-1920)

Mr. Serpa moved to approve the Fall Coaches as presented in 12.1 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

BOYS SOCCER COACHES 2020- 2021(M224-1920)

Mr. Jackson moved to approve the Boys Soccer Coaches as presented in 12.2 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

BOYS VARSITY BASKETBALL COACH (M225-1920)

Mr. Serpa moved to approve Philip Bergstrom as the Boys Varsity Basketball Coach for the Kingsburg Joint Union High School District for the 2020-2021 school year as presented in 12.3 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

ADJOURNMENT (M226-1920)

Mr. Nagle moved to adjourn the meeting at 6:50 p.m.

Mr. Serpa seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Minutes of the regular meeting of May 18, 2020 are approved except for the following omissions, deletions or changes:

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

Minutes of the regular meeting of May 18, 2020 are approved by action of the board.

Mr. Johnie Thomsen
President of the Board

Mr. Rick Jackson
Clerk of the Board

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
Minutes of the Special Meeting of the Board of Trustees**

PLACE AND DATE

Board Room, Kingsburg High School, 1900 18th Avenue, Kingsburg, California,
May 27, 2020.

CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Mr. Johnie Thomsen, President.

MEMBERS PRESENT

Mr. Johnie Thomsen
Mr. Brent Lunde
Mr. Rick Jackson
Mr. Mike Serpa
Mr. Steve Nagle

MEMBERS ABSENT

None

OTHERS PRESENT

Mr. Don Shoemaker, Superintendent

APPROVAL OF AGENDA (M227-1920)

Mr. Nagle moved to approve the agenda as presented.

Mr. Serpa seconded the motion.

The motion carried unanimously; 5 ayes, 0 noes

CLOSED SESSION**GOVERNMENT CODE SECTION 54957: PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**

7.1 Board held interviews of potential candidates for employment at Kingsburg High School
Position: Counselor

From 4:01 p.m. to 6:10 p.m.

ITEMS REPORTED OUT OF CLOSED SESSION

None

ADJOURNMENT (M228-1920)

Mr. Nagle moved to adjourn the meeting at 6:11 p.m.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Lunde: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Minutes of the special meeting of May 27, 2020 are approved except for the following omissions, deletions or changes:

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

Minutes of the special meeting of May 27, 2020 are approved by action of the board.

Johnie Thomsen
President of the Board

Rick Jackson
Clerk of the Board

ISSUE: Presentation of Accounts Payable for the month of May 2020.

ACTION: Presentation of Accounts Payable for the month of May 2020.

RECOMMENDATION: Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 05/01/2020 thru 05/31/2020
Regular Meeting June 23, 2020

Resources--(Re)

- 30100-Title I
- 33100-Special Education
- 33110-Special Education: IDEA
- 35500-Vocational Program (AG)
- 40350-Title II
- 41270-ESSA: Title IV
- 63000-Lottery
- 63870-Career Technical Education (VROP)
- 63880-Strong Workforce Program
- 65000-Special Education
- 65120-Special Education (Mental Health)
- 65200-Special Education: Project
- 70100-Agriculture Vocational (AG)
- 73110-Classified School Emp. Grant
- 75100-Low Performing Student Block Grant
- 815000-Ongoing Major Maintenance
- 90520-Comm RDA

0100-General Fund

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
583-AT&T	512295503	PO-2000002	PHONES-OASIS	0100-00000-0-3200-8100-590004-002-0000	42.00
		PO-2000002	PHONES-I.S.	0100-00000-0-3300-8100-590004-002-0000	21.00
		PO-2000002	PHONES-KHS	0100-00000-0-1110-1000-590008-001-0000	21.28
		PO-2000002	PHONES-KHS	0100-00000-0-1110-1000-590008-001-0000	101.65
Warrant Total:					185.93
Vendor Total:					185.93
61-AUTOMATED OFFICE SYSTEMS	512297646	PO-2000003	COPIER MAINT-AG	0100-00000-0-3300-8100-560007-002-0000	6.79
		Warrant Total:			
Vendor Total:					6.79
501-BUSINESS CARD	512297647	PO-2000693	SUPPLIES-SOC SCI/MUSIC	0100-63000-0-1110-1000-430000-001-1170	659.84
		PO-2000693	SUPPLIES-SOC SCI/MUSIC	0100-63000-0-1110-1000-430000-001-1155	1,319.68
		PO-2000710	SUPPLIES-INFO TECH/CTEIG	0100-63870-9-3800-1000-430000-001-3015	487.50
		PO-2000665	TECHNOLOGY-MUSIC	0100-00000-0-1110-2420-430000-001-1155	57.45
		PO-2000678	SUPPLIES-ELPAC	0100-75100-9-1110-1000-430000-001-0000	92.68
		PO-2000839	NEW YORK TIMES	0100-63000-0-1110-1000-430020-001-1143	4.00
		PO-2000839	NEW YORK TIMES	0100-63000-0-1110-1000-430020-001-1143	4.00
		PO-2000481	WASHINGTON POST	0100-63000-0-1110-1000-430020-001-1143	5.00
		PO-2000687	LCAP-ADVANTAGE PLAN	0100-00000-0-1110-1000-530000-001-0000	324.00
		PO-2000726	DOCU-SIGN	0100-00000-0-0000-7150-580000-000-0000	40.00
Warrant Total:					2,994.15
Vendor Total:					2,994.15

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 05/01/2020 thru 05/31/2020
Regular Meeting June 23, 2020

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
2438-CINTAS CORPORATION	512297649	PO-2000804	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	233.78
		PO-2000804	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	217.96
		PO-2000804	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	217.96
		PO-2000804	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	233.78
		PO-2000804	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	182.83
		PO-2000804	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	182.83
		PO-2000804	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	182.83
		PO-2000804	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	182.83
Warrant Total:					1,634.80
Vendor Total:					1,634.80
150-CITY OF KINGSBURG	512297650	PO-2000005	UTILITIES-KHS	0100-00000-0-0000-8200-550009-000-0000	3,014.97
		PO-2000005	UTILITIES-OASIS	0100-00000-0-3200-8100-550009-002-0000	334.00
		PO-2000005	UTILITIES-I.S.	0100-00000-0-3300-8100-550009-002-0000	334.00
Warrant Total:					3,682.97
1318-CITY OF KINGSBURG	512297651	PO-2000840	QUARTERLY POOL	0100-00000-0-8100-5100-580000-000-9966	19,167.17
		Warrant Total:			
Vendor Total:					22,850.14
166-COMPREHENSIVE YOUTH SERVICES	512297653	PO-2000030	STUDENT SERVICES	0100-14000-0-1110-1000-580000-001-3103	3,761.12
		PO-2000030	STUDENT SERVICES	0100-41270-0-1110-1000-580000-001-3103	1,685.44
Warrant Total:					5,446.56
Vendor Total:					5,446.56
506-DBA: MEDCO SUPPLY COMPANY	512295505	PO-2000664	SUPPLIES-SPORTS MED	0100-00000-0-1135-4200-430000-001-0000	40.36
		PO-2000664	SUPPLIES-SPORTS MED	0100-00000-0-1135-4200-430000-001-0000	285.65
Warrant Total:					326.01
Vendor Total:					326.01
1305-DBA: NAPA AUTO PARTS	512297654	PO-2000815	SUPPLIES-MAINT/OPER.	0100-81500-0-0000-8100-430018-000-9960	187.24
Warrant Total:					187.24
Vendor Total:					187.24
2140-DBA: TEACHERS PAY TEACHERS	512295506	PO-2000676	SUPPLIES-ENGLISH	0100-75100-9-1110-1000-430000-001-0000	30.45
		PO-2000677	SUPPLIES-ELPAC	0100-75100-9-1110-1000-430000-001-0000	88.53
Warrant Total:					118.98
Vendor Total:					118.98
2563-DBA: TRUCE MEDIA COLLECTIVE	512295507	PO-2000773	VIRTUAL GRADUATION	0100-00000-0-1110-1000-580000-001-3200	2,475.00
Warrant Total:					2,475.00
Vendor Total:					2,475.00

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 05/01/2020 thru 05/31/2020
Regular Meeting June 23, 2020

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
2462-DBA: WILBUR-ELLIS LLC	512295508	PO-2000743	SUPPLIES-GROUNDS	0100-81500-0-0000-8100-430018-000-0000	45.89
				Warrant Total:	45.89
				Vendor Total:	45.89
2041-ENFINITY CENTRALVAL7 KJUHSD	512297657	PO-2000007	SOLAR	0100-11000-0-0000-8200-550001-000-0005	14,189.69
				Warrant Total:	14,189.69
				Vendor Total:	14,189.69
1261-ENNS, MIKE	512297658	PO-2000842	COMPUTER SERVICE	0100-00000-0-1110-2420-580000-001-0037	680.00
				Warrant Total:	680.00
				Vendor Total:	680.00
2333-KINGS COUNTY OFFICE OF ED.	512297659	PO-2000556	TRUANCY SUMMIT	0100-40350-0-1110-1000-520000-001-0000	520.69
				Warrant Total:	520.69
				Vendor Total:	520.69
547-NELSON'S ACE HARDWARE	512295509	PO-2000775	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0030	543.34
				Warrant Total:	543.34
				Vendor Total:	543.34
584-PACIFIC GAS & ELECTRIC CO.	512295510	PO-2000578	UTILITIES-KHS/NON SOLAR	0100-00000-0-0000-8200-550001-000-0000	3,797.87
				Warrant Total:	3,797.87
	512297661	PO-2000578	UTILITIES-I.S./SOLAR	0100-00000-0-3300-8100-550001-002-0000	12.32
		PO-2000578	UTILITIES-KHS/SOLAR	0100-00000-0-0000-8200-550001-000-0000	160.40
		PO-2000578	UTILITIES-OASIS/SOLAR	0100-00000-0-3200-8100-550001-002-0000	12.32
				Warrant Total:	185.04
				Vendor Total:	3,982.91
585-PACIFIC WEST CONTROLS INC.	512297662	PO-2000013	HVAC MAINT/SERVICE	0100-81500-0-0000-8100-560010-000-0000	150.00
				Warrant Total:	150.00
				Vendor Total:	150.00
2324-PRO-PT	512297663	PO-2000015	ATHLETIC TRAINING	0100-14000-0-1135-4200-580034-001-0000	4,750.00
				Warrant Total:	4,750.00
				Vendor Total:	4,750.00

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 05/01/2020 thru 05/31/2020
Regular Meeting June 23, 2020

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
724-SISC III	512295973	PV-2000023	BC-RETIREE*	0100-00000-0-0000-7110-340200-000-0000	1,826.30
		PV-2000023	BOARD	0100-00000-0-0000-7110-340200-000-0000	6,911.50
		PV-2000023	JD-RETIREE	0100-00000-0-0000-8200-370200-000-0000	1,232.80
		PV-2000023	RS-RETIREE*	0100-00000-0-0000-8200-370200-000-0000	2,233.80
		PV-2000023	BS-RETIREE*	0100-00000-0-0000-7110-370200-000-0000	2,205.80
		PV-2000023	JH-RETIREE	0100-00000-0-0000-8200-370200-000-0000	1,792.80
		PV-2000023	STAFF	0100-00010-0-0000-0000-951400-000-0000	142,437.50
Warrant Total:					158,640.50
Vendor Total:					158,640.50
758-TCM INVESTMENTS	512297665	PO-2000018	COPIER RENTAL-AG	0100-70100-0-3800-1000-560008-001-0000	46.32
		PO-2000018	COPIER RENTAL-AG	0100-35500-0-3800-1000-560008-001-0000	46.31
		PO-2000018	COPIER RENTAL-I.S.	0100-00000-0-3300-8100-560008-002-0000	72.76
Warrant Total:					165.39
Vendor Total:					165.39
774-THE GAS COMPANY	512297666	PO-2000020	NATURAL GAS	0100-00000-0-0000-8200-550003-000-0000	471.73
Warrant Total:					471.73
Vendor Total:					471.73
2491-UCELO JR, RUFINO	512297667	PO-2000805	SUPPLIES-COVID-19/SB 117	0100-73880-0-0000-8200-430000-000-0000	8,473.13
Warrant Total:					8,473.13
Vendor Total:					8,473.13
817-UNITED PARCEL SERVICE	512297668	PO-2000023	PARCEL SERVICE	0100-00000-0-1110-1000-590010-001-0015	124.00
Warrant Total:					124.00
Vendor Total:					124.00
2321-WESTAIR GASES & EQUIPMENT INC.	512295511	PO-2000641	SUPPLIES-WELDING	0100-63880-0-6000-1000-430000-001-6390	221.24
Warrant Total:					221.24
Vendor Total:					221.24
Fund Total:					229,184.11

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 05/01/2020 thru 05/31/2020
Regular Meeting June 23, 2020

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
<u>1300-Cafeteria Fund</u>					
501-BUSINESS CARD	512297648	PO-2000698	SUPPLIES-FOOD SERVICE	1300-53100-0-0000-3700-430000-000-0000	202.18
		PO-2000698	SUPPLIES-FOOD SERVICE	1300-53100-0-0000-3700-430000-000-0000	202.18
				Warrant Total:	404.36
				Vendor Total:	404.36
755-SYSCO CENTRAL CALIFORNIA INC.	512297664	PO-2000810	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	758.14
		PO-2000810	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	3,560.98
		PO-2000810	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	4,495.75
				Warrant Total:	8,814.87
				Vendor Total:	8,814.87
Fund Total:					9,219.23

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 05/01/2020 thru 05/31/2020
Regular Meeting June 23, 2020

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
<u>1400-Deferred Maintenance Fund</u>					
2243-COSCO FIRE PROTECTION	512295504	PO-2000717	REPAIRS-MAINT	1400-00000-0-0000-8500-560019-000-0000	110.00
		PO-2000717	REPAIRS-MAINT	1400-00000-0-0000-8500-560019-000-0000	1,202.00
				Warrant Total:	1,312.00
				Vendor Total:	1,312.00
2443-DBA: SEQUOIA CONSTRUCTION COMP	512297655	PO-2000706	REPAIRS-MAINT	1400-00000-0-0000-8500-560019-000-0000	1,552.50
				Warrant Total:	1,552.50
				Vendor Total:	1,552.50
Fund Total:					2,864.50

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 05/01/2020 thru 05/31/2020
Regular Meeting June 23, 2020

Vendor	Warrant #	Reference	Description	Fu---Re----Y-G ---Fn---Ob-----Si--Dp	Amount
2104-Building Fund					
2454-DBA: THE TAYLOR GROUP ARCH.	512297656	PO-2000816	AG SHOP CANOPY 17-029.02	2104-00000-0-0000-8500-620002-000-2926	2,380.00
				Warrant Total:	2,380.00
				Vendor Total:	2,380.00
218-DEPARTMENT OF GENERAL SERVICES	512296566	PO-2000806	KHS-HARDSCAPE	2104-00000-0-0000-8500-620002-000-2924	13,950.00
				Warrant Total:	13,950.00
				Vendor Total:	13,950.00
2566-ZELTMACHER STRUCTURAL DESIGN	512297669	PO-2000818	AG CANOPY	2104-00000-0-0000-8500-620002-000-2926	1,050.00
				Warrant Total:	1,050.00
				Vendor Total:	1,050.00
Fund Total:					17,380.00

Y

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 05/01/2020 thru 05/31/2020
Regular Meeting June 23, 2020

Vendor	Warrant #	Reference	Description	Fu---Re----Y-GI---Fn---Ob-----Si--Dp	Amount
<u>2500-Capital Facilities Fund</u>					
156-CLAY ELEMENTARY SCHOOL	512297652	PV-2000024	16468 E. FLORAL	2500-90510-0-0000-0000-868100-000-0000	9,803.75
				Warrant Total:	9,803.75
				Vendor Total:	9,803.75
1800-KINGSBURG ELEMENTARY CHARTER	512297660	PV-2000025	9128 DENVER/6313 CHICO	2500-90510-0-0000-0000-868100-000-0000	7,951.79
				Warrant Total:	7,951.79
				Vendor Total:	7,951.79
Fund Total:					17,755.54

ISSUE: Presented to the Board is Resolution R20-1920 to identify the amount of budget reductions needed in 2021-22 and 2022-23 and to require that a list of budget reductions for 2021-22 and 2022-23 be included in the 2020-21 first interim report.

ACTION: Approve or deny Resolution #R20-1920 To Identify Budget Reductions.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____



KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

1900 18th Avenue • Kingsburg, California 93631 • (559) 897-7721 • FAX (559) 897-7759

Don Shoemaker, Superintendent

Board of Trustees: Rick Jackson, Brent Lunde, Steve Nagle, Mike Serpa, Johnie Thomsen

RESOLUTION OF THE GOVERNING BOARD OF KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

In the Matter of identifying the amount of budget reductions needed in 2021-22 and 2022-23 and to require that a list of budget reductions for 2021-22 and 2022-23 be included in the 2020-21 first interim report.

Resolution Number: R20-1920

COPY

WHEREAS, the Board of Education has a fiduciary duty to meet its financial obligations in the current fiscal year and two subsequent fiscal years pursuant to Education Code 42127; and

WHEREAS, for 2021-22 and 2022-23, it is projected that the district will need to implement budget reductions of \$99,546 and \$66,485 respectively; and

WHEREAS, while these actions must be taken to maintain the fiscal stability of the district, the Board of Education will continue to make every effort to sustain a high quality education program for our students; and

NOW, THEREFORE, BE IT RESOLVED, if the fiscal condition of the district further deteriorates, the district will implement at least \$99,546 in budget reductions in 2021-22 and \$66,485 in budget reductions in 2022-23

BE IT FURTHER RESOLVED, that the district will submit a detailed plan of budget reductions for 2021-22 and 2022-23 and a timeline for implementation with the 2020-21 First Interim Report and an update at Second Interim Report. This resolution becomes supplemental to the district's 2020-21 Adopted Budget.

NAME OF BOARD MEMBER

_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

President, Board of Trustees

Secretary/Clerk, Board of Trustees

Mr. Johnie Thomsen

Print Name

Mr. Rick Jackson

Print Name

ISSUE:

Presented to the Board is Resolution #R21-1920 In the Matter of Calling Governing Board Election that will be held on Tuesday, November 3, 2020, for choosing members of the board of trustees for Area 1 and Area 4.

ACTION:

Approve or deny Resolution #R21-1920 In the Matter of Calling Governing Board Election.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____	Second _____	Vote _____
Nagle: _____	Serpa: _____	Lunde: _____ Jackson: _____ Thomsen: _____



KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

1900 18th Avenue • Kingsburg, California 93631 • (559) 897-7721 • FAX (559) 897-7759

Don Shoemaker, Superintendent

Board of Trustees: Rick Jackson, Brent Lunde, Steve Nagle, Mike Serpa, Johnie Thomsen

**BEFORE THE GOVERNING BOARD OF
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
FRESNO, KINGS AND TULARE COUNTIES
RESOLUTION #R21-1920**

COPY

In the Matter of Calling a) **RESOLUTION, ORDER OF ELECTION, AND**
Governing Board Member) **SPECIFICATIONS OF THE ELECTION ORDER**
Election) (Education Code § 5322)
_____)

WHEREAS, Section 5322 of the California Education Code requires a resolution known as the “specifications of the election order” to be submitted to the County Superintendent of Schools and the officer conducting the election not less than 123 days prior to the date set for the election.

NOW, THEREFORE, IT IS RESOLVED that this *Resolution, Order of Election, and Specifications of the Election Order* be submitted to the Fresno County Superintendent of Schools and to the County Elections Office not later than 123 days prior to Tuesday, November 3, 2020, the date of the election.

Pursuant to the authority of Section 5340 of the Education Code, the governing board member election will be held and conducted within the territorial jurisdiction of the above-named school district, consolidated with other elections on the same day and within the same territory, for the purpose of electing qualified person(s) to fill the office(s) of board member(s) whose term(s) will expire on the second Friday in December of 2020. Accordingly, the district’s

board member election shall have the same precincts, polling places, voting booths, and polling hours as that for any other election consolidated therewith.

The governing board hereof hereby orders and consents to a consolidated election pursuant to and in accordance with Elections Code section 10400, et seq., and Education Code sections 5323, 5340, and 5342.

The election shall be held on Tuesday, November 3, 2020. The electorate in the above-named school district votes by trustee area. The purpose of the election is to choose members of the board of trustees for the following seats:

<u>Trustee Area</u>	<u>Term Period</u>	<u>Short Term</u>	<u>Name of Incumbent</u>	<u>County(ies)</u>
Area 1	2020-2024	NO	Johnie Thomsen	Fresno
Area 4	2020-2024	NO	Rick Jackson	Fresno, Tulare

The above-named school district falls within the following counties: Fresno, Kings, and Tulare counties.

The above-named school district has determined that each candidate will pay for any candidate statement. Any candidate statement will be limited to 200 words. As a condition of having a candidate statement published, the candidate shall pay the amount established by the County Clerk/Registrar of Voters. The school district designates The Hanford Sentinel/Kingsburg Recorder as its newspaper of general circulation.

