

AGENDA
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
Board Room 1900 18th Avenue 4:00 p.m.
Kingsburg, CA 93631
May 8, 2017

1. CALL TO ORDER _____

2. SALUTE TO THE FLAG

3. ROLL CALL AND ESTABLISHMENT OF A QUORUM

Member's Present _____ _____
 _____ _____
 _____ _____

Members Absent _____ _____

4. OTHERS PRESENT _____ _____

5. APPROVAL OF AGENDA

Motion _____ Second _____ Vote _____

6. PUBLIC COMMENT

Public Comment

The Public Comment portion of the agenda provides an opportunity for the public to address the Governing Board on items within the Board's jurisdiction and which are not already on the agenda. The Board of Education is prohibited by law from taking action on matters discussed that are not on the agenda and no adverse conclusions should be drawn if the Board does not respond to public comments made at this time. Concerns will be referred to the Superintendent's office for review and response. Speakers should limit their comments to three (3) minutes. Twenty (20) minutes per issue will be allowed. Any person who wishes to speak during this time should rise and be recognized by the President. Speakers should state their name and the subject of their remarks. These time limits may be extended by action of the Board as necessary.

Board Room Accessibility: *The Kingsburg Joint Union High School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the Administrative Assistant to the Superintendent at 897-7721 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132.)]*

7. APPROVAL OF MINUTES

7.1 Regular Meeting – April 3, 2017

8. REPORTS

- 8.1 Superintendent Report
- 8.2 Principal Report
- 8.3 Director Alternative Education Center Report
- 8.4 Student Representative Report
- 8.5 Library Presentation

9. ACTION

- 9.1 Accounts Payable for April 2017 1
- 9.2 Interdistrict Permit Requests – 2017-18 14
- 9.3 KAEC Life Coaches 2017-18 28
- 9.4 Marching Band Volunteers 2017-18 29
- 9.5 Cheer Squad Volunteers 2017-18 30
- 9.6 Overnight Trip Cheer Camp..... 31
- 9.7 Kingsburg Independent Study High Handbook 2017-18 33
- 9.8 KHS Summer School 2017 34
- 9.9 Resolution R20-1617 - Summer School Peterson –Health/Wellness 36
- 9.10 Resolution R21-1617 – Summer School Lovejoy – U.S. History 38
- 9.11 Resolution R22-1617 - Summer School Moreno – Health/Wellness 40
- 9.12 Resolution R23-1617 - Summer School Stahl – Heath/Wellness 42
- 9.13 2017-18 Carl Perkins Application 44
- 9.14 Ag Booster Vehicle Purchase 66
- 9.15 Declaration of Need for Fully Qualified Educators 68
- 9.16 Disclosure of Collective Bargaining Agreement 72
- 9.17 2017-18 Designation of CIF Representatives to the League 81
- 9.18 Second Reading – Mandated Board Policy 83

10. DISCUSSION

- 10.1 Cindy Bishop - Request Discussion with the Board.....
- 10.2 First Reading- Library Policy: Selection/Reconsideration & Request Recon. Materials..... 92

11. WRITTEN INFORMATION

- 11.1 Student Body Fund Report for March/April 2017 101
- 11.2 Suspension Report for April 2017 107
- 11.3 2016-17 Second Interim Report Certificate 108

12. CLOSED SESSION – Notice to Public (Closed Session Items Covered by Law May Be Requested Or Called For As Per: Government Codes: 54954.3; 54956.7; 54956.8; 54956.86; 54956.9 (a), (b), (c); 54956.95; 54957; 54957.6; 54957.8 and Education Codes: 48900; 49070.)

- 12.1 Staff Personnel: Special Education/RSP Teacher 111
- 12.2 KHS Sport Coaches: Fall 2017-18 129
- 12.3 KHS Cheer Squad Coaches..... 131
- 12.4 KHS Marching Band Coaches..... 132
- 12.5 KHS Football Coaches 133
- 12.6 Government Code Section 54956.95(d) LIABILITY CLAIM – Claimant: Bodily Injury #170049; Agency claimed against: Kingsburg Joint Union High School District

From _____ to _____

13. ACTION REPORTED OUT OF CLOSED SESSION, IF ANY

14. ITEMS FOR NEXT AGENDA

None

15. ADJOURNMENT _____
(Time)

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
Minutes of the Regular Meeting of the Board of Trustees

PLACE AND DATE

Kingsburg High School District Office, Kingsburg High School, 1900 18th Avenue, Kingsburg, California, April 3, 2017.

CALL TO ORDER

The meeting was called to order at 4:01 p.m. by Mr. Brent Lunde, Clerk.