The above-named school district will reimburse the county for the actual cost incurred by the county elections official in conducting the general school district election upon receipt of a bill stating the amount due as determined by the elections official.

The governing board hereby authorizes the district’s Superintendent or Superintendent’s designee to review, verify, and certify any district and trustee area maps of the above-named

school district presented to the district for certification by the County Superintendent of Schools or the County Clerk/Registrar of Voters.

The foregoing *Resolution, Order for Election, and Specifications of the Election Order* was adopted by the governing board hereof at a duly called meeting of said board held on the 23rd day of June, 2020 by the following vote, to-wit:

NAME OF BOARD MEMBER

<u>Johnie Thomsen</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
<u>Rick Jackson</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
<u>Brent Lunde</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
<u>Mike Serpa</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
<u>Steve Nagle</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent

Dated: June 23, 2020

President or Clerk of the Board (Signature)

Rick Jackson
(Printed Name)

CERTIFICATION

STATE OF CALIFORNIA)
)
COUNTY OF FRESNO)

I, the undersigned, hereby certify that the above is a true and correct copy of a resolution of the governing board of the Kingsburg Joint Union High School District, adopted on the 23rd day of June, 2020, at a duly called meeting of the governing board.

Dated: June 23, 2020

Secretary of the Board (Signature)

Don Shoemaker
(Printed Name)

ISSUE: Presented to the Board is Resolution #R22-1920 Fund Transfer of \$1,400.00 from the Special Reserve to General Fund in regards to music scholarships.

ACTION: Approve or deny Resolution #R22-1920 Fund Transfer from Special Reserve Fund to the General Fund.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____



KJUHSD

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

COPY

Superintendent | Don Shoemaker

Board of Trustees | Rick Jackson | Brent Lunde | Steve Nagle | Mike Serpa | Johnie Thomsen

Resolution No. R22-1920 FUND TRANSFER

June 23, 2020

Mr. Jim Yovino
Fresno County Office of Education
1111 Van Ness Avenue
Fresno, CA 93721-2000

Dear Mr. Yovino;

At a meeting of our Board of Trustees to be held on June 23, 2020 it will be resolved that \$1,400.00 be transferred from the Special Reserve Fund to the General Fund.

FROM: District Fund No: 1701
Auditor Fund No: 6330/60025
Description of Fund: _____ Special Reserve

Account Classification:

Fu	Re	Y	Goal	Fn	Ob	Si	Dp
1701	00000	0	0000	9300	761200	000	0000

TO: District Fund No: 0100
Auditor Fund No: 6330/60001
Description of Fund: _____ General Fund

Account Classification:

Fu	Re	Y	Goal	Fn	Ob	Si	Dp
0100	00000	0	0000	9300	891200	000	1155

Music Scholarships
To be paid from the
Preuitt Estate

Sincerely,

Don Shoemaker, Superintendent

ISSUE: Presented to the Board is Resolution #R23-1920 Fund Transfer of \$50,000.00 from the General Fund to the Deferred Maintenance Fund.

ACTION: Approve or deny Resolution #R23-1920 Fund Transfer from General Fund to the Deferred Maintenance Fund.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____



KJUHSD

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Superintendent | Don Shoemaker

Board of Trustees | Rick Jackson | Brent Lunde | Steve Nagle | Mike Serpa | Johnie Thomsen

Resolution No. R23-1920 FUND TRANSFER

June 23, 2020

COPY

Mr. Jim Yovino
Fresno County Office of Education
1111 Van Ness Avenue
Fresno, CA 93721-2000

Dear Mr. Yovino;

At a meeting of our Board of Trustees to be held on June 23, 2020 it will be resolved that \$50,000.00 be transferred from the General Fund to the Deferred Maintenance Fund.

FROM: District Fund No: 0100
Auditor Fund No: 6330/60001
Description of Fund: General Fund

Account Classification:

Fu	Re	Y	Goal	Fn	Ob	Si	Dp
0100	00000	0	0000	9300	761900	000	0000

TO: District Fund No: 1400
Auditor Fund No: 6330/60005
Description of Fund: Deferred Maintenance Fund

Account Classification:

Fu	Re	Y	Goal	Fn	Ob	Si	Dp
1400	00000	0	0000	9300	891900	000	0000

District Deferred Maintenance
Contribution

Sincerely,

Don Shoemaker, Superintendent

ISSUE:

Presented to the Board is Resolution #R24-1920 Regarding The Education Protection Account. Revenues generated from Section 36 of Article XII of the California Constitution are deposited into this state account. These funds are distributed to K-12 and community colleges. Kingsburg Joint Union High School District entitlement for 2020-2021 is \$1,674,660.00. This resolution states how these funds will be used by the district which is to cover salary, benefits and supplies for non-administrative staff.

ACTION:

Approve or deny Resolution #R24-1920 The Education Protection Account.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____



KJUHSD

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Superintendent | **Don Shoemaker**

Board of Trustees | **Rick Jackson** | **Brent Lunde** | **Steve Nagle** | **Mike Serpa** | **Johnie Thomsen**

COPY

**RESOLUTION REGARDING THE EDUCATION PROTECTION
ACCOUNT
RESOLUTION #R24-1920**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;



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KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Superintendent | **Don Shoemaker**

Board of Trustees | **Rick Jackson** | **Brent Lunde** | **Steve Nagle** | **Mike Serpa** | **Johnie Thomsen**

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;



KJUHSD

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Superintendent | **Don Shoemaker**

Board of Trustees | **Rick Jackson** | **Brent Lunde** | **Steve Nagle** | **Mike Serpa** | **Johnie Thomsen**

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Kingsburg Joint Union High School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Kingsburg Joint Union High School District has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 23, 2020

Board Member

Board Member

Board Member

Board Member

Board Member



KJUHSD

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Superintendent | Don Shoemaker

Board of Trustees | Rick Jackson | Brent Lunde | Steve Nagle | Mike Serpa | Johnie Thomsen

2020-21 Education Protection Account (EPA) Spending Plan

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the states sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

The revenues generated from Proposition 30 are deposited into a newly created state account Called Education Protection Account (EPA). School districts, county offices of education, and charter Schools (LEA’S) will receive funds from the EPA based on their proportionate share of the statewide, revenue limit amount. A corresponding reduction is made to an LEA’S revenue EPA entitlement. LEA’S will receive EPA payments quarterly beginning with the 2013-14 fiscal year.

Proposition 30 provides that all K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, but with these provisions:

The spending plan must be approved by the governing board during a public meeting. EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs. Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended.

Kingsburg Joint Union High School District 2020-2021 EPA Entitlement \$1,674,660.00

It is proposed that EPA funds will be used to cover salary, benefits and supplies for non-administrative staff.

ISSUE: Presented to the Board is the 2020-2021 Carl Perkins Application.

ACTION: Approve or deny the 2020-2021 Carl Perkins Application.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____



Kingsburg Joint Union High School District
Agriculture Department
1900 18th Avenue
Kingsburg, CA 93631
(559) 897-2248

To: Board of Trustees
Kingsburg Joint Union High School District

From: Brian Donovan
Career Technical Education Coordinator

Date: May 28, 2020

Re: 2020-21 Carl Perkins Application

I am requesting board approval of the 2020-2021 Carl Perkins Career & Technical Education application. This document is required by the state of California in order for them to distribute funding to our site in accordance with the guidelines of the Carl D. Perkins Career & Technical Education Improvement Act.

The Kingsburg Joint Union High School District is scheduled to receive \$34,349 in Perkins funding next year to supplement district and other funds that aid in developing, implementing and strengthening programs for career technical education students.

In April, an application form was sent to district CTE teachers, those teachers who responded to the form by the deadline were include in the application for 2020-2021

If you have any questions or concerns, I can be reached by cell phone (650-255-2873).

Thank you.



Program Grant Management System (PGMS)

Kingsburg Joint Union High (131 - Secondary)

2020-21 Application

2020-21 Section I - State Assurances and Certifications

Quick Facts Box

Allocation Amount	\$34,349.00
Budgeted Amount	\$34,349.00
Indirect Amount	\$1,260.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Monday, June 15, 2020 11:59 PM
Application Status	Submitted For Review on May 28 2020
Fiscal Activity	No fiscal activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

Certifications Sign-off

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Strengthening Career and Technical Education Act for the 21st Century Act (Perkins V).

The following Assurances, Certifications, and Grant Conditions are requirements of applicants and grantees as a condition of receiving funds. Applicants do not need to sign and return the general assurances and certification with the application; Every Year, the local educational agencies (LEA) must download them, collect the appropriate signatures (please sign & date even the ones that don't specifically have a space for it), and keep them on file to be available for compliance reviews, complaint investigations, or audits.

- [California Department of Education General Assurances](#)
- [Drug Free Workplace Certification](#)
- [U.S. Department of Education Debarment and Suspension](#)
- [U.S. Department of Education Lobbying](#)
- [Perkins V Assurances and Certifications](#)
- [2020-21 Grant Conditions](#)

LEA Sign-off

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

CDE Review and Sign-off

CDE Comments

Section Approved

Save Save and Continue to Section II

California Department of Education
1430 N Street
Sacramento, CA 95814

Web Policy



Program Grant Management System (PGMS)

Kingsburg Joint Union High (131 - Secondary)

2020-21 Application

2020-21 Section II - Stakeholders

Quick Facts Box

Allocation Amount	\$34,349.00
Budgeted Amount	\$34,349.00
Indirect Amount	\$1,260.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Monday, June 15, 2020 11:59 PM
Application Status	Submitted For Review on May 28 2020
Fiscal Activity	No fiscal activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

Special Population Stakeholders

The Strengthening Career and Technical Education For the 21st Century Act (Perkins V) requires local educational agencies (LEAs) to implement strategies to overcome barriers that may be lowering special population students' rates of access to or success in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets

established for the programs. These programs must also provide the skills necessary to pursue careers in high-skill, high-wage, or in-demand industry sectors or occupations.

This form confirms that the LEA coordinators or administrators responsible for each of the programs associated with special population groups listed below have contributed to the LEA's Comprehensive Local Needs Assessment for the 2020–21 Perkins V application.

Each special population category must be signed by the LEA's designated administrator or the certificated representative responsible for that program.

Download the Sign-off Form for Representatives of Special Populations, collect the appropriate signatures, and keep the form on file to be available for compliance reviews, complaint investigations, or audits.

Students with Disabilities (Special Education Coordinator/Administrator)

Name	Cindy Schreiner
Title	Executive Director of Student Services

Economically Disadvantaged (Title I Coordinator/Administrator)

Name	Cindy Schreiner
Title	Executive Director of Student Services

Students Preparing for Non-Traditional Fields (Title IX Coordinator/Administrator)

Name	Cindy Schreiner
Title	Executive Director of Student Services

Single Parent or Single Pregnant Women (Title IX Coordinator/Administrator)

Name	Cindy Schreiner
Title	Executive Director of Student Services

English Language Learners (English Learner Coordinator/Administrator)

Name	Cindy Schreiner
Title	Executive Director of Student Services

Homeless

Name	Cindy Schreiner
Title	Executive Director of Student Services

Youth who are In, or who have aged out Of, the foster care system

Name	Cindy Schreiner
Title	Executive Director of Student Services

Youth with a parent who is on active duty in the military

Name	Cindy Schreiner
Title	Executive Director of Student Services

Edit

CTE Teacher Matrix

Please download the [CTE Teacher Matrix](#).

LEA Sign-off

As the duly authorized representative of the local educational agency applying for the Strengthening Career and Technical Education for the 21st Century Act, 2020-21 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have contributed to the LEA's Comprehensive Local Needs Assessment for this application.

CDE Review and Sign-off

CDE Comments

Section Approved

Save Save and Continue to Section III

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Program Grant Management System (PGMS)

Kingsburg Joint Union High (131 - Secondary)

2020-21 Application

2020-21 Section III - State Determined Performance Levels

Quick Facts Box

Allocation Amount	\$34,349.00
Budgeted Amount	\$34,349.00
Indirect Amount	\$1,260.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Monday, June 15, 2020 11:59 PM
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Fiscal Activity	No fiscal activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

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Indicators	Baseline Level	Performance Levels			
		FY 2020	FY 2021	FY 2022	FY 2023
1S1: Four-Year Graduation Rate	88.10%	89.10%	89.10%	91.10%	91.10%
1S2: Extended Graduation Rate	N/A	N/A	N/A	N/A	N/A

	60.60%	62.00%	62.00%	63.40	63.40%
2S2: Academic Proficiency in Rereading Language Arts					
2S2: Academic Proficiency in Mathematics	33.00%	34.50%	34.50%	36.50%	36.50%
2S3: Academic Proficiency in Science	27.70%	28.20%	28.20	31.20%	31.20%
3S1: Post-Program Placement	67.20%	68.00%	68.00%	69.40%	69.40%
4S1: Non-traditional Program Concentration	20.80%	20.80%	20.80%	21.00%	21.00%
5S1: Program Quality – Attained Recognized Postsecondary Credential	N/A	N/A	N/A	N/A	N/A
5S2: Program Quality – Attained Postsecondary Credits	21.60%	23.90%	23.90%	26.20%	26.20%
5S3: Program Quality – Participated in Work-Based Learning	N/A	N/A	N/A	N/A	N/A
5S4: Program Quality - Other	N/A	N/A	N/A	N/A	N/A

The table above lists the State Determined Performance Levels (SDPLs) (formerly State Targets) for every sub-group. Note that future targets are likely to change as actual state-wide performance levels are gathered.

The Perkins V law defines special populations as individuals with disabilities; individuals from economically disadvantaged families, including low-income youth and adults; individuals preparing for nontraditional fields; single parents, including single pregnant women; out-of-workforce individuals; English language learners; homeless individuals; youth who are in, or who have aged out of, the foster care system; and youth with a parent who is on active duty in the military.

For reporting purposes in Perkins V, a 'completer' is defined as a student who has completed a high-quality CTE pathway of not less than 300 hours, with a C- or better in the capstone class, and exited secondary education.

Under Perkins V, California defines a 'concentrator' as a student who has completed a high-quality CTE pathway of not less than 300 hours, with a C- or better in the capstone class, and exited secondary education.

California's College/Career Readiness Indicator (CCI) tracks graduation cohorts who also meet one or more defined categories. For categories involving CTE completion, the student must have completed a high-quality CTE pathway of not less than 300 hours with a C- or better in the capstone class.

LEA Sign-off

CDE Review and Sign-off

CDE Comments

Section Approved

Save Save and Continue to Section IV

Change Text Size: A A A



Program Grant Management System (PGMS)

Kingsburg Joint Union High (131 - Secondary)

2020-21 Application

2020-21 Section IV - Comprehensive Local Needs Assessment (CLNA)

Quick Facts Box

Allocation Amount	\$34,349.00
Budgeted Amount	\$34,349.00
Indirect Amount	\$1,260.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Monday, June 15, 2020 11:59 PM
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Certified Claims	
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The below questions are taken from the 'Executive Summary' section of the 'Comprehensive Local Needs Assessment (CLNA) Reporting Template for California Local Education Agencies (LEAs) Under Section 131 (Secondary Schools) and Section 132 (ROPs and Adult Education Schools).'

Each question below is meant to be a concise but complete summary of the more in-depth exploration of each later section of the CLNA template and each are based on a separate requirement from the Perkins V law, Section 134, enumerating what must be contained in a CLNA and an application. Notice that the questions

incorporate topics from both performance of special populations (Section 3 in past years' applications) and the required elements of a high quality CTE program (Section 4 in past years' applications).

Each line item in your budget must serve one of the needs or strategies you list below.

LEA Response

1. Section 134(c)(d)(e): Stakeholder Consultation on CLNA, Dates, Content, Membership:

a. What was the date of your most recent district-wide CTE Advisory meeting that served as the source for filling out this document?

The date of our last Agriculture Advisory Committee Meeting was February 27, 2019. Due to the COVID 19 pandemic we were unable to hold a district wide committee meeting after that point. We anticipate that we will be able to host a district wide Advisory Committee meeting at some point between July and September. At this meeting we will cover the guiding policy principles for the draft Perkins V State Plan. After this meeting we will be able to reassess the budget areas as needed

b. The source of that meeting should have been your Perkins indicators plus a self-evaluation, and/or this document. Was your self-evaluation based on the '11 Elements Of a High Quality CTE Program' aka the 'CTE Self-Review,' the CTEIG Self Review Rubric, an equivalent, or this document? Explain/describe.

Our plan is to cover the Essential Elements of a High Quality Career Pathway from the draft Perkins V plan during our next meeting.

c. What is the date of your LEA's next district-wide CTE Advisory meeting that will review, evaluate, & identify needs per Section 134(c), Comprehensive Needs Assessment, and Section 134(e), Continued Consultation.

At this point I anticipate that date to be sometime between July and September depending on health department and district decisions. Upon completion of the meeting we will review, identify and evaluate needs of students in special populations that we will intentionally seek to service.

d. What have you done or what will you do to make sure all required categories of members will attend your next scheduled Stakeholder Consultation per section 134(d)?

We will send communication out through district wide email communication (Aries communication to all students and parents), post on district social media, publish on district marquee and personally email stakeholders we are aware of with in those categories.

2. S134(c)(2)(A): Student Performance on Required Performance Indicators (Disaggregated)

We have reviewed the federal accountability indicators and are working with our Learning Management System to develop an easy report to be able to pull this data. At this time it is a struggle to query the data based upon all of the variables. We currently have data on 7 of the 10 areas. Identifying CTE numbers with in that data becomes a challenge. We are hoping that in the future that Aries our learning management system will develop a report that we could run to gather data. We also plan on developing better survives to use with teachers and students to collect data based upon work based learning, Post Program Placement and Post Program Credentialing. We are working to set realistic district targets based upon historical numbers, and will work to refine our targets as we better understand how these performance indicators effectively measure student performance.

3. S134(c)(2)(B)(ii): Program Size, Scope, and Quality to Meet the Needs of All Students

We hope to evaluate the size, scope and quality of all of the CTE Programs offered with in the Kingsburg Joint Union High School District. At the February Meeting of the Agriculture Advisory Committee, strengths, weaknesses, challenges and opportunities were discussed for the Agriculture Department.

Strengths- 3 pathways (Ag Mechanics, Animal Science, Ornamental Horticulture) with 329 un-duplicated students. 379 duplicated.
Weakness - Lower numbers in capstone classes, More students requests then available seats in class, could use 4th teacher.

Challenges - Needing a 4th teacher to be able to handle more student interests
 Opportunities - Work based learning offered through potential Advisory Committee members

4. **S134(c)(2)(C): Progress Towards Implementation of CTE Programs of Study**

We have evaluated our progress in implementing our CTE Program of Study. We are working on some action items that will benefit our programs like increase data collection, and increasing the number of industry recognized certifications that are offered with in our programs. We will continue to evaluate our programs and make adjustments and changes as needed.

5. **S134(c)(2)(D): Improving recruitment, retention, and training of CTE professionals, including underrepresented groups**

Our needs assessment identified strengths and gaps regarding recruitment, retention and training of CTE Professionals, including those from underrepresented groups. Our strengths are the Kingsburg Joint Union High School District has a variety of CTE Programs with individuals made up of a number of sub groups. The district has 15 CTE Staff members hired through KJUHSD or VROP. Because we are a small single school district we have a few gaps. Not every sub group or race will be represented in district or VROP staff. This is a challenge due to the number of CTE courses offered and the number of sections for each course. Retention is typically strong for our staff members. The Kingsburg Joint Union High School District and Valley Regional Occupation Program pride them selves with hiring quality teachers and providing them with ample opportunities for professional development to become successful. Each CTE Teacher recieves CTE professional development annually through the Valley Regional Occupation Program or through other industry recognized sources.

6. **S134(c)(2)(E): Progress Towards Equal Access to CTE Programs for All Students**


Our needs assessment included discussions on how our CTE programs can improve our progress toward improving equal access and equity for all students. At this time students are only turned away from the classes if they are full. Our district provides its best effort through teachers and counseling staff to make sure that does not happen. In the Agriculture Program where it happens most of the time, students will still be able to stay with in the agriculture pathways, they will just be taking one class instead of 2 at the same time. Our counseling staff has done a better job of pathways to track students through CTE programs, and preventing students from only taking the capstone course.

7. **S134(c)(2)(B)(ii): Alignment to Labor Market Information (LMI)**

We have researched Labor Market Information for Fresno, Tulare and Kings County because we have students who reside in all three areas. We are aligning our CTE Programs to meet local labor market needs. In general we offer a number of CTE programs that are in high demand: Fire Fighter, CNA, Welding, Manufacturing and Building and Trades, as well as some others that are lower in demand to balance student interests, Ornamental Horticulture, Animal Science, Stage Craft and Design just to name a few.

Edit

LEA Sign-off

 Progress Report Toward Implementing the Local CTE Plan section is complete and ready for CDE review.

CDE Review and Sign-off

CDE Comments

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Site Name	Industry Sector	Career Pathway	Budget Amount	Action
Across All Sites	Across Multiple Sectors	Across	\$15,485.00	Detail
Kingsburg High School	Agriculture and Natural Resources	Agricultural Mechanics	\$8,064.00	Detail
Kingsburg High School	Agriculture and Natural Resources	Animal Science	\$5,600.00	Detail
Kingsburg High School	Agriculture and Natural Resources	Ornamental Horticulture	\$5,200.00	Detail
		Total	\$34,349.00	

Inventory Verification

Each LEA maintains a historical inventory system, which contains the description, name, serial or other identification number, acquisition date, original cost, and percentage of federal participation in the cost, location, use, condition, and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown. [CEC 35268]

Kingsburg Joint Union High (131 - Secondary) conducts a historical inventory verification at least every 2 years for all of the following:

- Description
- Name
- Serial or other identification number
- Acquisition date
- Original cost
- Location (room)
- Use, condition, and date and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown.

Yes No

Provide justification for not maintaining a historical inventory system that meet all of the above points.

LEA Sign-off

Sequence of Courses to Be Funded section is complete.

CDE Review and Sign-off

CDE Comments

Section Approved

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Program Grant Management System (PGMS)

Kingsburg Joint Union High (131 - Secondary)

2020-21 Application

2020-21 Section V - Budget Builder

Quick Facts Box

Allocation Amount	\$34,349.00
Budgeted Amount	\$34,349.00
Indirect Amount	\$1,260.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Monday, June 15, 2020 11:59 PM
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Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

Industry Sector: Across Multiple Sectors

Pathway: Across

Add Budget Detail

Use this section to add expenditures for Across Pathway.

Object Code:

Select Object Code ▼

Program Detail

List of courses detail

Object Name	1000 Certificated Salaries
Budget Description	Sub Pay - Provide Details
Budget Category	(A) Instruction
Budget Amount	\$2,500.00
CLNA Component	Section 134(c)(2)(B)(i): Program Size, Scope, and Quality to Meet the Needs of All Students
Student Categories	General Population (all CTE participants)
Narrative	During the 20-21 school year a portion of Perkins funds will be used to cover the cost of subs while Agriculture Instructors are supervising students on Ag career related field trips, workshops, leadership conferences and career development events and competitions. We are budgeting less during 20-21, however still hope that we will be able to travel in the spring with students
Action	Edit Delete

Object Name	1000 Certificated Salaries
Budget Description	Sub Pay - Provide Details
Budget Category	(B) Professional Development
Budget Amount	\$2,000.00
CLNA Component	Section 134(c)(2)(A): Student Performance on Required Performance Indicators
Student Categories	General Population (all CTE participants)
Narrative	A portion of Perkins Funds will be used to cover the cost of subs while Agriculture Instructor are attending professional development and workshops through out the school year. All though travel has been stopped, I can for see virtual PD that that might be during a augmented school day causing the need for substitute supervision of in smaller in person classes
Action	Edit Delete

Object Name	3000 Employee Benefits
Budget Description	Other - Provide Details
Budget Category	(A) Instruction

Budget Amount	\$450.00
CLNA Component	Section 134(c)(2)(B)(i): Program Size, Scope, and Quality to Meet the Needs of All Students
Student Categories	General Population (all CTE participants)
Narrative	A portion of Perkins funds will be used to cover sub employee benefits while members of the agriculture department are supervising students on field trips, leadership conferences and career development events / competitions
Action	Edit Delete

Object Name	3000 Employee Benefits
Budget Description	Other - Provide Details
Budget Category	(B) Professional Development
Budget Amount	\$375.00
CLNA Component	Section 134(c)(2)(A): Student Performance on Required Performance Indicators
Student Categories	General Population (all CTE participants)
Narrative	A portion of Perkins funds will be used to cover the cost of sub benefits while agriculture teachers instructors are attending professional development and workshops throughout the school year
Action	Edit Delete

Object Name	4000 Books/Supplies
Budget Description	Instructional Materials
Budget Category	(G) Career and Guidance
Budget Amount	\$1,700.00
CLNA Component	Section 134(c)(2)(B)(i): Program Size, Scope, and Quality to Meet the Needs of All Students
Student Categories	General Population (all CTE participants)
Narrative	A portions of Perkins funds will be used for Agriculture Leadership Packets for all students in the Agriculture Department Pathways. Funds will be matched with the California Agriculture Incentive Grant Funds
Action	Edit Delete

Object Name	5000 Services/Operating Expenses
Budget Description	Other - Provide Details
Budget Category	(A) Instruction
Budget Amount	\$1,700.00
CLNA Component	Section 134(c)(2)(D): Improving recruitment, retention, and training of CTE professionals, including underrepresented groups

Student Categories	General Population (all CTE participants)
Narrative	Funds will be used to pay for rental of a copy machine for use outside of the regular school day for student leadership organization activities. Although the school does provide copy machines for classroom and student leadership use, the facilities where they are located is not always available to staff before 7am or after 4:30 p, on weekdays and not at all available on weekends. The copy room is also closed off and on through the summer, winter and spring breaks. Due to the nature of most student leadership activities, they are held outside of normal school day and on weekends or weekday evenings. The use of a reliable copy machine is necessary during these times for the efficient functioning of our student leadership organization.
Action	Edit Delete

Object Name	5000 Services/Operating Expenses
Budget Description	Travel & Convention
Budget Category	(A) Instruction
Budget Amount	\$2,500.00
CLNA Component	Section 134(c)(2)(B)(i): Program Size, Scope, and Quality to Meet the Needs of All Students
Student Categories	General Population (all CTE participants)
Narrative	Funds will be used to pay for travel expenses associated with the Agriculture Instructors and FFA Advisors attending student leadership organization activities such as the Chapter Officer Leadership Retreat, State FFA Leadership Conferences, Regional FFA Leadership Boot Camp, San Joaquin Region Fall and Spring Meetings, Made For Excellence Conference, Advanced Leadership Academy, Greenhand Leadership Conference, as well as various Judging Team events or field days. The Agriculture Instructors/FFA Advisors will provide student supervision at these activities.
Action	Edit Delete

Object Name	5000 Services/Operating Expenses
Budget Description	Travel & Convention
Budget Category	(B) Professional Development
Budget Amount	\$3,000.00
CLNA Component	Section 134(c)(2)(A): Student Performance on Required Performance Indicators
Student Categories	General Population (all CTE participants)
Narrative	Funds will be used to cover the costs associated with agriculture instructors attending professional development activities such as the California Ag Teachers Assn. Summer Conference, San Joaquin Region Meeting and Road Show as well as other professional development activities as they relate to CTE and Ag Education.
Action	Edit Delete

Object Name	7000 Indirect Costs
Budget Description	Indirect Costs

Budget Category	(H) Administration
Budget Amount	\$1,260.00
CLNA Component	Section 134(c)(d)(e): Stakeholder Consultation on CLNA, Dates, Content, Membership
Student Categories	General Population (all CTE participants)
Narrative	During the 2020-2021 school year the Kingsburg Joint Union High School District will claim the maximum indirect amount.
Action	Edit Delete

Overall Subtotal: \$15,485.00

[Continue to Sequence of Courses](#) | [Continue to Budget and Expenditure Schedule](#)

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Program Grant Management System (PGMS)

Kingsburg Joint Union High (131 - Secondary)

2020-21 Application

2020-21 Section V - Budget Builder

Quick Facts Box

Allocation Amount	\$34,349.00
Budgeted Amount	\$34,349.00
Indirect Amount	\$1,260.00 *
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Industry Sector: Agriculture and Natural Resources

Pathway: Agricultural Mechanics

Add Budget Detail

Use this section to add expenditures for Agricultural Mechanics Pathway.

Object Code: ▼

Program Detail

List of courses detail

Object Name	4000 Books/Supplies
Budget Description	Instructional Materials
Budget Category	(A) Instruction
Budget Amount	\$8,064.00
CLNA Component	Section 134(c)(2)(B)(i): Program Size, Scope, and Quality to Meet the Needs of All Students
Student Categories	General Population (all CTE participants)
Narrative	During the 20-21 school year, Perkins funds will be spent to enhance instruction in the Ag Mechanics Pathway. Instructional supplies will be purchased to insure that every student has access to those items which are needed to master agriculture mechanics concepts and acquire career technical education skills. Specific items include but not limited to, assorted hand and power tools, new technology in welding and fabrication, Certification Programs, materials and supplies to train students after district funds are exhausted. These funds will be used in all agriculture mechanics classes to provide materials necessary for freshman through senior year, including wood, metal, pvc, copper wire and tubing, aluminum and stainless steel.
Action	Edit Delete

Overall Subtotal: \$8,064.00

[Continue to Sequence of Courses](#) | [Continue to Budget and Expenditure Schedule](#)

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Program Grant Management System (PGMS)

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2020-21 Application

2020-21 Section V - Budget Builder

Quick Facts Box

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Certified Claims	
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Industry Sector: Agriculture and Natural Resources

Pathway: Animal Science

Add Budget Detail

Use this section to add expenditures for Animal Science Pathway.

Object Code: ▼

Program Detail

List of courses detail

Object Name	4000 Books/Supplies
Budget Description	Instructional Materials
Budget Category	(A) Instruction
Budget Amount	\$5,600.00
CLNA Component	Section 134(c)(2)(B)(i): Program Size, Scope, and Quality to Meet the Needs of All Students
Student Categories	General Population (all CTE participants)
Narrative	During the 20-21 school year, Perkins funds will be spent to improve and enhance instruction in the Animal Science Pathway. Supplies to will be purchased so that every student has access to those items needed to master animal science concepts. Specific items include but are not limited to, lab equipment, equipment for animal science courses, lab supplies and other materials needed in the animal science pathway, above what the Kingsburg Joint Union High School District supplies to all departments.
Action	Edit Delete

Overall Subtotal: \$5,600.00

[Continue to Sequence of Courses](#) [Continue to Budget and Expenditure Schedule](#)

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Program Grant Management System (PGMS)

Kingsburg Joint Union High (131 - Secondary)

2020-21 Application

2020-21 Section V - Budget Builder

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Industry Sector: Agriculture and Natural Resources

Pathway: Ornamental Horticulture

Add Budget Detail

Use this section to add expenditures for Ornamental Horticulture Pathway.

Object Code: ▼

Program Detail

List of courses detail

Object Name	4000 Books/Supplies
Budget Description	Instructional Materials
Budget Category	(A) Instruction
Budget Amount	\$5,200.00
CLNA Component	Section 134(c)(2)(B)(i): Program Size, Scope, and Quality to Meet the Needs of All Students
Student Categories	General Population (all CTE participants)
Narrative	During the 20-21 School year, Perkins funds will be used to provide equipment, and lab supplies for the Ornamental Horticulture Pathway. No materials purchased through Perkins funds will be sold through any fundraising efforts for the program. Instructional Materials include but not limited to, hand tools, lab specimens for tissue culture, demonstration supplies and industry specific tools and equipment recommended by local industry experts and advisory committee members.
Action	Edit Delete

Overall Subtotal: \$5,200.00

[Continue to Sequence of Courses](#) [Continue to Budget and Expenditure Schedule](#)

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Program Grant Management System (PGMS)

Kingsburg Joint Union High (131 - Secondary)

2020-21 Application

2020-21 Section VI - Budget Viewer

Quick Facts Box

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Budgeted Amount	\$34,349.00
Indirect Amount	\$1,260.00 *
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To add a site/sector/pathway or line item, go to **Section V.**

Object Code	Total	
At Least 85% of the grant must be spent in these areas	Not to exceed 10% of total expenditure	Not to exceed 5% of total expenditure

Section VI - PGMS (CA Dept of Education)

	(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and Counseling for Students Participating in CTE Programs	(H) Administration or Indirect Costs
1000 Certificated Salaries	\$2,500.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00
2000 Classified Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 Employee Benefits	\$450.00	\$375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$825.00
4000 Books/Supplies	\$18,864.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,700.00	\$20,564.00
5000 Services/ Operating Expenses	\$4,200.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,200.00
6000 Capital Outlay	\$0.00	N/A	N/A	N/A	N/A	N/A	N/A	\$0.00
7000 Indirect Costs	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$1,260.00
Total	\$26,014.00	\$5,375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,700.00	\$34,349.00

Continue to Section VII

California Department of Education
 1430 N Street
 Sacramento, CA 95814

Web Policy



Program Grant Management System (PGMS)

Kingsburg Joint Union High (131 - Secondary)

2020-21 Application

Local CTE Program Changes Update

Quick Facts Box

Allocation Amount	\$34,349.00
Budgeted Amount	\$34,349.00
Indirect Amount	\$1,260.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Monday, June 15, 2020 11:59 PM
Application Status	Submitted For Review on May 28 2020
Fiscal Activity	No fiscal activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

Local CTE Plan Update

Applicants may update their local CTE plans annually, if necessary. Review the local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:

- New courses have been added to an existing program sequence.
- New sequences of courses have been developed for an existing industry sector.
- A new industry sector and the corresponding sequences of courses have been developed.

Are there any changes made to the local CTE program for 2020 ?

Yes • No

LEA Sign-off

Local CTE Plan Update section is complete and ready for CDE review.

CDE Review and Sign-off

CDE Comments

Section Approved

Save

Save and Continue to Application Status

California Department of Education
1430 N Street
Sacramento, CA 95814

Web Policy



Program Grant Management System (PGMS)

Kingsburg Joint Union High (131 - Secondary)

2020-21 Application

2020-21 Status

Quick Facts Box

Allocation Amount	\$34,349.00
Budgeted Amount	\$34,349.00
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Application Due Date	Monday, June 15, 2020 11:59 PM
Application Status	Submitted For Review on May 28 2020
Fiscal Activity	No fiscal activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

Application Overall Status

Application Over All Status: Submitted For Review on 05/28/20 at 05/28/20

This application has been finalized and submitted to CDE for review. This application has not been approved by CDE.

Sections	Perkins' Coordinator Progress	CDE Progress	Superintendent Progress
LEA Contacts	Submitted	Accepted	Not Submitted
Section I	Submitted	Pending	Not Submitted
Section II	Submitted	Pending	Not Submitted
Section III	Submitted	Pending	Not Submitted
Section IV	Submitted	Pending	Not Submitted
Section V	Submitted	Pending	Not Submitted
Section VI	Submitted	Accepted	Not Submitted
Section VII	Submitted	Pending	Not Submitted

Task	By Whom	Deadline
PGMS/Perkins/Application tab opens	CDE/Perkins Team	02/15/2020
Initial LEA submission	LEA Perkins Coordinator	05/15/2020
<ul style="list-style-type: none"> ■ Sections I-VII = "LEA Sign-off" checkboxes ■ Status tab = "Submit" button 		
Initial CDE review	CDE Consultant/LEA Perkins Coordinator	06/15/2020
<ul style="list-style-type: none"> ■ Reopen for edits, w/ feedback when needed ■ Revises & resubmits 		
CDE approval	PGMS + CDE Consultant	06/15/2020
Triggers a notification to LEA's Superintendent for her/his online approval		
LEA's Superintendent approval	LEA Superintendent	06/22/2020
PGMS/Perkins/Application/Status tab, "Superintendent Certification" checkbox		
GANs sent to LEAs	CDE	07/01/2020

California Department of Education
1430 N Street
Sacramento, CA 95814

Web Policy

ISSUE: Presented to the Board is the 2020-2021 Agriculture Incentive Grant Application.

ACTION: Approve or deny the 2020-2021 Agriculture Incentive Grant Application.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____



Kingsburg Joint Union High School District
Agriculture Department
1900 18th Avenue
Kingsburg, CA 93631
(559) 897-2248

COPY

To: Board of Trustees
Kingsburg Joint Union High School District

From: Brian Donovan
Agriculture Department Chair

Date: June 15, 2020

Re: 2020-21 Agriculture Incentive Grant Application

I am requesting board approval of the 2020-2021 Agriculture Incentive Grant application. The Kingsburg Joint Union High School District is scheduled to receive \$ 21,132 in Ag Incentive Grant funding next year to supplement district and other funds that aid in developing, implementing and strengthening the agriculture program for students. At this point we are aware that the California State Budget has a 50% reduction in all CTE state funded programs including the Ag Incentive Grant. This Application was drafted before the May Revise, and I anticipate a 50% reduction in AIG funds unless something changes in the State Budget.

If you have any questions or concerns, I can be reached by cell phone (650-255-2876).

Thank you.

AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT 2020–21 APPLICATION FOR FUNDING

California Department of Education
(Due Date: To be received in Regional Supervisor's Office by June 30, 2020)

Kingsburg High School

School Site


Kingsburg Joint Union High School Dist.

District

Please include the following items with your application:

- Eligibility Determination Sheet
- Variance Request Form (if applicable)
- Quality Criterion 12 Form (if applicable)
- Award Estimator and Budget Sheet
- List of Agriculture Teachers

Certification: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

Signature of Authorized Agent


Signature of Agriculture Teacher
Responsible for the Program

Superintendent

Authorized Agent Title


Signature of Principal

Contact Phone Number: 650-255-2876

Date of Local Agency Board Approval: 6/23/2020

AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT 2020–21 APPLICATION FOR FUNDING

California Department of Education
(Due Date: To be received in Regional Supervisor's Office by June 30, 2020)

Eligibility Determination Sheet

IN ORDER TO APPLY FOR FUNDING, YOU MUST MEET **ALL** THE QUALITY CRITERIA LISTED BELOW.

Please check each Quality Criteria you meet:

- 1. Curriculum and Instruction
- 2. Leadership and Citizenship Development
- 3. Practical Application of Occupational Skills
- 4. Qualified and Competent Personnel
- 5. Facilities, Equipment, and Materials
- 6. Community, Business, and Industry Involvement
- 7. Career Guidance
- 8. Program Promotion
- 9. Program Accountability and Planning

IF YOU CHECKED **ALL** THE REQUIRED QUALITY CRITERIA, PLEASE CONTINUE TO THE NEXT PAGE OF YOUR APPLICATION.

If you **do not** meet one or more of the criteria listed above, you may submit a Variance Request Form for each unmet criterion.

A variance is a proposed plan to bring your program into compliance with all the quality criteria listed above, prior to the following year's application.

All variances must be approved with this application in order to be eligible for funding. Non-compliance with the terms of the approved variance will result in a loss of funds.

Will you be including a formal Variance Request Form for each unmet criterion?

Yes No

IF YOU ARE REQUESTING ONE OR MORE VARIANCES, PLEASE COMPLETE A **VARIANCE REQUEST FORM** FOR EACH AND CONTINUE TO THE NEXT PAGE OF YOUR APPLICATION.

IF YOU DO NOT MEET **ALL** REQUIRED QUALITY CRITERIA LISTED ABOVE, **AND** YOU ARE **NOT** SUBMITTING A VARIANCE REQUEST FORM

STOP

YOU ARE NOT ELIGIBLE TO APPLY FOR FUNDING THROUGH THE AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT.

AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT 2020-21 APPLICATION FOR FUNDING

California Department of Education
(Due Date: To be received in Regional Supervisor's Office by June 30, 2020)

AWARD ESTIMATOR

DATES OF PROJECT DURATION: JULY 1, 2020 TO JUNE 30, 2021

Applicant Information (please fill in the underlined fields)

Number of Different Agriculture Teachers at Site
(Please attach a separate list of Agriculture teachers' names): 3

Total Number of Students from the prior fiscal year R-2 Report: 329

Number of teachers meeting Criterion 10 (Class size - See instructions): 0

Number of teachers meeting Criterion 11a (Year round employment - See instructions): 3

Number of teachers meeting Criterion 11b (Project supervision period - See instructions): 0

Do you meet all criteria on the attached Quality Criterion 12 Form (Y/N)? Y

Award Calculations

Part 1: Based on your number of agriculture teachers at the site:
(Please attach a separate list of Agriculture teachers' names): \$ 5,000.00

Part 2: Based on \$8.00 per member listed on the R-2 Report: \$ 2,632.00

Part 3a: Based on number of teachers meeting Criterion 10: \$ 0.00

Part 3b: Based on number of teachers meeting Criterion 11a: \$ 6,000.00

Part 3c: Based on number of teachers meeting Criterion 11b: \$ 0.00

Part 4: Based on meeting all criteria on the Quality Criterion 12 Form: \$ 7,500.00

Total Estimated Award: \$ 21,132.00

AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT 2020–21 APPLICATION FOR FUNDING

California Department of Education

(Due Date: To be received in Regional Supervisor's Office by June 30, 2020)

QUALITY CRITERION 12 FORM

Agricultural programs meeting all of the required Quality Criteria (Criteria 1 – 9) may qualify for an additional \$7,500 by also meeting Criterion 12.

Please check each qualifying condition you meet below.

This form, along with the appropriate verification, must be submitted with the Agricultural Career Technical Education Incentive Grant Application by the application deadline.

Number of Students on Previous Year's R-2 Report: 329

12A: Leadership and Citizenship Development

Number of activities on the approved FFA Activity list in which the local chapter participated (Must participate in at least 80 percent of the activities)

12B: Practical Application of Occupational Skills

Number of students who received the State FFA Degree (Must be at least 5 percent of the R2 number)

12C: Qualified and Professional Activities

Number of teachers who attended a minimum of five professional in-service activities (Must attach approved In-service Activities Verification Page)

12D: Community, Business, and Industry Involvement

Number of meetings held by the local Agriculture Advisory Committee (Must be at least three, with minutes attached)

Name of Agriculture Advisory Committee Chair: Tanner Swanson

Phone Number of Agriculture Advisory Committee Chair: (559) 859-4383

12E: Retention

Number of students from the 2016 freshman cohort who completed 3 or 4 years of Agriculture Education courses. Must be at least 30% of the 2016 freshman cohort

12F: Graduate Follow-Up

Number of program completers graduating last year

Number of those who graduated who are employed in agriculture, in the military, or continuing their education (must be at least 75 percent of the program completers). Attach graduate follow-up report.

ISSUE:

Presented to the Board is the first reading of Board Policy BP 0470 Covid-19 Mitigation Plan with request to waive the second reading in order to adopt the new policy due to the Covid-19 pandemic.

ACTION:

Approve or deny the adoption of BP 0470 Covid-19 Mitigation Plan with request to waive the second reading.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

COVID-19 MITIGATION PLAN

The following policy establishes actions that will be taken by the district to provide a safe learning and working environment during the coronavirus (COVID-19) pandemic, and shall supersede any conflicting language in existing district policies or administrative regulations until the Governing Board determines that the need for this policy no longer exists. The Board acknowledges that, due to the evolving nature of the pandemic, federal, state, and local orders impacting district operations are subject to change without notice. In the event that any federal, state, or local order may conflict with this policy, the order shall govern.

(cf. 2210 - Administrative Discretion Regarding Board Policy)
(cf. 5141.22 - Infectious Diseases)
(cf. 9310 - Board Policies)

The Board may also adopt resolutions or take other actions as needed to respond to such orders or provide further direction during the pandemic.

The Board recognizes that students and staff have the right to a safe campus that protects their physical and psychological health and well-being. School campuses shall only be open when deemed safe for in-person instruction. The Board's decision to reopen school campuses for classes, before or after school programs, child care centers, and/or preschool programs shall be made in consultation with state and local health officials, the county office of education, and neighboring school districts. The district shall evaluate its capacity to implement safety precautions and to conduct full or partial school operations, and shall consider student, parent/guardian, and community input.

(cf. 0400 - Comprehensive Plans)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

Prior to the return to on-campus teaching and learning, the Superintendent or designee shall provide to students, parents/guardians, and staff current information about COVID-19, including its symptoms, how it is transmitted, how to prevent transmission, the current recommendations from the state and local departments of public health, and any other information and/or resources to prepare for a safe return to on-campus teaching and learning. The Superintendent or designee shall also provide information on the processes and protocols the district will follow to minimize the health risks associated with COVID-19, including, but not limited to, physically separating individuals (social distancing), limits on large gatherings, the provision of personal protective equipment (PPE) such as masks and gloves, and the sanitization of facilities.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
(cf. 6020 - Parent Involvement)

COVID-19 MITIGATION PLAN (continued)

Student Support

The Board recognizes that the consequences of the COVID-19 pandemic, including fear for one's safety, the economic crisis, the loss of school-based relationships, and disruptions in student learning, impact all students but may have a disproportionate effect on the youngest students, students with disabilities, those students most vulnerable to basic needs insecurity or child abuse and neglect, and other at-risk students.

(cf. 0415- Equity)

As school campuses reopen, staff shall provide a caring and nurturing educational environment for students. The district may provide instruction on social-emotional well-being to all students, including information on how to deal with stress and anxiety in healthy ways and the importance of emotional well-being for academic success.

(cf. 6142.8 - Comprehensive Health Education)

Staff shall pay careful attention to students' increased mental health concerns. Counseling, other support services, and/or referrals to other agencies shall be available to assist students in dealing with the social and emotional effects of COVID-19, such as stress, anxiety, depression, grief, social isolation, and post-traumatic stress disorder.

(cf. 5141.5 - Mental Health)

(cf. 5141.52 - Suicide Prevention)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6164.5 - Student Success Teams)

As needed, the district may provide referrals of students and families to basic needs assistance or social services, and may assess students for eligibility for the free and reduced-price meal program or assistance under the McKinney-Vento Homeless Assistance Act.

(cf. 6173 - Education for Homeless Children)

The Superintendent or designee shall ensure that staff understand their obligations as mandated reporters to report suspected child abuse or neglect, regardless of whether the student is on campus or participating in distance learning.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

The Superintendent or designee may provide information to staff and parents/guardians regarding how to provide mental health support to students. The Superintendent or designee may also provide counseling to staff who are experiencing emotional difficulties as a result of COVID-19.

COVID-19 MITIGATION PLAN (continued)

Instruction/Schedules

The district shall offer a combination of on-campus instruction and distance learning to meet the needs of all students.

(cf. 6157 - Distance Learning)

(cf. 6158 - Independent Study)

The Superintendent or designee shall work with school principals, teachers, other staff, students, and parents/guardians to recommend to the Board a schedule of on-campus instruction for each school. If all students cannot attend on-campus instruction for the entire school day due to space limitations as a result of social distancing requirements, the Superintendent or designee shall consider arrangements for rotating groups of students, such as on a daily or weekly basis, and/or shall provide on-campus instruction to students with the greatest need for in-person supervision.

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

On-campus instruction may be prioritized for subjects that are difficult to deliver through distance learning, such as laboratory science, art, or career technical education.

For distance learning, lessons may be delivered through live video sessions, pre-recorded lectures, or other technology-based distance learning platforms and/or the district may supplement on-campus instruction with home assignments. As much as possible, distance learning shall be provided through small-group synchronous learning.

Appropriate training shall be provided to teachers and other instructional staff involved in distance learning, including training on how to use any technology or platform approved for distance learning by the school and opportunities for the sharing of best practices among instructional staff. Available training resources may also be provided to students and parents/guardians when necessary.

Evaluation of Academic Progress Following Campus Closure

Upon return to on-campus instruction following an extended campus closure, the Superintendent or designee shall evaluate the impact of the campus closure on students' academic progress. Such evaluation may:

1. Address student-specific needs arising from the transition back into on-campus instruction
2. Consider whether or not a student has experienced a regression of skills and/or lack of progress

COVID-19 MITIGATION PLAN (continued)

3. If regression and/or a lack of progress is present, identify opportunities for recovery, including supplemental educational services and/or new or different support services

(cf. 6179 - Supplemental Instruction)

For students with disabilities, the evaluation of academic progress shall also be used to determine whether an additional or revised individualized education program (IEP) or Section 504 plan is needed for the student to be academically successful when returning to on-campus instruction. The Superintendent or designee may prioritize urgent student need in scheduling initial and triennial assessments and annual IEP meetings. The Superintendent or designee shall ensure district compliance with all procedural timelines for IEPs and Section 504 plans as required, unless amended by executive order.

(cf. 6159 - Individualized Education Program)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

(cf. 6164.6 - Identification and Education Under Section 504)

Grading

For each grading period, student progress shall be reported in accordance with BP/AR 5121 - Grades/Evaluation of Student Achievement. However, in the event that school campuses are closed for an extended period of time during any grading period, the Board may, upon recommendation by the Superintendent or designee, adopt one or more alternative grading policies which may vary by grade level or type of course. Options for such grading include, but are not limited to:

1. Assignment of final grades based on the student's grades when the campus shutdown occurred, with opportunities to increase the final grade based on progress through distance learning or other assignments and assessments
2. Assignment of pass/no pass grades for all courses
3. Grading based on students' understanding of applicable course content through assessments, projects, portfolios, or other appropriate means

(cf. 5121 - Grades/Evaluation of Student Achievement)

Health Screening of Students

To the extent feasible, students shall be screened for COVID-19 symptoms before boarding a school bus and/or upon arrival at school each day. The Superintendent or designee shall work with local health officials to determine the appropriate means of screening, which may include temperature checks with a no-touch thermometer.

COVID-19 MITIGATION PLAN (continued)

If the screening indicates a fever or other COVID-19 symptoms, or if the student exhibits symptoms at any time during the school day, the student shall be placed in a supervised isolation area until the student's parent/guardian is contacted and the student can be transported home or to a health care facility. School staff may provide the parent/guardian with referrals to school or community health centers for further testing.

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.3 - Health Examinations)

(cf. 5141.6 - School Health Services)

Student Absence and Attendance

The Board recognizes that COVID-19 will continue to impact the attendance of students following the reopening of school campuses. The Superintendent or designee shall notify students and parents/guardians of expectations regarding school attendance. Such notification shall direct any student who contracts the virus or lives with someone who has been diagnosed with COVID-19 to stay home in accordance with state and local health directives so as to curtail the spread of the disease.

Students who are infected with COVID-19 shall be excluded from on-campus instruction until a medical provider states in writing that the student is no longer contagious. (Education Code 49451; Health and Safety Code 120230; 5 CCR 202)

Students who are identified as being in a high-risk population for serious complications from COVID-19 because of a medical condition may request assessment and accommodations under Section 504 and/or an alternative instructional method that allows the student to continue receiving instruction off campus.

When a student is absent, the student's parent/guardian shall notify the school of the reason for the absence. A physician's verification of a student's illness or quarantine may be submitted, but is not required.

(cf. 5113 - Absences and Excuses)

If a student would otherwise be required to attend on-campus instruction but is kept home by the parents/guardians due to concerns for the welfare of their child, the principal or designee shall work with the student and parent/guardian to find alternative means of instruction, which may include distance or blended learning, independent study, printed class assignments, or other reasonable means.

(cf. 6154 - Homework/Makeup Work)

The Superintendent or designee shall maintain enrollment and student attendance data, including the participation of students in distance learning, and shall report data in accordance with state requirements.

COVID-19 MITIGATION PLAN (continued)

The district employee designated as the attendance supervisor pursuant to Education Code 48240 shall track patterns of student absence throughout the district and regularly report such information to the Superintendent. When a student who is participating in distance learning repeatedly fails to check in with the teacher when required, the teacher and/or attendance supervisor shall attempt to contact the student or parent/guardian to resolve the issues leading to the absence.

(cf. 5113.1 - Chronic Absence and Truancy)
(cf. 5113.11 - Attendance Supervision)

Social Distancing

In order to maintain a campus environment that allows for social distancing, the district shall assess the capacity of school facilities, including classrooms, cafeterias, multi-purpose rooms, gyms, and outdoor areas, and determine the means by which the facilities can best be utilized considering space and time alternatives. To the extent reasonably possible, the district may:

1. Within classrooms, space desks at least six feet apart and position them in a way that limits students facing each other
2. Stagger students in areas of high traffic, such as when students are using lockers, lining up for class, or passing between classes
3. Mark six-foot boundaries within classrooms, common areas, outdoor spaces, and places where students are likely to gather so that students and staff are more readily aware of and can more easily abide by social distancing requirements
4. Utilize restroom stalls and sinks in a manner that allows for social distancing, such as limiting the number of students and/or staff who may use the restroom at a time, blocking off every other stall or sink from use, and/or marking six-foot boundaries
5. Minimize the mixing of students from different classrooms in common spaces, such as in cafeterias and libraries
6. Conduct recess and physical education classes in a manner that allows for social distancing and minimizes the use of physical education equipment
7. Assess the capacity of school buses and develop a plan for bus routes and bus seating consistent with social distancing objectives

(cf. 3540 - Transportation)
(cf. 3543 - Transportation Safety and Emergencies)

COVID-19 MITIGATION PLAN (continued)

8. Encourage students to walk, bicycle, or travel by private vehicle to reduce the number of students traveling on school buses. Schools may provide designated areas with proper distancing for bicycles to be stored during the school day, and may mark spaces for private vehicle drop-off and pick-up zones.

(cf. 5142.2 - Safe Routes to School Program)

Large gatherings, such as assemblies, rallies, field trips, extracurricular activities, and athletic events, shall be suspended until the Board determines, consistent with guidance from state and local health officials, that it is safe to resume such activities. The Superintendent or designee may grant an exception if an activity can be arranged to take place in phases or per class, or modified in a manner that would keep participants from violating social distancing recommendations. When deciding whether an activity may resume, the Superintendent or designee may consider the size of the group that participates, the extent to which the students and other attendees have physical contact, whether the activity can be modified to avoid physical contact, if shared equipment is required for the activity, and if social distancing can be maintained.

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

(cf. 6153 - School-Sponsored Trips)

Personal Protective Equipment and Hygiene Practices

The Board encourages students, staff, and visitors to wear PPE while on school campuses or school buses, especially in high-traffic areas and/or when social distancing is not possible. If the use of PPE in schools is required by state or local health officials, the district shall provide PPE to students and staff who do not bring their own personal PPE. Students and staff shall be provided instruction in the proper use, removal, disposal, and cleaning of PPE.

The Board also encourages students and staff to practice good hygiene, such as appropriate covering of coughs and sneezes and regular hand washing of at least 20 seconds, including before eating and after blowing one's nose, coughing, or sneezing. The district shall provide adequate time and opportunity for students to wash hands, and shall make hand sanitizer available in areas where handwashing is less accessible. Signage regarding healthy hygiene practices and how to stop the spread of COVID-19 may be posted in and around school facilities.

Sanitization of Facilities and Equipment

School facilities, school buses, and shared equipment such as desks, tables, sports/playground equipment, computers, door handles, light switches, and other frequently used equipment and supplies shall be cleaned and disinfected daily with appropriate cleaning agents. Disinfectants and cleaning agents shall be stored properly and in a manner not accessible to students.

COVID-19 MITIGATION PLAN (continued)

(cf. 3510 - Green School Operations)
(cf. 3514.1 - Hazardous Substances)
(cf. 4157/4257/4357 - Employee Safety)

The Superintendent or designee shall ensure that ventilation systems are operating properly and that air flow and ventilation within district facilities is increased, to the extent possible, by opening windows and doors and using fans and air conditioning. Garbage shall be removed daily and disposed of safely.

Food Services

The Superintendent or designee shall ensure that students have access to clean drinking water other than through a drinking fountain, and food which is procured, stored, and served in a manner that reduces the likelihood of COVID-19 transmission and follows state and national guidelines for nutrition.

(cf. 3550 - Food Service/Child Nutrition Program)

For meals that are consumed on school grounds, the Superintendent or designee shall ensure that students will be able to maintain proper social distancing while eating. In order to do so, the Superintendent or designee may consider the consumption of meals in classrooms, gyms, the outdoors, and/or other district grounds.

Meal service shall also be available to students participating in distance learning, which may include and/or entirely consist of a "grab and go" service or delivery.

Due to the changing financial circumstances of many families as a result of COVID-19, the Superintendent or designee shall regularly provide information to students and parents/guardians regarding the free and reduced-price meal program, eligibility, and how to apply for the program.

(cf. 3553 - Free and Reduced Price Meals)

Staff

Prior to reopening campuses, the Superintendent or designee shall review staff assignments and, upon request, may reassign employees to reduce exposure to the virus, especially for high-risk staff. When feasible for the position, employees may be granted a remote work assignment.

(cf. 4030 - Nondiscrimination in Employment)
(cf. 4113 - Assignment)
(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)
(cf. 4113.5/4213.5/4313.5 - Working Remotely)

COVID-19 MITIGATION PLAN (continued)

In the event that employees are unable to perform their duties due to partial or full closure of campuses, the Board shall compensate employees as permitted by law.

(cf. 4151/4251/4351 - Employee Compensation)

Any employee who contracts the virus, shows symptoms of possible infection, or is caring for someone who has been diagnosed with the virus shall self-quarantine for the period of time recommended by health authorities in order to prevent the spread of the disease to students or other staff.

An employee may use personal illness and injury leave and/or family care and medical leave, as applicable, if the employee is unable to work or telework because the employee is ill or needs to take care of a spouse, parent/guardian, or child with COVID-19 or other serious health condition. (Education Code 44978, 45191; Government Code 12945.1-12945.2; Labor Code 245-249; 29 USC 2601-2654)

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

(cf. 4261.1 - Personal Illness/Injury Leave)

Until December 31, 2020, an eligible employee may take paid sick leave for up to 80 hours, or the number of hours that a part-time employee works on average over a two-week period, if the employee is unable to work or telework because the employee is: (29 USC 2601)

1. Subject to a federal, state, or local quarantine or isolation order related to COVID-19
2. Advised by a health care provider to self-quarantine due to concerns related to COVID-19
3. Experiencing symptoms of COVID-19 and seeking a medical diagnosis
4. Caring for an individual who is subject to a federal, state, or local quarantine or isolation order or has been advised by a health care provider to self-quarantine
5. Caring for the employee's child whose school or child care provider is closed or unavailable for reasons related to COVID-19
6. Experiencing any other substantially similar condition specified by the U.S. Department of Health and Human Services

Employees shall be paid their regular rate of pay for leave taken pursuant to items #1-3 above, or two-thirds their regular rate of pay for leave taken pursuant to items #4-6 above, within the limits specified in law. (29 USC 2601)

COVID-19 MITIGATION PLAN (continued)

For the purpose specified in item #5 above, eligible employees who have been employed by the district for at least 30 calendar days shall be granted extended leave for up to 12 work weeks upon request. The first 10 days of such leave shall be unpaid unless the employee uses accrued vacation leave, personal leave, sick leave, or paid sick leave granted pursuant to 29 USC 2601. After the first 10 days, the district shall pay not less than two-thirds of the employee's regular pay for the number of hours per week the employee normally works, with a maximum of \$200 per day and \$10,000 for the total period. Eligibility for extended leave for this purpose is subject to the employee's eligibility for leave pursuant to the Family and Medical Leave Act. (29 USC 2601, 2620)

The district shall post, in conspicuous places where employee notices are customarily posted, a notice prepared by the U.S. Department of Labor regarding the requirements of 29 USC 2601 and 2620. (29 USC 2601)

Nondiscrimination

The Board prohibits discrimination based on actual or perceived medical condition or disability status. (Government Code 11135)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Individual students and staff shall not be identified as being COVID-positive, nor shall students be shamed, treated differently, or denied access to a free and appropriate public education because of their COVID-19 status or medical condition. Staff shall not disclose confidential or privileged information, including the medical history or health information of students and staff. (Education Code 49450)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

The Superintendent or designee shall investigate any reports of harassment, intimidation, and bullying targeted at any student based on COVID status, exposure, or high-risk status.

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

Community Relations

The Superintendent or designee shall use a variety of methods to regularly communicate with students, parents/guardians, and the community regarding district operations, school schedules, and steps the district is taking to promote the health and safety of students. In

COVID-19 MITIGATION PLAN (continued)

addition, the members of the Board have a responsibility as community leaders to communicate matters of public interest in a manner that is consistent with Board policies and bylaws regarding public statements.

(cf. 1100 - Communication with the Public)

(cf. 1112 - Media Relations)

(cf. 9010 - Public Statements)

The district shall continue to collaborate with local health officials and agencies, community organizations, and other stakeholders to ensure that district operations reflect current recommendations and best practices for keeping students, staff, and visitors safe during the COVID-19 state of emergency. The Superintendent or designee shall keep informed about resources and services available in the community to assist students and families in need.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

While the Board recognizes the rights of parents/guardians to participate in the education of their children and the critical importance of parental involvement in the educational process, all visitors and volunteers are encouraged to respect guidelines regarding social distancing and large gatherings. School visitors and volunteers shall be limited in number and expected to observe all district protocols for COVID-19. The Superintendent or designee may place signage around the school advising that visitors and volunteers may be required to use PPE while on school sites and interacting with school personnel, and may keep a supply of such equipment available for their use.

(cf. 1240 - Volunteer Assistance)

(cf. 1250 - Visitors/Outsiders)

Use of school facilities by persons or organizations for community purposes involving large gatherings shall be suspended until the Board determines, consistent with guidance from state and local health officials, that it is safe to resume such activities. The Superintendent or designee may only grant an exception if the number of participants in the activity will be

limited and the person or organization follows the processes and protocols established by the district to minimize the health risks associated with COVID-19.

(cf. 1330 - Use of School Facilities)

Potential Reclosure of Campus

The district shall monitor student and staff absences and data provided by local health officials to determine if there is a risk of resurgence of COVID-19 and a need to reclose

COVID-19 MITIGATION PLAN (continued)

school campuses for the protection of students, staff, and the community. The Superintendent or designee shall develop plans and procedures for alternative methods of operations to the extent possible in the event that reclosure becomes necessary.

If any person diagnosed with COVID-19 is known to have been in district building(s), the Superintendent or designee shall immediately notify local health officials to determine a course of action. The building should be closed until cleaning and disinfecting of the building can be completed and the district can consult with local health officials to determine, based on up-to-date information about the specific cases in the community, whether an extended closure is needed to stop or slow further spread of COVID-19.

If local health officials report that there has been no community transmission of COVID-19, or minimal to moderate transmission in the community, school campuses may not necessarily be closed, but the district shall continue to take all preventative measures described in this policy.

If local health officials report substantial community transmission of COVID-19, campus closures of more than two weeks may be necessary, and the Superintendent or designee shall cancel group activities and events during that period. Campuses shall not reopen until recommended by local health officials.

*Legal Reference*EDUCATION CODE

44978 Sick leave for certificated employees
 45191 Leave of absence for illness and injury, classified employees
 48205 Excused absences
 48213 Prior parent notification of exclusion; exemption
 48240 Supervisors of attendance
 49451 Exemption from physical exam; exclusion from attendance

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state
 12945.1-12945.2 California Family Rights Act

HEALTH AND SAFETY CODE

120230 Exclusion from attendance

LABOR CODE

245-249 Healthy Workplaces, Healthy Families Act of 2014

CODE OF REGULATIONS, TITLE 2

11087-11098 California Family Rights Act

CODE OF REGULATIONS, TITLE 5

202 Exclusion from attendance
 306 Explanation of absence
 420-421 Record of verification of absence due to illness and other causes

UNITED STATES CODE, TITLE 29

2601-2654 Family and Medical Leave Act of 1993, as amended, especially:

2601 Paid sick leave

COVID-19 MITIGATION PLAN (continued)

2620 *Public health emergency leave*

UNITED STATES CODE, TITLE 42

1760 *Note National School Lunch program waivers addressing COVID-19*

CODE OF FEDERAL REGULATIONS, TITLE 29

825.100-825.702 *Family and Medical Leave Act of 1993*

*Management Resources:*CSBA PUBLICATIONS

Sample School Board Resolution on Grading During Emergency School Closures

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

FAQs for 2019 Novel Coronavirus

FAQs on Grading and Graduation Requirements

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

CDPH Guidance for the Prevention of COVID-19 Transmission for Gathering, March 16, 2020

School Guidance on Novel Coronavirus or COVID-19, March 7, 2020

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Considerations for Schools, rev. May 19, 2020

Interim Guidance for Schools and Day Camps, May 2020

Interim Guidance for Administrators of U.S. K-12 Schools and Child Care Programs to Plan, Prepare, and Respond to Coronavirus Disease 2019 (COVID-19), March 25, 2020

OFFICE OF THE GOVERNOR PUBLICATIONS

Executive Order N-30-20, March 17, 2020

Executive Order N-26-20, March 13, 2020

OFFICE OF MANAGEMENT AND BUDGET PUBLICATIONS

Administrative Relief for Recipients and Applicants of Federal Financial Assistance Directly Impacted by the Novel Coronavirus (COVID-19) Due to Loss of Operations, Memorandum M-20-17, March 19, 2020

U.S. DEPARTMENT OF LABOR POSTERS

Employee Rights: Paid Sick Leave and Expanded Family and Medical Leave Under the Families First Coronavirus Response Act

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Department of Public Health: <https://www.cdph.ca.gov>

Centers for Disease Control and Prevention: <https://www.cdc.gov/coronavirus/2019-ncov>

Office of the Governor: <https://www.gov.ca.gov>

Office of Management and Budget: <https://www.whitehouse.gov/omb>

U.S. Department of Labor: <https://www.dol.gov>

World Health Organization: <https://www.who.int>

Policy
adopted:

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
June 2020

ISSUE:

Presented to the Board is the retirement of Sharon Rodriguez as an Attendance Technician for Kingsburg High School.

ACTION:

Approve or deny the retirement of Sharon Rodriguez.

RECOMMENDATION:

Recommend approval with best wishes

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

June 2020

COPY

To Mr. Don Shoemaker,

After 33 years of working at Kingsburg High School District, this letter is to inform you that June 18, 2020 will be my last day of employment.

Sharon Rodriguez

Sharon Rodriguez

ISSUE:

Presented to the Board is the resignation of Corey Nolan as a Campus Safety Assistant for the Kingsburg Joint Union High School District.

ACTION:

Approve or deny the resignation of Corey Nolan.

RECOMMENDATION:

Recommend approval with best wishes

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

COPY

From: Corey Nolan <cnolan@kingsburghigh.com>
Date: May 13, 2020 at 6:51:50 PM PDT
To: Ryan Phelan <rphelan@kingsburghigh.com>
Subject: Resignation

Please accept this letter as notification that I am leaving my position with Kingsburg High School on Friday, May 22nd.

Sincerely,

Corey Nolan

Sent from my iPhone

ISSUE: Presented to the Board is the 2020-2021 Comprehensive School Safety Plan.

ACTION: Approve or deny the 2020-2021 Comprehensive School Safety Plan.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

KJUHSD
Emergency Procedures Guide
Comprehensive School Safety Plan
2020/2021

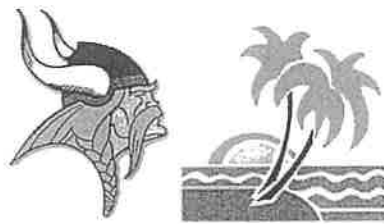


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RESPONSE TO ANY EMERGENCY

- ___ Notify the principal and 911, if necessary. The principal or designee notifies the superintendent.
- ___ Notify the school Emergency Response Team.
- ___ Seal off high-risk area(s).
- ___ Take charge of the area(s) until the incident is contained, or relieved by Administration .
- ___ Preserve evidence. Keep detailed notes of the incident.
- ___ Refer media to the official school or district spokesperson Don Shoemaker at # 897-7721 or 897-5156
- ___ Notify the Post-Incident Response Team, if necessary.

GENERAL STAFF RESPONSIBILITIES FOR ALL EMERGENCIES

Principal or Designee	
<ul style="list-style-type: none"> <input type="checkbox"/> Verify information. <input type="checkbox"/> Call 911, if necessary. <input type="checkbox"/> Seal off high-risk area(s). <input type="checkbox"/> Activate the Alertus system <input type="checkbox"/> Notify students and staff. Note: depending on the emergency, students may be notified by teachers. <input type="checkbox"/> Update staff through email if necessary. <input type="checkbox"/> Evacuate students and staff, if necessary. <input type="checkbox"/> Keep detailed notes of the incident. 	<ul style="list-style-type: none"> <input type="checkbox"/> Convene Emergency Response Team and implement emergency response procedures. <input type="checkbox"/> Refer media to official spokesperson(s). <input type="checkbox"/> Implement post-incident procedures as necessary.
Teachers	
<ul style="list-style-type: none"> <input type="checkbox"/> Verify information. <input type="checkbox"/> Lock classroom doors unless evacuation orders are issued. <input type="checkbox"/> Check email for updates <input type="checkbox"/> Warn students, if advised. <input type="checkbox"/> Account for all students. 	<ul style="list-style-type: none"> <input type="checkbox"/> Stay with students during an evacuation. Take class roster. <input type="checkbox"/> Refer media to official spokesperson(s). <input type="checkbox"/> Keep detailed notes of the incident. <input type="checkbox"/> If on conference period, contact Administration/office

PUBLIC INFORMATION

**** All staff must refer all media to official spokesperson ****

___ School district assumes responsibility for issuing public statements during an emergency.

___ Superintendent serves as official spokesperson unless another individual is designated. Alternate spokespersons should be identified in advance.

Position	Name	Work #
Spokesperson	Don Shoemaker	897-7721
Alternate #1	Ryan Phelan (KHS)	897-5156 ext 2001
	Ryan Walterman (KAEC)	897-3880 ext 2401
Alternate #2	Thom Sembritzki	897-5156 ext 2003
Alternate #3	Cindy Schreiner	897-7721 ext 2302

WARNING AND NOTIFICATION

**** Call 911 if necessary. Assess life and safety issues first! ****

___ Inform principal or designee.

___ Warn students and staff. If an emergency requires immediate action to protect the safety of students and staff, activate Alertus Notification System.

Emergency	Actions
Fire	Evacuation
Threat	Lockdown
Misc. (earthquake, intruder, chemical)	Shelter in place
All Clear	Return to normal

EVACUATION / RELOCATION

___ Call 911, if necessary.

___ Principal determines if students and staff should be evacuated outside of school buildings(s), or to relocation centers. Emergency Response Team member Don Shoemaker coordinates transportation if students are evacuated to relocation

center. Transportation coordinator is to be contacted by the Emergency Response Team member and informed that an evacuation is taking place.

- ___ Direct students and staff to follow fire drill procedures and route. If normal route is too dangerous, follow alternate route.
- ___ Close all windows; turn off lights, electrical equipment, gas, water faucets, air conditioning, heating, and ventilation, if possible.
- ___ Place evacuation sign outside door (e.g., 8 ½ x 11 paper with words “Room Evacuated” in large, legible letters).

Teachers:

- ___ Direct students to follow normal fire drill procedures unless principal alters route or normal route is too dangerous.
- ___ Take class roster.
- ___ Close all windows; turn off lights, electrical equipment, gas, water faucets, air conditioning, heating, and ventilation, if possible.
- ___ Place evacuation sign outside the door (e.g., 8 ½ x 11 paper with words “Room Evacuated” in large, legible letters)
- ___ When outside building, account for all students. Inform principal/administrator immediately if students are missing.
- ___ If students are evacuated to a relocation center, stay with your class. Take roll again when you arrive at the relocation center.
- ___ If on conference period, evacuate to designated area and contact administration to provide support.

Relocation Centers:

Each school should have a primary center close by, and a secondary relocation center further away in the event of a community-wide emergency.

- ___ Primary: Kingsburg High School Bowl
- ___ Secondary: Kingsburg Memorial Park

LOCK-DOWN PROCEDURES

Lock-down procedures may be implemented in situations involving dangerous intruders or other incidents that may result in harm to persons inside the school building(s).

- ___ Principal or designee will activate the Alertus Notification system. The system will announce a direct order to lock-down over the campus wide speakers, send an email informing all KHS staff of the lock-down, send a text message to all phone contacts registered in the system and alert police and fire departments.
- ___ Direct all students, staff, and visitors into classrooms or office.
- ___ Lock classroom doors.
- ___ Teachers email principal or designee if any student is not accounted for.
- ___ Cover windows of classrooms, including the window in the door.
- ___ Move all persons away from windows and doors.
- ___ Allow no one outside of the classroom until the principal gives an all-clear signal or emergency personnel direct you to open the door.
- ___ If on conference period and it is safe to leave your room, report to the office to provide additional support.
- ___ Any students off campus during a lockdown will stay at their school site or off campus for safety. KHS Admin or Office staff will have keys to access safe zone.

SHELTER IN PLACE PROCEDURES

Shelter in place provides refuge for students, staff, and the public within the school building(s) during an emergency. Shelters should be located in areas that maximize the safety of inhabitants. Safe areas may change depending on the type of emergency:

- ___ Identify safe area(s) in each school building.
- ___ Activate Alertus.

- ___ Close all exterior doors and windows.
- ___ Check email for updates
- ___ All persons must remain in safe areas until notified by the principal or emergency responders.
- ___ Teachers take class roster. Teachers should account for all students after arriving in a safe area.

FIRE

In the event that a fire, smoke from a fire, or a gas odor has been detected:

- ___ Pull the fire alarm.
- ___ Alertus system will activate.
- ___ Evacuate students and staff to a safe distance outside of the building.
- ___ Follow the normal fire drill routine. If normal route(s) are too dangerous, follow alternate route.
- ___ Teachers should take a class roster and account for all students. Roll must be taken before and after evacuation.

- ___ Principal, notifies authorities, and superintendent. Principal and / or superintendent must report an incident to the fire marshal.
- ___ After consulting with superintendent, principal may move students and staff to primary relocation center KHS Football Bowl, if building is damaged or the weather is inclement.
- ___ No one should re-enter the building(s) until declared safe by fire service personnel.
- ___ Alertus notifies students and staff of termination of emergency and resumption of normal operations.

BOMB THREAT

On receiving a message that a bomb has been planted in the school:

- ___ Use bomb threat checklist.
- ___ Ask where the bomb is located, when bomb will go off, what materials are in the bomb, who is calling, and why is caller doing this.
- ___ Listen closely to caller's voice, speech patterns, and for background noises.
- ___ **Leave your phone off the hook. Do not hang up after caller hangs up.**
- ___ Notify principal or designee.
- ___ Principal or designee determines course of action, lock-down, evacuation, or shelter in place, then initiates Alertus Notification system.
- ___ Principal or designee calls 911 (police) and superintendent.

- ___ Principal and superintendent must report incident to fire marshal. If lock-down is ordered, use procedure in the lock-down section of this checklist. If evacuation is ordered, follow these procedures.
- ___ Principal or designee will reassess the situation and will be able to initiate the Alertus Notification system in order to communicate and execute a proper course of action.
- ___ Use standard fire drill procedures to evacuate school building(s) unless evacuating into the reported bomb location.
- ___ Direct students to leave their belongings.
- ___ Students and staff must be evacuated to a safe distance away from the school.
- ___ After consulting with the superintendent, the principal may move students to a primary relocation center, KHS Football Bowl, if the weather is inclement or the building is damaged.
- ___ Teachers should take roll of students before and after evacuation.
- ___ No one should re-enter the building(s) until declared to be safe by fire or police personnel.
- ___ Alertus notifies staff and students when emergency is terminated. Resume normal operations.

INTRUDER/HOSTAGE

Intruder: “An unauthorized person who enters school property.”

- ___ Notify administration office (MUST SPEAK TO A PERSON).
- ___ Ask another staff member to accompany you before approaching the intruder.
- ___ Politely greet intruder and identify yourself.
- ___ Ask the intruder the purpose of his/her visit.
- ___ Inform intruder that all visitors must register at the main office.
- ___ If purpose is not legitimate, ask intruder to leave.
- ___ Accompany intruder to the exit.

If intruder refuses to leave:

- ___ Warn of the consequences for staying on school property. Inform intruder that police will be called.

- ___ Notify security or police and principal if intruder refuses to leave. Provide full description of intruder.
- ___ Trail the intruder and maintain visual contact if he/she indicates potential for violence (be aware of actions, location, weapons, or packages, etc.)
- ___ Principal notifies superintendent and may issue lock-down procedures.

Hostage situation:

- ___ If hostage taker is unaware of your presence, do not intervene.
- ___ Call 911 immediately. Provide details of situation, ask for assistance.
- ___ Notify principal; principal notifies superintendent and other administrators.
- ___ Initiate lockdown procedure using Alertus Notification system.
- ___ Administration team seals off area near hostage, creates and secures perimeter.
- ___ Give control of scene to police and hostage negotiation team.
- ___ Keep detailed notes of events and actions.

If taken hostage:

- ___ Follow instructions of hostage taker.
- ___ Try to keep calm. Calm students if they are present.
- ___ Treat the hostage taker as normally as possible.
- ___ Be respectful to hostage taker.
- ___ Ask permission to speak; do not argue or make suggestions.

UTILITY FAILURE

Gas Line Break

- Call 911.
- Notify Principal/designee.
- Open windows.
- If directed, follow evacuation procedures.
- Do not re-enter building until utility officials say it is safe.

Electric Power Failure

- Calm students.
- Stay in classroom until evacuation notification.
- If there is danger of fire, evacuate the building by evacuation procedures.
- If a short is suspected, turn off all electronic devices in room, and notify custodian.

Water Line Break

- Notify Principal/designee and custodian.
- Relocate articles that may be damaged by water.
- Relocate students to designated safe area.

HAZARDOUS MATERIALS / CHEMICAL SPILLS

Incident in School

- Call 911.
- Notify administration.
- Seal off area of leak/spill.
- Take charge of area until fire or hazmat personnel contain the incident.
- Fire official in charge will recommend sheltering or evacuation actions.
- Principal or designee will initiate Alertus Notification system.
- Follow plans and procedures for sheltering or evacuation.
- Notify parents if students are evacuated
- Resume normal operations after consulting with fire or hazmat officials.

Incident near School Property

- Fire, police, or hazmat personnel will notify superintendent.
- Superintendent will notify principal.
- Fire officer in charge of scene will recommend sheltering or evacuation actions.
- Principal or designee will initiate Alertus Notification system.
- Follow plans and procedures for sheltering or evacuation.
- Notify parents if students are evacuated.
- Resume normal operations after consulting with fire or hazmat officials.

EARTHQUAKE

During an Earthquake:

- ___ Stay calm. First and foremost, having an emergency plan will help you and your students remain calm.
- ___ Stay put. If you are indoors, stay there. If outdoors, stay there.
- ___ Take cover. If indoors, do a “drop and cover” under a desk, table, or bench, or stand alongside an inside wall, in an archway, doorway that does not have a door, or corner. Avoid windows, doorways with a door, bookcases, hanging fixtures, or outside walls until the shaking stops.
- ___ If no protection is available, drop to the floor and cover your head with your hands. Make sure students are in “drop and cover” positions.
- ___ Do not be surprised if the electricity goes out, or if fire alarms and sprinklers go on.

After an Earthquake:

- ___ Keep students safe and relaxed. Carefully evaluate the situation.
- ___ Use caution when moving students and staff to a safe area(s).
- ___ Make sure everyone is alright. Take class rosters and account for all students.
- ___ Do not move the seriously injured unless they are still in danger. Administer first aid, if necessary.
- ___ Wear sturdy shoes in areas near fallen obstacles and broken glass.
- ___ Check natural gas, water, and electrical lines for damage.
- ___ Do not use the telephone, light switches, matches, candles, or other open flame unless you are absolutely certain there is not natural gas leaking.
- ___ Do not touch electrical power lines or broken electrical equipment.
- ___ Be prepared for aftershocks.

MEDIA PROCEDURES

All staff must refer media to district spokesperson.

School District assumes responsibility for issuing public statements during an emergency.

- *Superintendent serves as district spokesperson unless he/she designates a spokesperson. If spokesperson is unavailable, an alternate assumes responsibilities.*

CHECKLIST FOR SUICIDE

If a student or staff suicide takes place:

- **Assemble the Crisis Management Team (CMT)**
- (CMT) is made up of: Site and district leadership teams, school psychologist, grief counselors, SAP counselor, local authorities, etc.
- **Develop a Plan for communication with Students, Staff and Community**
- **Communicate meeting date and time through Aeries Communication, email and or phone tree for staff**
- **Staff gathering to discuss plan in place for support of both students/staff**
- **Provide support for students and staff as long as necessary**
- **Provide references for suicide prevention and warning signs**

ESSENTIAL QUESTIONS:

1. Which Students are affected?
2. Who is the victims "circle of friends"?
3. Is there a possibility of contagion or imminent recurrence?
4. Who are the staff members being affected? What classes was the student enrolled in?
5. What activities are available to help start the grieving process?
6. What activities will help bring closure for students and staff?
7. Has the family been contacted regarding concerns and or services moving forward?

For Further support, contact:

Comprehensive Youth Services of Fresno
Dedicated to providing a full range of prevention

3795 E. Shields Ave, Fresno, CA 93726
(559) 229-3561
www.cysfresno.org

1-800-273-Talk (8255)

National Suicide Prevention Lifeline

A 24 hour, toll-free crisis hotline that links callers to a nearby crisis center
www.suicidepreventionlifeline.org

For more information about suicide and mental illness:

American Association of Suicidology

A resource and education organization dedicated to the understanding and prevention of suicide.

www.suicidology.org or call (202) 237-2280

American Foundation for Suicide Prevention

Dedicated to advancing the public's knowledge of suicide and its prevention.

www.afsp.org or call 1-888-333AFSP

American Psychiatric Association

A national professional organization of psychiatrists.

www.psych.org or call (703) 907-7300

CHILD ABUSE REPORTING

- A. When facts are brought forth to a school employee's attention that suggest there is a reasonable suspicion that child abuse is suspected, the following should occur:
- Employee shall file child abuse report with a child protective services agency in accordance with California State Law, as soon as possible – by telephone and then through written report within 24 hours. Please see district office for the correct form.
 - Once the report is processed with CPS, it will be kept on file at district office.
 - Cooperate with authoritative agency and/or representative conducting investigation as needed after report is filed
 - Mandated Reporters shall not be impeded in filing a Child Abuse Report in a timely manner by any school employee
 - Mandated Reporter shall not conduct their own investigation or contact the perpetrator under any circumstances once abuse is suspected and/or a report is filed
 - Mandated Reporters shall not be retaliated against for reporting a suspected child abuse case
- B. Witnesses and/or recipients of information about suspected child abuse that involves a district employee as the alleged perpetrator, shall do the following:
- Employee shall file child abuse report with a child protective services agency in accordance with California State Law, as soon as possible – by telephone and then through written report within 24 hours. Please see district office for the correct forms.
 - Notify Superintendent/District Office of the report. Once report is processed with CPS, it will be kept on file at district office
 - Superintendent and/or authoritative agency will consult administration about administrative action that should be taken.
- C. All district employees shall have received the following training on an annual basis:
- Child Abuse Video at www.getsafetytrained.com
 - Complete Quiz after watching video on child abuse

- Print out completion certificate and turn in copy to district office
- D. Any Child Protective Services (CPS) report that is filed by a faculty member involving KJUHSD, the report shall be filed with the District Office

CAMPUS SAFETY

Kingsburg Joint Union High School District is committed to providing a safe campus for all students, faculty, parents, community members, and visitors who come on to campus.

CAMPUS SAFETY EMERGENCY

Anyone who witnesses and/or hears anything that is an emergency may report to KJUHSD staff about the incident. KJUHSD will investigate all incidents brought to the school's attention in a timely manner, notify the proper authorities and initiate Alertus Notification system when needed in an emergency. KJUHSD works closely with local law enforcement on any criminal matters that fall under the KJUHSD jurisdiction.

KJUHSD Alertus Notification system

This alert notification system is designed to initiate emergency procedures as needed by the district. Utilizing P.A. system, email, text messaging, and alert beacons.

SAFETY CAMERAS

Safety Cameras are utilized as a tool by Kingsburg Joint Union School District. Safety Cameras are in place to deter and combat illegal or unsafe activity. They are also used in investigations as needed by school administrators.

K-9 DOGS

Kingsburg Joint Union High School District contracts with Proactive K-9 Dogs throughout the year to search classrooms, bathrooms, parking lots, athletic facilities, and anywhere on campus that is under the jurisdiction of Kingsburg Joint Unified School District. The K-9 Dogs are trained to detect illegal substances including but not limited to: drugs, alcohol, firecrackers, and prescription pills.

SPRIGEO

Kingsburg Joint Union High School District utilizes Sprigeo.com as a means to report any of the following, but not limited to: Illegal Activity, Bullying, Harassment, Safety Issues, mental health, unauthorized people on campus, etc.

Sprigeo is an anonymous reporting website where students, staff, parents, and/or community members can report activity related to Kingsburg Joint Unified School District and the report will directly go to Administration for further investigation.

STUDENT PICK UP

A student can only be picked up by their parent/guardian or a person listed on their Student Emergency Form. The adult picking up the student must also present a valid identification card.

CAMPUS SUPERVISOR

Patrol and monitor Kingsburg High School to maintain order and security. Assure student compliance with school and District policies and regulations. Perform set duties with patience, tact, and good judgment and within established guidelines. Identify campus violations and inappropriate behavior.

SCHOOL RESOURCE OFFICER

School resource officers (**SROs**) is a Kingsburg police officers who works in elementary, middle and high schools. They are responsible for working with school administrators, security staff and faculty on developing comprehensive safety plans to ensure schools are safe places for students to learn.

ISSUE: Presented to the Board is the annual School Psychologist Services Agreement Between Kingsburg Joint Union High School District and Fresno County Superintendent of Schools in the contract amount of \$82,280.00 for credentialed school psychologist serving Kingsburg Joint Union High School District.

ACTION: Approve or deny the annual School Psychologist Services Agreement.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____



SCHOOL PSYCHOLOGIST SERVICES AGREEMENT ("Agreement")

Legal Doc./Contract No. of this signed Agreement (*Legal Services use only*): 121774

COVER

AGENCY

Kingsburg Joint Union High School District (**"Agency"**)
Attn: Don Shoemaker, Superintendent
1900 18th Ave.
Kingsburg, CA 93631
Phone: (559) 897-7721
Email: dshoemaker@kingsburghigh.com

COPY

FCSS

Fresno County Superintendent of Schools (**"FCSS"**)
Attn: Trish Small, Director
Dept.: Pupil Personnel Services
Fresno County Office of Education
1111 Van Ness Avenue
Fresno, CA 93721-2000
Phone: (559) 265-3001
Email: tsmall@fcoe.org

CONTRACT TERM (see § 3.1)

"Effective Date": July 1, 2020
"Termination Date": June 30, 2021

PAID SERVICES AND CONTRACT AMOUNT. Agency shall pay FCSS for credentialed school psychologist services (**"Paid Services"**) in accordance with the following (see Art. 1):

MARK ONE: No Paid Services Paid Services as stated in 1-2 below (**complete 1-2 below**)

1. **CONTRACT AMOUNT.** The Contract Amount shall be calculated as follows:
 - a. Maximum *number of Service Days* on which Paid Services to be provided: 4.00 (149.6 per year)_
 - b. Maximum *number of weeks* on which Paid Services to be provided: 37.4_
 - c. Amount Agency shall pay FCSS for each Service Day of Paid Services: \$550.00_
 - d. **"Contract Amount"** (sum of a x b x c): \$82,280.00_

2. **PAYMENT METHOD AND SCHEDULE:** Agency shall pay the Contract Amount to FCSS as designated below (**mark one**):

Automatic Transfer. FCSS will transfer the Contract Amount from Agency's account to FCSS' account on or about March 1 during the Contract Term.

Tender of Payment: Agency will be invoiced for the Contract Amount in or after May during the Contract Term. Payment shall be received by FCSS no later than thirty (30) days from the date of the invoice.

DIRECT SERVICES. FCSS will also provide, at no cost to Agency, credentialed school psychologist services (**"Direct Services"**) as follows:

MARK ONE: No Direct Services Direct Services as stated in 1-3 below (**complete 1-3 below**)

1. Maximum *number of Service Days* on which Direct Services to be provided: _
2. Maximum *number of weeks* on which Direct Services to be provided: _
3. Total number of days on which Direct Services to be provided (sum of 1 x 2): _

REQUIRED DOCUMENTS. Each Party, upon the other Party's request, shall provide written proof that the following insurance is in effect during the Contract Term, such proof referred to as "**Required Document**" (see Art. 4):

1. Commercial general liability
2. Commercial automobile liability
3. Workers comp. and employer's liability

In consideration of the covenants, conditions, and stipulations in and for good and valuable consideration and/or the mutual benefits to be derived from this Agreement, Agency and FCSS, separately referred to as a "**Party**" and collectively as the "**Parties,**" hereby enter into this Agreement. Unless this Agreement states or the context requires otherwise, any reference to a Party shall mean the Party and its governing body, officers, employees, and agents, and, if Agency is a school district or charter school, includes Agency's students. Each person executing this Agreement on behalf of a Party represents that he/she is authorized to execute on behalf of and to bind the Party to this Agreement.

AGENCY

FCSS

By: _____

By: _____

Print Name: Don Shoemaker

Title: Superintendent

Jim A. Yovino, Superintendent
or Authorized Designee

GENERAL TERMS AND CONDITIONS

These General Terms and Conditions contain the following Articles:

Article 1	Scope of Services and Obligations
Article 1A	Additional Requirements
Article 2	Payment
Article 3	Term and Termination of Agreement
Article 4	Insurance
Article 5	Indemnity
Article 6	Dispute Resolution
Article 7	General Provisions

ARTICLE 1 SCOPE OF SERVICES AND OBLIGATIONS.

SECTION 1.1 RECITALS. Agency requires credentialed school psychologist services and FCSS provides such services. By this Agreement, the Parties desire to set forth the terms and conditions regarding FCSS' provision of Paid Services and/or Direct Services, as stated on the Cover of this Agreement, to Agency and Agency's compensation of FCSS for Paid Services. Agency acknowledges and understands that: (i) FCSS is providing similar services to other agencies and FCSS' departments; (ii) that FCSS' provision of the Paid Services and/or Direct Services to Agency under this Agreement are coordinated with and subject to the availability of FCSS' credentialed school psychologists based on services scheduled with other agencies and FCSS' departments; and (iii) that FCSS' provision of the Paid and/or Direct Services to Agency is conditioned on Agency providing suitable confidential office space, acceptable to FCSS, for FCSS to carry out the credentialed school psychologist services being provided. At FCSS's sole discretion, the provision of Paid Services and/or Direct Services under this agreement may also include FCSS providing assistance to Agency in the organization and review of Agency records for Agency students.

Agency remains the local educational agency ("LEA") responsible for any and all obligations to Agency students under the IDEA and all state laws. Agency agrees that, by assigning an FCSS employee to the Agency under this Agreement, FCSS is not assuming any decision-making responsibility or control over District students nor is it assuming any LEA responsibilities under the IDEA or any state laws. As a result, Agency shall not object to FCSS's request and/or motion to be dismissed from any complaint—formal or informal—related to the students served under this Agreement that are alleged against FCSS and/or Agency and FCSS if said complaint relates to anything other than an intentional tort claim filed against FCSS for actions of an FCSS employee. Moreover, Agency shall indemnify FCSS in accordance with Article 5 below.

SECTION 1.2 PAID SERVICES AND DIRECT SERVICES. Paid Services and Direct Services shall be rendered in accordance with the following and as stated on the Cover of this Agreement:

- 1.2.1 SERVICE SCHEDULE. The Parties shall communicate and coordinate throughout the Contract Term regarding: (A) the Paid Services and/or Direct Services that FCSS is to provide to Agency; (B) the location(s), day(s), and time(s) at which the Paid Services and/or Direct Services are to be provided; and (C) other necessary and proper arrangements to allow FCSS to provide the Paid Services and/or Direct Services to Agency (collectively "**Service Schedule**"). The Parties may mutually agree to change the Service Schedule for Paid Services subject to the maximum Service Days and maximum service weeks stated on the Cover, and for Direct Services subject to the maximum Service Days and the maximum service weeks stated on the Cover. A "**Service Day**" is defined as a period of approximately eight hours during which FCSS provides credentialed school psychologist services to Agency and includes all time required to travel to and from the location(s) where services are to be provided, using FCSS' address listed on the Cover as the starting and ending point of travel.
- 1.2.2 CREDENTIALLED SCHOOL PSYCHOLOGIST. FCSS will provide the Paid Services and/or Direct Services to Agency through one or more FCSS' credentialed school psychologist(s) in accordance with the Service Schedule. To promote continuity in services, FCSS will make reasonable efforts to assign one or more credentialed school psychologists to provide the Paid Services and/or Direct Services to Agency. If an assigned FCSS school credentialed psychologist is not available due to illness, professional staff development or other circumstances, FCSS will notify Agency.

ARTICLE 1A ADDITIONAL REQUIREMENTS.

SECTION 1A.1 COMPLIANCE WITH APPLICABLE LAW AND GRANT. Each Party shall comply with all laws and related regulations applicable to its performance of this Agreement, and all laws and related regulations with which it agrees to comply under this Agreement (collectively and separately referred to as “**Applicable Law**” and shall include any amendment thereto and laws and related regulations that are effective as of the Effective Date or that become effective during the Contract Term). Each Applicable Law is deemed inserted herein; however, if any conflict or inconsistency exists between a provision in this Agreement and a provision in an Applicable Law, the provision in this Agreement shall govern except where the provision in this Agreement is specifically prohibited or void by the Applicable Law in which case the provision in the Applicable Law shall govern to the extent provided in the Applicable Law. Each Party shall comply with the terms and conditions of each grant (if any) that provides funding for this Agreement and all applicable laws, regulations, and requirements.

SECTION 1A.2 WORK PRODUCTS AND RIGHTS THERETO. The provisions in this Section shall survive the termination of this Agreement and apply to any Work that a Party prepares for or provides to the other Party pursuant to this Agreement. Each Party’s Work shall remain its property and that Party shall have all interests and rights thereto. Each Party grants to the other Party a limited license during the Contract Term to use and reproduce those portions of the other Party’s Work necessary for the Party’s performance of this Agreement. Upon termination of this Agreement and upon a Party’s request, the other Party shall return any or all Work that belongs to the requesting Party. “**Work**” means any data, document, display, drawing, report, material, invention, work, and discovery, including any copyright, right, and interest therein or thereto and whether written, recorded, or electronically stored. This Section shall not apply to any student-related information and/or student record as defined by Family Education Rights and Privacy Act (“**FERPA**”) and related California law. Any and all non-personal notes student-related information and records shall be the property of the Agency; FCSS shall not be deemed the custodian of any student records under this Agreement.

SECTION 1A.3 CONFIDENTIAL RECORDS AND INFORMATION.

1A.3.1 CONFIDENTIAL MATERIAL. If any documents and/or information (for example and not as a limitation, employee or student record) that is subject to nondisclosure or protection under federal and/or California laws (collectively and separately “**Confidential Material**”) are provided to or created by a Party for or pursuant to this Agreement, each Party shall: (A) not release, disseminate, publish, or disclose the Confidential Material, except as required by law or a court order or as this Agreement may permit; (B) unless specifically permitted by applicable laws, not use the Confidential Materials for any purpose not related to a Party’s performance of this Agreement; (C) protect and secure the Confidential Material, including Confidential Material saved or stored in an electronic form, to ensure that it is safe from theft, loss, destruction, erasure, alteration, and unauthorized viewing, duplication, and use; (D) acknowledge that any Confidential Material related to students shall be the property of and under the control of the Party whose student it relates to, notwithstanding any use authorized under this Agreement or its status as Work; and (E) not retain any Confidential Material related to a student of the other Party upon the expiration of this Agreement, which shall be accomplished by either the return of or the destruction of such Confidential Material. The provisions of this Section shall survive the termination of this Agreement. This Section shall not turn FCSS into a custodian of student records as defined by FERPA and related California law; any and all non-personal notes-student related information and records shall be the property of Agency; FCSS shall not be deemed the custodian of any student records under this Agreement. This Section shall not turn FCSS into a custodian of student records as defined by FERPA and related California law; any and all non-personal notes-student related information and records shall be the property of Agency; FCSS shall not be deemed the custodian of any student records under this Agreement.

1A.3.2 SCHOOL OFFICIAL DESIGNATION. To the extent that FCSS’s provision of Services under this Agreement will include FCSS staff viewing, handling, creating, and/or receiving student records as defined by FERPA and related California law, FCSS agrees, for purposes of this Agreement, to be designated as a “school official” of the Agency that it is designated as a “school official” with a “legitimate interest to inspect a record” as defined in California Education Code section 49076(a)(1)(A). (See also 34 C.F.R. § 99.31(a)(1)(i)(A).) FCSS agrees to abide by the rules, including limitations and requirements, for disclosure of student records as specified in FERPA and related California law. This role does not convert FCSS into a custodian or records; that role

remains with the Agency. All final decisions regarding compliance with FERPA and related California law shall be made by the Agency; and, responses to records requests shall come from the Agency not FCSS.

ARTICLE 2 PAYMENT.

As full consideration and compensation for FCSS' performance of the Paid Services under this Agreement, Agency shall pay FCSS the Contract Amount stated on the Cover in accordance with the Payment Schedule stated on the Cover. FCSS is not entitled to any payment of compensation from Agency for Direct Services that FCSS provides to Agency under this Agreement.

ARTICLE 3 TERM AND TERMINATION OF AGREEMENT.

SECTION 3.1 CONTRACT TERM. This Agreement shall become effective on the Effective Date stated on the Cover and shall continue in full force and effect thereafter until and including the Termination Date stated on the Cover ("**Contract Term**"), unless this Agreement is terminated during the Contract Term in accordance with Section 3.2 below.

SECTION 3.2 GROUND FOR TERMINATION. This Agreement shall terminate upon expiration of the Contract Term. During the Contract Term, a Party may terminate this Agreement only upon the other Party's material breach of one or more provisions of this Agreement and after the non-breaching Party has provided the breaching Party with at least 30 days written notice before the effective termination date and an opportunity within those 30 days to cure the material breach and to notify the other Party in writing when such cure has been completed; if the material breach has not been cured upon expiration of the 30 days, this Agreement shall terminate without any further notice or action by any Party.

SECTION 3.3 RIGHTS AND OBLIGATIONS UPON TERMINATION. Upon termination of this Agreement, the following shall apply:

3.3.1 FCSS MATERIAL BREACH. If the termination of this Agreement is due solely to FCSS' material breach of this Agreement or by the Parties' mutual agreement, FCSS is entitled to payment of and to retain the portion of the Contract Amount for all Service Days of Paid Services that elapsed before the effective date of termination. FCSS shall refund to Agency the portion of the Contract Amount that Agency has paid for Service Days of Paid Services that have not elapsed before the effective date of termination.

3.3.2 AGENCY MATERIAL BREACH. If this Agreement is terminated due to any material breach of this Agreement by Agency, FCSS is entitled to payment of and to retain the entire Contract Amount. The Parties agree that any amount that FCSS retains is the amount of damages that FCSS shall directly incur upon Agency's material breach of this Agreement.

SECTION 3.4 FORCE MAJEURE. A Party is not liable for failing or delaying performance of its obligations under this Agreement due to events that are beyond the Party's reasonable control and occurring without its fault or negligence, for example, acts of God such as epidemics or pandemics (nationally, statewide, or locally declared), tornadoes, lightning, earthquakes, hurricanes, floods, or other natural disasters (collectively "**Force Majeure**"), provided that the Party has promptly notified the other Party in writing of the occurrence of the Force Majeure, except that a Force Majeure shall not excuse Agency's payment to FCSS of any portion of the Contract Amount that is due to FCSS for Services that FCSS performed/performs.

ARTICLE 4 INSURANCE.

Each Party, at its cost and during the Contract Term, shall maintain in effect insurance or self-insurance providing the coverage listed on the Cover that complies, at a minimum, with the following requirements, and shall provide written proof of such insurance to the other Party upon the other Party's request: (A) *commercial general liability* with limits of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate and with coverage for property damage, bodily injury, and personal and advertising injury; (B) *workers compensation* with limits of not less than \$1,000,000 or as required by California laws, whichever is greater; and *employer's liability insurance* of not less than \$1,000,000; and (C) *commercial automobile liability* covering, at a minimum, all owned, non-owned, and hired autos or any auto, with a combined single limit of not less than \$1,000,000 per accident.

ARTICLE 5 INDEMNITY.

Agency's indemnity, defense, and hold harmless obligation to FCSS under this Agreement shall be governed solely by the following: (A) Agency ("**Indemnitor**") shall indemnify and hold harmless FCSS ("**Indemnitee**") to the full extent permitted by California laws for any Loss sustained by Indemnitee or a Third Party; and (B) Agency shall defend and pay for all of FCSS's attorney's fees and litigation costs related to any Claim or Loss from which FCSS is not dismissed without any right against or from FCSS for indemnity and/or hold harmless of such costs and fees, or any right for defense. If FCSS intends to seek or seeks indemnity and/or hold harmless for any Loss from Agency, FCSS: (1) shall notify Agency in writing and within a reasonable time after FCSS knows or becomes aware of any Claim that may or will result in a Loss, describing, if known or determinable, the pertinent circumstances, all entities and persons involved, and the amount being claimed; and (2) shall not settle or otherwise resolve the Claim until it has notified Agency of the Claim in accordance with the preceding provision (1) and given Agency written notice and an opportunity to participate in and to consent to the settlement or resolution of the Claim, which consent Agency shall not unreasonably withhold. Agency's obligations under this Article are not limited to or by any insurance that it maintains or the lack of insurance but apply to the full extent permitted by California laws, and shall survive the termination of this Agreement. "**Claim**" means any claim, demand, lawsuit, cause of action, action, cross-complaint, cross-action, and/or proceeding arising out of, resulting from, or relating to this Agreement where there has been no Final Determination. "**Loss**" means any bodily injury, property damage, personal injury, advertising injury, liability, loss, damage, judgment, expense and/or cost (excluding attorney's fees and litigation costs FCSS or a Third Party incurred or paid related to a Loss or Claim) arising out of, resulting from, or relating to this Agreement and for which there has been a Final Determination that a Party is or both Parties are liable. "**Third Party**" means a person who, or an entity that, is not a Party to this Agreement and is not employed by, contracted with (whether directly or through a subcontract of any level), or otherwise retained by a Party to act for or on the Party's behalf. "**Final Determination**" means any judgment, order, or decision by a court of competent jurisdiction or a governmental entity with jurisdiction to render such judgment, order, or decision where the judgment, order, or decision is not subject to appeal or the period for an appeal has expired. This Article shall not apply to an intentional tort claim filed against FCSS related to the actions of an FCSS employee.

ARTICLE 6 DISPUTE RESOLUTION.

The Parties shall meet and confer in good faith to resolve any disputes between them arising out of, resulting from, or relating to this Agreement. During a dispute regarding payment under this Agreement, Agency shall pay FCSS the amount that is undisputed and due to FCSS; if a disputed amount is finally determined to be due to FCSS, Agency shall pay such amount to FCSS within 30 days of the final determination. Except for an action to preserve the status quo and/or prevent irreparable harm, a Party shall not commence any cause of action, action, lawsuit, or proceeding arising out of, resulting from, or relating to this Agreement until after complying with this Article. The provisions of this Article shall survive the termination of this Agreement.

ARTICLE 7 GENERAL PROVISIONS.

SECTION 7.1 ENTIRE AGREEMENT, CONFLICTS, EXECUTION, AMENDMENT, AND WAIVER. This Agreement is a complete and exclusive statement of the Parties' agreement under Code of Civil Procedure section 1856. This Agreement consists of and any conflicts or inconsistencies in this Agreement shall be resolved by giving precedence as follows: the Cover, these General Terms and Conditions, Required Documents marked as required on the Cover, any exhibit or attachment that is stated on the Cover, and any amendment entered into by the Parties in accordance with this Section. The Parties may execute this Agreement and any amendment hereto in counterparts such that each Party's signature is on a separate page. A copy or an original of this Agreement with the Parties' signatures, whether original or transmitted by electronic means, shall be deemed a fully executed contract. The Parties may amend or waive any covenant, term, or condition of this Agreement only by a writing executed by them.

SECTION 7.2 INTERPRETATION, APPLICABLE LAWS AND TIME ZONE, VENUE, SEVERABILITY, AND SURVIVAL OF TERMINATION. This Agreement is to be interpreted according to its fair meaning and not strictly for or against any Party, and under California laws without giving effect to California's choice of law provisions that may result in the application of the laws of another jurisdiction. All dates and times stated in this Agreement shall be according to Pacific Time. All causes of action, actions, lawsuits, and proceedings arising out of, resulting from, or relating to this Agreement shall be adjudicated in state or federal court in

Fresno County, California, provided that FCSS does not hereby waive any immunity to suit. If a court of competent jurisdiction holds any provision of this Agreement void, illegal, or unenforceable, this Agreement shall remain in full force and effect and shall be interpreted as though such invalidated provision is not a part of this Agreement and the remaining provisions shall be construed to preserve the Parties' intent in this Agreement. Any provision in this Agreement that by its nature applies after, or is specifically stated to survive, the termination of this Agreement shall survive the termination of this Agreement.

SECTION 7.3 INDEPENDENT CONTRACTOR, ASSIGNMENT, AND TRANSFER. Each Party is an independent contractor, and it and its officers, employees, and agents are not, and shall not represent themselves as, officers, employees, or agents of the other Party. This Agreement does not and shall not be construed to create an agency relationship, partnership, or joint venture between the Parties. Except as otherwise set forth in this Agreement, a Party shall not assign or transfer any or all of its obligations and/or rights under this Agreement, including by operation of law or change of control or merger, without the other Party's' prior written consent; however, this provision shall not be read or construed to prohibit FCSS from contracting with one or more third parties to provide all or a part of the Services.

SECTION 7.4 TRANSFER AND ASSIGNMENT OF MEDI-CAL BILLING RIGHTS. As to all Paid Services (not Direct Services) provided to Agency by FCSS under this Agreement, FCSS hereby transfers and assigns to Agency all legal and beneficial rights to submit claims to and receive all monetary payments/reimbursement from Medi-Cal for qualified credentialed school nurse services provided to Agency students pursuant to this Agreement subject to the LEA Medi-Cal Billing Option Program regulations.

SECTION 7.5 NOTICES. Except as may be stated otherwise in this Agreement in which case such provision shall govern to the extent provided therein, each Party shall give any notices, demands, and all other communications required or permitted under this Agreement in writing and by one of the following methods to the other Party at its address and/or email stated on the Cover, delivery to be effective upon receipt thereof by the other Party: (A) hand delivery; (B) sent by a reputable overnight courier service that tracks the delivery; (C) sent by certified mail, return receipt requested, postage prepaid; or (D) sent by regular mail *and* transmitted by e-mail; and, ***if to FCSS, a copy of any notice and demand by email to: FCSS Legal Services at legalservices@fcoe.org.*** A Party may change its contact person and/or contact information stated on the Cover by notifying the other Party of the particular change and the effective date thereof in accordance with this Section. The provisions of this Section shall survive the termination of this Agreement.

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ISSUE:

Presented to the Board is the annual Comprehensive Youth Services of Fresno, Inc. Agreement with Kingsburg Joint Union High School District in the amount of \$93,528.00 to provide social work/counseling services to students within Kingsburg Joint Union High School District.

ACTION:

Approve or deny the annual Comprehensive Youth Services of Fresno, Inc. Agreement.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

Comprehensive Youth Services of Fresno, Inc.

This Agreement is entered into this June 15, 2020 by and between the KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT, a California public school district, hereinafter referred to as "KJUHS" and COMPREHENSIVE YOUTH SERVICES OF FRESNO INC., hereinafter referred to as "CYS," with respect to the following recitals:

WHEREAS, KJUHS wishes to contract for supplemental social work/counseling services for its categorical programs, and;

WHEREAS, CYS has within its organization the ability to employ and supervise individuals with a Bachelor's or a Master's degree in Marriage and Family Therapy (MFT) and Bachelor's or Masters in Social Work (MSW) to provide such social work/counseling services; and;

WHEREAS, the parties wish to cooperate in an effort to provide social work/counseling services to students within KJUHS:

NOW, THEREFORE, KJUHS and CYS agree as follows:

1. Program Services by CYS

CYS will provide the appropriate number of Master's Degree Student Assistant Specialists to provide direct counseling, social work, educational services, the necessary clinical supervision and clerical support. Those services will be provided in the following manner:

a) MSW/MFT/Student Assistance Specialist

The Student Assistance Specialist shall provide:

1. Individual, family, and group counseling to students and their families.
2. Crisis intervention services.
3. Outreach to students, parents, and the community.
4. Facilitation and participation in student management services such as core team meetings, student study teams, school meetings, school functions, and consultation with school personnel regarding students.
5. Consultation with school personnel regarding developing new services, managing student behavior, and addressing school-wide issues.
6. Parent education.
7. In-service/training to school personnel.
8. Program management services such as preparing for counseling sessions, completing psychosocial assessments, monthly reports, and participating in meetings for CYS.
9. Developing additional services for students, families and the school.
10. Participation in clinical supervision.
11. Participation in workshops, training, and conferences that pertain directly to providing S.A.P. services.

b) LCSW/MFT Clinical Supervisor

The Clinical Supervisor will supervise all aspects of the counseling program which include:

1. Training and day-to-day supervision of counseling staff and interns.
2. Establish, maintain, and review program policy and procedures, conduct quality assurance evaluations, and monitor the efficiency and method in which services are delivered.
3. Direct and coordinate regular meetings with intent to improve existing services as well as develop additional services as needed and to attend appropriate meetings with other professionals regarding clinical services.
4. Compile program statistics monthly.
5. CYS will work with KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT Prevention and Intervention office on protocols related to services provided.

c) Clerical Support

1. Receptionist activities: answer phones, greet clients, and take messages.
2. General Clerical activities include: typing, filing, copying, etc.
3. Order supplies, maintain inventory control, and maintain records for accountability file.
4. Follow through on miscellaneous project assignments.
5. Other duties as assigned.

d) Financial Management/Bookkeeper

Financial management to perform all tasks related to the fiscal responsibility of the program.

1. To handle all payables and receivables.
2. To maintain all documentation regarding program finances.
3. To prepare and submit all financial reports to KJUHSD.
4. To handle payroll.

e) General Services

CYS shall be responsible for all participating MSW/MFT Student Assistance Specialist activities and conduct while performing services pursuant to this Agreement. CYS shall require each MSW/MFT Student Assistance Specialist to demonstrate professional practice skills in at least the following:

1. Interviewing of client systems and others as needed.
2. Writing report of interviews, phone calls, and meetings.
3. Preparing agendas, memorandums, and letters.
4. Utilizing consultation and collaboration with school staff.
5. Representing CYS in the community.

6. Initiating procedure steps to correct an identified problem with CYS and KJUHSD, with other agencies, the client system, or the community.
7. Exhibiting an overall professional demeanor and conduct.
8. Participating in ongoing evaluation of own progress.
9. Completing the following four steps of any social work task: assessment plan, intervention, termination, and evaluation, including the evaluation of one's own practice within a supervised context.

2. Terms of Contract

This contract will begin on August 13, 2020 and shall continue through June 30, 2021. At the end of the term, the parties will jointly assess the program to consider the possibility of continuing the program.

3. Party Representative

Coordination of the program will be implemented by Becky Kramer, MS, LMFT, Executive Director of CYS, and/or administrative designee; and a District administrator to be designated by KJUHSD.

4. Payment by KJUHSD

In consideration for the services provided by CYS under this Agreement KJUHSD shall pay to CYS a maximum of **\$93,528** during the term of this Agreement. CYS shall bill KJUHSD once a month for each month of service beginning on September 1, 2020 for services rendered. KJUHSD shall provide payment to vendor monthly in arrears; within thirty (30) days from date of KJUHSD's receipt of vendor invoice.

SCHOOL	TOTAL BUDGET	FTE	HOURLY RATE
Kingsburg High School and Alternative Education	\$93,528.00	1.0	\$50.83

5. Itemized Billings and Reports

CYS agrees to provide a detailed billing to KJUHSD on a monthly basis which reflects the amount and types of services rendered for each monthly period. Such information shall include the number of hours of service provided by the MSW/MFT Student Assistance Specialist. CYS agrees to keep records with number and types of hours of services provided by the Student Assistance Specialist. Records shall also include how many KJUHSD students or families who declined services. CYS agrees to provide these documents to KJUHSD on an as needed basis. In addition, CYS agrees to retain accountability files documenting expenses and services provided pursuant to this program.

6. Independent Contractor Status

CYS and any agents, employees, or MSW/MFT Student Assistance Specialist shall perform this Agreement in an independent capacity and not as officers, employees, or agents of KJUHSD.

7. Department of Justice Clearance

CYS is approved by the Department of Justice (DOJ) to receive State Summary Criminal History Information pursuant to Education Code Section 45125.1 and certifies that CYS employees have not been convicted of a felony as defined in Section 45122.1.

8. Indemnify

CYS shall indemnify, defend, and hold KJUHSD, its Board of Trustees, officers, agents, and employees harmless from any and all claims, damages, losses, causes of actions, and demands including reasonable attorney's fees and costs incurred in connection with or in any manner arising out of CYS's performance of the work contemplated by this Agreement.

CYS will not be held responsible/accountable for mental health/ counseling/ social work services designated by a KJUHSD written student plan unless CYS signs in writing the ability and willingness to provide said services.

9. Assignment

This Agreement is personal and shall not be assigned by CYS either in whole or in part without prior written approval of KJUHSD and the sub-contractor. Any unapproved or unauthorized assignment may immediately void this Agreement.

10. Taxes

CYS agrees that it has no entitlement to any future work from KJUHSD or to any employment or fringe benefits from KJUHSD. KJUHSD will not withhold any sums from compensation paid to CYS. CYS is independently responsible for the payment of all applicable taxes.

11. Notices

All payments and any notices or communications under this Agreement shall be in writing and shall be deemed to be duly given if served personally on the party to whom notice is directed or shall be deemed served 48 hours after the same is deposited in the regular United States mail, postage prepaid, and addressed in the care of:

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT	COMPREHENSIVE YOUTH SERVICES
Don Shoemaker Superintendent 1900 18th Ave. Kingsburg, CA 93631	Becky Kramer, MS, LMFT Executive Director 4545 N. West Ave. Fresno, CA 93705

12. Governing Law

Venue for any action arising out of or relating to this Agreement shall only be in Fresno County, California. The rights and obligations of the parties and all interpretation and performance of this Agreement shall be governed in all respects by the laws of the State of California.

13. Amendment to the Term of This Agreement

This Agreement shall not be amended in any manner whatsoever, except by written agreement by the parties.

14. Severability

In the event any provision of the Agreement shall be held invalid or unenforceable by the court of competent jurisdiction, such holdings shall not invalidate or render unenforceable any other provisions of the Agreement.

15. Entire Agreement

This Agreement constitutes the entire agreement between the parties. There are no understandings, agreements, representations, or warranties, express or implied, not specified in this Agreement.

16. Compliance with Laws

CYS agrees to perform the services contemplated by this Agreement in a professional and competent manner and in compliance with all state or federal laws or regulations governing the service to be rendered pursuant to this Agreement.

17. Cooperation with Evaluator

Contractor agrees to cooperate with evaluators from KJUHSD. As part of the scope of services rendered under this agreement, CIS shall provide KJUHSD's Research, Evaluation and Assessment Department, student identification numbers through the School Based Counseling Services Service Log per the practices outlined in the attached Business Associate Agreement (Appendix I). The sole purpose of program evaluation is to measure the effect of services on students' academic indicators. Contractor will provide this student identification information to KJUHSD on a monthly basis, unless otherwise specified by KJUHSD.

18. Remedies

Failure by CIS to comply with any of the provisions, covenant, or condition of this Agreement including, but not limited to, the following shall be considered a material breach of this agreement.

- a) There is an illegal or improper use of funds.
- b) There is a failure to comply with any term, covenant, or condition of this Agreement or exhibits thereto.

- c) There are reports submitted to KJUHSD which contain incorrect or incomplete information in any material respect.
- d) The services are being improperly performed.

Any one of, or combination of, the above conditions will constitute grounds for suspension or termination of the Agreement. In no event shall any payment by KJUHSD hereunder constitute a waiver by the KJUHSD of any breach of this Agreement or any default which may then exist on the part of CYS, nor shall such payment impair or prejudice any remedy available to KJUHSD with respect to the breach or default. KJUHSD expressly reserves the right to demand of CYS funds under this Agreement which, in the judgment of KJUHSD, were not expended in accordance with the terms of this Agreement, and CYS agrees to promptly refund any such funds upon demand. Where there is a breach of Agreement as defined by this section, the District may, in its sole discretion, immediately suspend or terminate this Agreement. In addition to immediate suspension or termination, KJUHSD may impose any other remedies available by law, in equity, or otherwise specified in this Agreement. In lieu of, or in addition to, immediate suspension or termination, KJUHSD may seek one or more of the following remedies:

1. Afford CYS a time period within which to cure the breach, which period shall be established at sole discretion of KJUHSD; and/or at the direction of the State Department of Education; and/or
2. Discontinue reimbursement to CYS for and during the period in which CYS is in breach, which reimbursement shall not be entitled to later recovery; and/or
3. Withhold funds pending curing of the breach; and/or
4. Offset against any monies billed CYS but yet unpaid by KJUHSD those monies disallowed pursuant to this section.

KJUHSD and/or the State Department of Education shall give CYS written notice of any action pursuant to this paragraph, which notice shall be effective when given.

19. Termination

Either party hereto may terminate this Agreement without cause at any time by giving written notice of such termination to the other party and specifying the effective date thereof at least 30 days before the effective date of such termination. In that event, CYS shall be reimbursed its allowable costs in accordance with Section "4" AND "5" of this Agreement to the date of termination. Said reimbursement shall be provided in full by the District within 15 days following the submission of documentation of expenditures.

20. Liability Insurance

Without limiting CYS's indemnification, CYS shall secure and maintain, at its sole cost and expense during the term of this Agreement, a comprehensive general liability and vehicle policy, with an appropriate errors and omissions endorsement, using an occurrence policy form with combined single limits of one million dollars (\$1,000,000),


with three million (\$3,000,000) annual aggregate limit. KJUHS D shall be named as an additional insured on the policies by endorsements that shall be attached to this Agreement as proof of insurance. CYS shall forward copies of such endorsements to KJUHS D within ten days following execution of this Agreement. Written notification by the carrier(s) to KJUHS D at least thirty (30) days prior to cancellation, failure to renew, or other changes in coverage, is required. The insurance provided under CYS's policies shall be primary and any insurance maintained by KJUHS D shall apply, only if required by law, in excess of and not contributory with the insurance required under the terms of this Agreement.

21. Worker's Compensation Insurance

In accordance with the provisions of Section 3700 of the Labor Code, CYS shall secure the payment of Workers' Compensation to its employees. CYS shall sign and file with the KJUHS D the following certification prior to performing the work under this contract: "I am aware of the provision of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provision of that code, and I will comply with those provision before commencing the performance of the work under this contract."

IN WITNESS WHEREOF, this Agreement has been executed by the parties on the date and year first above written.

COMPREHENSIVE YOUTH SERVICES



Becky Kramer, MS, LMFT
Executive Director

6/15/2020

Date

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Superintendent or Designee

Date

**BUSINESS ASSOCIATE CONTRACT
BETWEEN
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
AND
COMPREHENSIVE YOUTH SERVICES OF FRESNO, INC.**

COPY

1. Definitions

The terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in the Privacy Rule and Standard Electronic Transaction and Code Sets.

- (a) **Business Associate** shall mean Kingsburg Joint Union High School District.
- (b) **Covered Entity** shall mean Comprehensive Youth Services of Fresno, Inc.
- (c) **Individual** shall have the same meaning as the term "individual" in 45 CFR §164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).
- (d) **Privacy Rule** shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
- (e) **EDI Standards** shall mean the Standard Electronic Transactions and Code Sets as described in 45 CFR §160 and 162.
- (f) **Protected Health Information** shall have the same meaning as the term "protected health information" in 45 CFR §164.501, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- (g) **Required by Law** shall have the same meaning as the term "required by law" in 45 CFR §164.501.
- (h) **Secretary** shall mean the Secretary of the Department of Health and Human Services or his designee.

2. Obligations and Activities of Business Associate

- (a) Business Associate agrees to not use or disclose Protected Health Information other than as permitted or required by the Agreement or as Required by Law.
- (b) Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- (c) Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use

- or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- (d) Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware.
 - (e) Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
 - (f) Business Associate agrees to provide access, at the request of Covered Entity, and in a time and manner as mutually agreed upon by Business Associate and Covered Entity to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR §164.524.
 - (g) Business Associate agrees to make internal practices, books, records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity available in a time and manner as mutually agreed upon by Business Associate and Covered Entity to determine compliance with Privacy Rule and EDI Standards.
 - (h) Business Associate agrees to document such disclosures of Protected Health Information where applicable and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR §164.528.
 - (i) Business Associate agrees to provide to Covered Entity or an Individual, in a time and manner as mutually agreed upon, information collected in accordance with Section 2 (i) of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR §164.528.

3. Permitted Uses and Disclosures by Business Associate

- (a) Contracted Services Related To Underlying Services Agreement. Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Service Agreement between KINGSBURG JOINT UNION HIGH SCHOOL

DISTRICT and Comprehensive Youth Services, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity.

- (b) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for the proper management and administration to the Business Associate or to carry out the legal responsibilities of the Business Associate.
- (c) Except as otherwise limited in this Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are Required By Law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required By Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.
- (d) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by 45 CFR §164.50r(e)(2)(i)(B).
- (e) Business Associate may use Protected Health Information to report violations of law to appropriate Federal and State authorities, consistent with §164.502(j)(1).

4. **Obligations of Covered Entity**

Covered Entity shall notify Business Associate of any limitation(s) in its notice of privacy practices of Covered Entity in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's use or disclosure of Protected Health Information.

5. **Permissible Requests by Covered Entity**

Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule or EDI Standards if done by Covered Entity.

6. **Term and Termination**

- (a) Term. The Term of this Agreement shall be effective as of August 13, 2020, and shall terminate when all of the Protected

Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity.

- (b) **Termination for Cause.** Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall either:
1. Provide an opportunity for Business Associate to cure the breach, or end the violation and terminate this Agreement if Business Associate does not cure the breach or end the violation within the time specified by Covered Entity;
 2. Immediately terminate Agreement if Business Associate has breached a material term of this Agreement and cure is not possible;
 3. If neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.
- (c) **Effect of Termination.** Except as provided in this Section 6, upon termination of this Agreement, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.

In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon agreement by Covered Entity that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

7. Miscellaneous Provisions

- (a) **Regulatory Reference.** Any reference in this Agreement to a section in the Privacy Rule or EDI Standards means that section as in effect or as amended.

- (b) **Amendment.** The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Covered Entity to comply with the requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191 and any state or federal laws issued thereafter.
- (c) **Survival.** The respective rights and obligations of Business Associate under Section 2 of this Agreement, shall survive the termination of this Agreement.
- (d) **Interpretation.** Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the Privacy Rule, and EDI Standards.
- (e) **Indemnification.** Each party hereby agrees to hold the other Party harmless and to indemnify the other Party against any claim, assertion, or allegation brought against the Party, and related damages, awards, expense, court costs, reasonable attorney's fees, and fines or penalties, arising from the indemnifying Party's wrongful use or disclosure of Protected Information and against the indemnifying Party's failure to maintain adequate safeguards for Protected Information or other breach of this Contract.
- (f) **IN WITNESS WHEREOF,** both Covered Entity and Business Associate have caused this Agreement to be signed and executed


**Comprehensive Youth Services
of Fresno, Inc.**

**Kingsburg Joint Union High
School District**

6/15/2020

Date

Date



**Becky Kramer, MS, LMFT
Executive Director**

Superintendent or Designee

ISSUE: Presented to the Board is the Operations Written Report for Kingsburg Joint Union High School District to met the Executive Order N-56-20 requirement that all districts complete in order to explain the changes to program offerings due to school closures to address COVID-19, and major impacts of such closures on students and families and how districts are meeting the needs of unduplicated students.

ACTION: Approve or deny the Operations Written Report for Kingsburg Joint Union High School District.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

COVID-19 Operations Written Report for Kingsburg Joint Union High School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Kingsburg Joint Union High School District	Cindy Schreiner Executive Director of Student Services	cschreiner@kingsburghigh.com 559-897-7721	

Descriptions provided should include sufficient detail yet be succinctly succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

On March 13th, the Kingsburg JUHSD made the decision to close the school starting March 16th due to COVID-19. This closure remained in effect until the end of the school year. In response to the closure, the district changed its mode and frequency of communication, instructional delivery and supporting the welfare needs of our students and families. Our first steps in the closure were to ensure that information was sent to parents and students about our plans. The first focus was to get our academics in place to continue with learning, design ways to support all students and then send resources to parents to help support their children during the closure. Information was sent to parents, students and staff during the closure to provide resources for physical and emotional wellbeing, through AERIES communication, email, school FaceBook page, and school websites. Students in special populations had communication throughout the closure to ensure both educational and emotional needs were being met. Special education students had two prior written notices and emergency distant learning plans created in collaboration with the IEP team, including the parent. Special education students continued to receive all of their services through virtual methods. Students on 504 plans were provided a letter about services available and communication with students and parents occurred with the case manager. The school office and district office remained open to answer calls and discuss concerns with parents and students. When necessary, home visits were made to check in on students where no work or communication was had with the teacher. The operations written report was discussed and developed with input from the District Advisory Committee, ELAC/DELAC, School Site Council, and staff. Surveys were sent to parents, students and teachers to gain insight on how the closure impacted them, what the school did well and what could be improved on if distant learning continues. Results from the surveys show that the biggest impact was students do not learn as well at home and they want to return to school.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

The focus of the district was to ensure all of our students' needs were met, though there was a specific focus on ensuring our unduplicated students were able to continue to be successful in the new academic setting. For our English Learners, our instructional aides communicated

weekly with students and worked on Google Meets to support their academic needs. Students in the designated ELD class had very specific skills they continued to work on. For students in integrated ELD, teachers had assignments that required students to record or video responses, read and write about the events, and communicated if students were not completing work. To support the needs of our homeless students, the district purchased wellness kits that had school supplies, hygiene supplies, and snacks. These were delivered to students by administration and staff. For our foster students, we have an established relationship with our foster parents. Communication continued with foster parents to ensure students had what they needed both academically and mentally. To support our low-income students who may not have internet, packets were created and if packets were not picked up, schools contacted parents to see if packets needed to be mailed or delivered home. Students had access to lunch everyday at Kingsburg High School and those students who lived closer to our feeder districts were informed they could go to the K-8 school for lunch. A few unduplicated special education students, who were not able to access the internet for speech, were picked up and brought to school to complete their online speech. The district also moved forward to get hotspots and internet connections. The challenge for the teachers and instructional aides was engaging students in the curriculum after they found out they could keep their third quarter grade. Many students informed their teachers that they were just going to keep the third quarter grade and not continue with any work. The success during this time was delivering the wellness kits to the students and seeing and hearing the appreciation from the students and parents.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

In order to meet the new expectations, set forth in the Governor's Executive Order, families were notified that all work would be provided through the Google Classroom platform. Students who did not have access to the internet, were provided packets. All teachers provided work on a weekly basis at first, and then moved to a twice a month basis to help limit contacts of students needing to pick up packets. Teachers were also required to have four office hours a week to meet with students virtually. Students enrolled in Dual Enrolled classes and CTE classes with hours to meet certifications, will have the ability to complete the hours and test to earn the certification. For our seniors, our college and career teacher reached out to students to answer questions about the transition to college and ensure they completed the registration process. Per the grading recommendations set by the state, students were able to maintain their third quarter grade or choose the option to improve their grade by completing work during the fourth quarter. Due to the school closure being so close to the end of the third quarter, students were allowed to turn in any late work from March 2 to the closure to help bring up their third quarter grade. Teachers were sensitive to the learning needs of students on when students had to turn in work during the closure and no work was considered late. By the end of the closure, we had approximately 70 students (about 6.5% of the student population) who were picking up packets. Of the 70 students, some at the request of the parents wanted to have packets instead of doing online work, even though they had access to the internet. The district was already a one-to-one electronic device campus, so all students had access to a computer to complete online work. The district purchased 62 hot spots, but those are still on back order. These were ordered to provide students who lacked internet access. The district also worked with a local company to install 16 internet towers in the Traver area. This will give internet access to not only our students, but also to Traver Elementary students. These should be up and working by the middle of June. Student, teacher and parent surveys were given to help guide our future digital learning plans, professional development needs, and internet support.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Kingsburg JUHSD was up and ready to serve cold meals to all students on the first day of closure. The school offered only lunch during the school closure. The first week of closure we averaged 28 meals a day. We increased each week through April ending with an average of 202 meals a day. In May we averaged around 186 meals a day. Lunch will continue to be provided to all students during summer school, until July 2. Due to our size, only a cold lunch was provided. Due to the waiver, the lunch bag was able to include chips and snacks from the snack bar. As a small school that normally only served about 100 meals a day and received through a district contract with another district, the large increase to meet the demands was a challenge. The minimum requirement of items needing to be purchased increased and the upfront cost doubled. On average our cost was about \$4,500.00 a month and increased to \$10,700.00 in April, putting an initial strain on the budget. The district also had to develop a new serving process to meet the requirements from the state, but with no initial procedures on how to do that. The distribution process was held at Kingsburg High School campus at our snack bar where students came and grabbed a bag. Hours went originally from 12:00 to 1:00 to 11:00 to 1:00. Tape with markings for proper social distancing were marked on the ground and employees handed out lunch bags through only one window. We worked with our feeder schools to ensure our students near those schools would have access to lunch, including offering to send staff to help with the distribution. The feeder schools stated they did not need our additional staff. Supplies were purchased to help with sanitation and protective equipment for staff. Success for our district included a new streamlined system for purchasing and buying in bulk that will be continued after the closure ends. The biggest success was that we were able to feed our students in need and the number of meals we provided increased.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Kingsburg JUHSD is a high school only district and the LEA did not need to arrange for supervision of students during ordinary school hours. Childcare for essential workers was coordinated at the county level and was provided by CYS. The district had resources that were available to parents on request.

ISSUE: Presented to the Board is the 2020-2021 Budget.

ACTION: Approve or deny the 2020-2021 Budget.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

BANK RECONCILIATION REPORT

As of Statement Ending Date: 5/29/2020

Bank Code: A - Cash-Checking-WestAmerica Bank GL Account: 100-00-00 Cash-Checking-WestAmerica Bank

Opening Bank Statement Balance:	210,179.18
Cleared Deposits:	2,106.59
Cleared Checks and Charges:	15,485.50
Cleared Adjustments:	5,847.81
	<hr/>
Calculated Bank Balance:	202,648.08
Less: Outstanding Checks:	3,657.07
Plus: Deposits In Transit:	0.00
Plus: Uncleared Adjustments:	0.00
	<hr/>
Calculated Book Balance:	198,991.01
Actual Book Balance:	198,991.01
	<hr/>
	<hr/>
VARIANCE:	0.00
	<hr/>

Ending Bank Statement Balance:	202,648.08
Calculated Bank Balance:	<u>202,648.08</u>
Out of Balance Amount:	<u>0.00</u>

Prepared by: Karen Osborne Date: 06.11.2020

Reviewed by: [Signature] Date: 6/12/2020

BANK RECONCILIATION REPORT

As of Statement Ending Date: 5/29/2020

Bank Code: A - Cash-Checking-WestAmerica Bank

GL Account: 100-00-00 Cash-Checking-WestAmerica Bank

Date	Type	Name	Ref #	Amount	Cleared
Cleared Deposits:					
05/14/20	D	BANK DEPOSIT	1353	742.41	C
05/28/20	D	BANK DEPOSIT	1354	1,364.18	C
2 Cleared Deposits:				2,106.59	
Cleared Checks:					
03/03/20	C	EAST FRESNO MADERA FFA	3780	180.00	C
03/03/20	C	MCLANE HIGH SCHOOL	3791	167.40	C
03/03/20	C	SIERRA HIGH SCHOOL	3799	42.00	C
04/27/20	C	GARY GIANNONI II	3836	111.00	C
04/27/20	C	ME-N-ED'S PIZZERIA	3837	178.80	C
04/27/20	C	HERB KNIGHT COMMUNITY CEN	3838	500.00	C
04/27/20	C	VARSITY SPIRIT FASHIONS	3839	9,000.00	C
04/28/20	C	MORPHY AWARDS & SPORTSWE	3841	819.47	C
04/28/20	C	NELSON'S ACE HARDWARE	3842	31.94	C
04/28/20	C	PRO SOCCER	3843	760.86	C
05/04/20	C	ABILENE STRATE	3844	250.00	C
05/15/20	C	DIANA GOMEZ	3845	290.00	C
05/21/20	C	MELANIE ACOSTA	3847	90.00	C
05/21/20	C	SYNCB/AMAZON	3848	405.71	C
05/21/20	C	ASSOCIATED FEED	3849	307.10	C
05/21/20	C	BULLET IMPRESSIONS INC.	3851	1,319.72	C
05/21/20	C	FIRST STEP GREENHOUSES	3852	491.11	C
05/21/20	C	GRADUATE SERVICES	3854	490.39	C
05/21/20	C	SCOTT HODGES	3855	50.00	C
19 Cleared Checks:				15,485.50	
Cleared Adjustments:					
05/22/20	A	CD INTEREST	1233	0.67	C
05/29/20	A	CHECKING INTEREST	1234	3.29	C
05/29/20	A	NIGHT DEPOSIT ANNUAL FEE	1235	(20.00)	C
05/28/20	A	DEPOSIT ERROR	1236	5,863.85	C
4 Cleared Adjustments:				5,847.81	
Outstanding Checks:					
01/25/19	C	MINERETS HIGH SCHOOL	3193	70.00	
12/18/19	C	GABRIEL ALLEN	3676	60.00	
02/20/20	C	LEGRAND HIGH SCHOOL	3766	320.00	
03/03/20	C	ALLEXIS CALVERT	3776	37.02	
03/17/20	C	INGRAHAM'S TROPHIES & GIFTS	3823	166.05	
03/17/20	C	WASHINGTON UNION HIGH SCH	3829	695.70	
05/20/20	C	INOCENCIO LOZANO	3846	395.00	
05/21/20	C	BANK OF AMERICA-BUSINESS C	3850	22.88	
05/21/20	C	KAYLYN GOOSSEN	3853	850.00	
05/21/20	C	SEQUOIA FLORALINTERNATIONA	3856	357.92	
05/21/20	C	STRATHMORE HIGH SCHOOL	3857	250.00	
05/21/20	C	VALLEY ROP	3858	82.50	
05/29/20	C	MARCUS ESTRADA	3859	250.00	

Print Date: 06/11/2020

Print Time: 10:00:08AM

Page: 2

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BANK RECONCILIATION REPORT

As of Statement Ending Date: 5/29/2020

Bank Code: A - Cash-Checking-WestAmerica Bank

GL Account: 100-00-00 Cash-Checking-WestAmerica Bank

<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Ref #</u>	<u>Amount Cleared</u>
05/29/20	C	JOSEPH SANCHEZ	3860	100.00
		14 Outstanding Checks:		3,657.07

BALANCE SHEET - DETAIL AS OF 5/31/2020ASSETS

Cash Accounts

100-00-00	Cash-Checking-WestAmerica Bank	198,991.01
105-00-00	CD-WestAmerica Bank	10,011.75
110-00-00	CD-WestAmerica Bank	18,302.41
115-00-00	CD-WestAmerica Bank	10,000.00
120-00-00	Petty Cash	100.00
910-00-00	Web Store Clearing Bank	29.00
	Total Cash Accounts	<u>237,434.17</u>

Other Assets

900-00-00	Web Store Clearing for Remitt	(1,464.60)
	Total Other Assets	<u>(1,464.60)</u>

Total Assets

235,969.57LIABILITIES AND AMOUNT DUE TO STUDENT BODY

Trust & Liability Accounts

004-40-00	SKILLS USA	596.08
007-40-00	CNA CLASS	1,827.38
008-40-00	ACADEMIC DECATHLON	353.77
020-40-00	Class 2020	13,909.62
021-40-00	Class 2021	50.00
102-30-00	FELLOWSHIP OF CHRISTIAN ATHLET	579.35
104-40-00	LIFE SKILLS	608.34
105-30-00	Catholics in Action	1,061.36
106-10-10	GOLF~BOYS	(190.13)
106-10-20	GOLF~GIRLS	230.24
107-00-00	BAND	315.71
107-01-00	CHOIR	82.00
108-30-00	PRE-MED CLUB	941.64
109-30-00	A RANDOM KINDNESS	173.19
113-40-00	LIBRARY OPPORTUNITIES	219.30
116-00-00	RIBBONS OF HOPE	999.60
117-00-00	PEPSI FUND	366.52
119-00-00	PRE-LAW CLUB	315.43
121-10-00	CONCESSIONS	5,401.66
123-10-20	SOCCER~GIRLS	1,600.12
125-10-10	FOOTBALL	155.70
126-10-00	BASKETBALL	1.00
127-10-10	BASEBALL	1,897.83
128-10-20	SOFTBALL	1,314.58
129-10-00	CROSS COUNTRY	13,075.70
130-40-00	AVID	7,381.21
131-40-00	YEARBOOK	20,482.88
133-30-00	IOTA LAMBDA CHI	325.91
134-30-00	MU ALPHA THETA	1,134.11
135-40-00	SCIENCE OPPORTUNITIES	972.91
136-30-00	KEY CLUB	191.68

BALANCE SHEET - DETAIL AS OF 5/31/2020

137-30-00	CSF	1,109.91
138-10-20	VOLLEYBALL	100.00
139-00-00	AP OPPORTUNITIES	350.53
140-30-00	ART CLUB	504.44
142-00-00	GREEN CLUB	701.31
145-00-00	FFA	27,042.20
145-01-00	FFA-ORNAMENTAL HORTICULTURE	1,637.21
145-02-00	FFA DONATION ACCOUNT	25,208.63
145-03-00	FFA-LIVESTOCK ACCOUNT	922.26
145-04-00	FFA-FLORAL DESIGN	3,112.14
148-10-10	WRESTLING	2,506.85
150-10-00	ATHLETICS	26,706.04
150-10-02	ATHLETICS-TOURNAMENT ACCOUNT	1,469.27
151-30-00	MULTI-CULTURAL CLUB	2,964.15
152-40-00	PEP SQUAD	840.85
153-40-00	GYM CLOTHES	2,332.80
159-10-00	AQUATICS	879.88
165-00-00	KAEC	53.62
168-30-00	DRAMA CLUB	13,553.25
173-30-00	SCIENCE CLUB	116.26
176-10-00	TRACK	1,770.51
405-00-00	DISTRICT	1,558.06
920-00-00	Web Store Fees	(871.91)
	Total Trust & Liability Accounts	<u>190,942.95</u>
Student Body Accounts		
005-40-00	INTRO TO TEACHING	3,116.75
006-40-00	BARISTA PROJECT	367.56
011-40-00	ART OPPORTUNITIES	406.32
111-00-00	STUDENT BODY GENERAL	20,000.85
111-01-00	SCHOLARSHIP ACCOUNT	20,075.70
111-02-00	SPECIAL PROJECTS	1,044.57
130-40-12	AVID 12	14.87
	Total Student Body Accounts	<u>45,026.62</u>
Amount Due to Student Body		
	Fund Beginning Balance	0.00
	Account Activity	0.00
	Year to date Net Gain (Loss)	<u>0.00</u>
	Total Amount Due to Student Body	0.00
Total Liabilities and Amount Due to Student Body		<u><u>235,969.57</u></u>

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

COPY

District: Kingsburg Joint Union High School District

Person completing this form: Don Shoemaker Title: Superintendent

Quarterly Report Submission Date:
(check one)

July 2019
 October 2019
 January 2020
 April 2020

Date for information to be reported publicly at governing board meeting: DATE.


Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Don Shoemaker

 Print Name of District Superintendent



 Signature of Superintendent

May 20, 2020

 Date

ISSUE:

Presented to the Board for employment is Stephanie Marriott as a Kingsburg High School full- time counselor for the 2020-2021 school year.

ACTION:

Approve or deny the employment of Stephanie Marriott as a Kingsburg High School Counselor.

RECOMMENDATION:

Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

ISSUE: Presented to the Board is the evaluation of Mr. Don Shoemaker as Superintendent of the Kingsburg Joint Union High School District from June 2019 – June 2020.

ACTION: Approve or deny the evaluation outcome of Mr. Don Shoemaker as the Superintendent of the Kingsburg Joint Union High School District.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Serpa: _____ Lunde: _____ Jackson: _____ Thomsen: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
BOARD STATEMENT
JUNE 23, 2020
SUMMARY OF SUPERINTENDENT EMPLOYMENT AGREEMENT
KEY FINANCIAL TERMS

Tonight the Board is scheduled to approve a contract extension for Don Shoemaker as the superintendent. Before the Board acts up on the contract we want to provide a summary of description of the key financial adjustments.

Term. District hereby employs Superintendent as the District's Superintendent for a period beginning on July 1, 2020 and terminating on June 30, 2023, unless terminated earlier or extended as provided by the terms of this Agreement or as allowed by law.

Annual Base Salary. The Superintendent shall be placed on Step 4 of the attached salary schedule; therefore, the Superintendent's annual base salary for the 2020-2021 school year shall be one hundred and eighty-three thousand eight hundred eighty four dollars, (\$183,884.00).

Vacation. The Superintendent shall work twelve (12) full months each year; however, the Superintendent shall be entitled to twenty-seven (27) days' annual vacation with pay, exclusive of holidays. The Superintendent's entitlement to vacation days shall be accrued on a month-to-month basis. If this Agreement expires or is terminated for any reason, the Superintendent shall be compensated for unused, accrued vacation at the salary rate effective at the time of the termination; vacation time may be accumulated from year-to-year, but in no event will more than forty-four (44) days of unused vacation be paid at the expiration or termination of this Agreement. Annually, the Superintendent may elect to receive compensation in lieu of up to ten (10) days of accrued, unused vacation and may only carry over seventeen (17) days of accrued, unused vacation to the following year. Therefore, the Superintendent shall be required to render service on two hundred twenty-five (225) days each work year. For purposes of determining the per diem rate for compensation of accrued, unused vacation, the Superintendent's annual base salary in the year of vacation accrual shall be divided by two hundred twenty-five (225). Should the Superintendent cease employment with the District with a negative vacation balance due to having used vacation in advance of its accrual (which may be done with written approval of the Board), it shall be deducted from any salary owed at the then-current per diem rate during the Superintendent's last months of employment.

Evaluation of Superintendent: Board report. If the Superintendent's overall evaluation rating is "positive," then Superintendent shall be entitled to a one (1) year extension and the Board shall report the "positive" result in open session so that the public remains informed about changes to the Superintendent's salary and contract extension. If the Board determines that the Superintendent's evaluation is "negative," the Superintendents salary and contract term shall remain unchanged.

Termination of Agreement: Termination without Cause. The Board may, for any reason without cause or a hearing, terminate this Agreement at any time upon prior written notice to the Superintendent. In consideration for the exercise of this right to terminate without cause, the District shall pay to the Superintendent from the date of termination until the expiration of this agreement, or for a period of twelve (12) months, whichever is less, a sum equal to the difference between Superintendent's salary at the rate in effect during the Superintendent's last month of service and the amount which the Superintendent earns, including deferral payments, from any other employment-related source (whether as employee, independent contractor, consultant or self-employed). Payments shall be made on a monthly basis.

ADDITIONAL DETAILS

The Superintendent will work 225 days per year and will receive the same district contribution toward health benefits as all other employees.

The Superintendent's contract contains many other terms but these are the key financial provisions of the contract. The contract is a public record and you are invited to review the contract before the Board acts upon it this evening. Copies of the contract are available from 8:00 a.m. to 3:00 p.m. in the district office.

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

SUPERINTENDENT

SALARY SCHEDULE

2020 - 2021

<u>STEP</u>	<u>SALARY</u>	<u>DUTY DAYS</u>
1	\$ 168,282.00	225 DAYS
2	\$ 173,331.00	225 DAYS
3	\$ 178,530.00	225 DAYS
4	\$ 183,884.00	225 DAYS
5	\$ 189,400.00	225 DAYS

1. Masters Degree pays at 2.5 % in addition to placement on salary schedule.
2. Longevity ½% added after 6 years of service in this District.
3. Professional dues to be paid by school District.
4. Holidays same as Classified Bargaining Unit.
5. Benefits Include: Health, Dental and Vision. District pays cap of \$15,500.00.
6. CPI, increase each year dependent on positive annual evaluation from Board.
7. Duty days are 225 days. Duty Day calendar due July 1 of each school year.
8. Vacation 27 days' accrual each school year. May only carry over 17 vacation days not to accrual more than 44 days.