MEMBERS PRESENT

Mr. Mike Serpa, President (Late 4:19 p.m.)
Mr. Brent Lunde, Clerk
Mr. Rick Jackson, Member
Mr. Johnie Thomsen, Member
Mr. Steve Nagle, Member

MEMBERS ABSENT

None

OTHERS PRESENT

Mr. Randy Morris, Superintendent
Mr. Fred Cogan, Principal
Mr. Ryan Phelan, Director Alternative Education
Ms. Cindy Schreiner, Director Student Services
Ms. Shari Jensen, Superintendent Assistant

Other staff members, students, and citizens – list on file in the district office.

APPROVAL OF AGENDA (M177-1617)

Mr. Jackson moved to approve the agenda as presented.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: (Late)

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

SPECIAL MEETING – MARCH 6, 2017 (M178-1617)

Mr. Nagle moved to approve the minutes of the special meeting of March 6, 2017 as presented in 7.1 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

REGULAR MEETING – MARCH 13, 2017 (M179-1617)

Mr. Nagle moved to approve the minutes of the regular meeting of March 13, 2017 as presented in 7.2 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

REPORTS**STUDENT REPRESENTATIVE REPORT**

- Sadie Hawkins Dance – A success, fun with 80s and 90s dress up.
- SB Officers – Organizing spring time activities for the student body.

VALLEY ROP PRESENTATION

- Presenters: Deborah Marvin, Superintendent; Fabrizio Lofaro, Director Instructional Services
- What's New KJUHSD
 - Two new classes this year, total classes now offered at KHS – 20
 - 8 Dual Enrollment Classes with 98 KHS students receiving college credit
 - KJUHSD Funding \$288,626.67
 - New Skills USA Club at KHS – Career Technical Student Organization

SCIENCE DEPARTMENT PRESENTATION

- Presenter: Scott Hodges
- "Science Course Flow Chart for College Preparation"
- Life Science Common Core and NGSS: Teachers receiving professional training.
- Technology is bringing the department to a new level of teaching. With 1:1 devices, can provide Nearpod, Edpuzzle, Khan Academy, Bozeman Science and other Youtube subscriptions.
- Local Kingsburg Grant and Innovation Grant – Provides Pasco Probeware and Bluetooth technology which enhances the classroom along with Google Classroom capabilities.
- Real World Experiences: Observatory – Evening Astronomy; Whale Watching; Elkhorn Slough
- Extra- Curricular Experiences: MESA; Upward Bound; GLOBE; Wildlink.

SUPERINTENDENT REPORT

- AB424 Update: Bill will delete the authority of the school district superintendent to provide permission for a person to possess a firearm within school zone. Goes before the Committee during April. If passes, will go to Legislature this summer.
- Superintendent, City Manager, Police Department, Kingsburg Alternative Education - all met to discuss options for School Resource Officers. Funds and budget major considerations.
- Emergency Activation Program – Reviewing vendors and procurement options.
- Maintenance Facility Project: Met with Architecture. Month of May timeframe.

PRINCIPAL REPORT

- Testing: CAASP; ELA; Math; AP Exams; Finals
- Ag Field Days: March – May. KHS FFA travel throughout the state to compete in contests.
- CTE Student Competition – Tiger ROP at Reedley College

- CUE Education Technology Conference – KJUHS 3rd year attending. Further insight and confirmation of KJUHS direction with Google Platform.
- KJUHS – Moving toward a fully-integrated communication platform, Aeries Loop.

DIRECTOR ALTERNATIVE EDUCATION REPORT

- Smarter Balance Testing English last week, Math this week. Each year testing environment becomes more familiar for testers and students.
- KAEC objective to finish all testing before the spring break, so that students have a chance for better outcomes on the test.
- PBIS BBQ was a success. Ambassadors of Compassion/Life Coaches attended as well.
- KCAPS – donated a just like new BBQ to KAEC. Thank you KCAPS !

BOARD ACTION

BILLS PAID MARCH 2017 (M180-1617)

Mr. Jackson moved to approve the bills paid for March 2017 as presented in 9.1 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

INTERDISTRICT TRANSFERS

9.2 Moved to Closed Session

RESIGNATION CLASSROOM AIDE – LAYCEE ALVAREZ (M181-1617)

Mr. Jackson moved to approve the resignation of Classroom Aide, Laycee Alvarez, as presented in 9.3 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

PROPOSAL FOOD SERVICE DINUBA UNIFIED AND KJUHS 2017-18 (M182-1617)

Mr. Nagle moved to approve the Proposal to Provide Food Service between Dinuba Unified School District and Kingsburg Joint Union High School District for the 2017-18 school year as presented in 9.4 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

AGRICULTURE DEPARTMENT OVERNIGHT TRIP – STATE FFA OFFICER TRAINING (M183-1617)

Mr. Jackson moved to approve the Agriculture Department Overnight Trip, April 7-8, 2017, for the Chico State, California State FFA Officer Training as presented in 9.5 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: No

Mr. Serpa: Aye

AGRICULTURE DEPARTMENT OVERNIGHT TRIP – WASHINGTON LEADERSHIP CONFERENCE (M184-1617)

Mr. Thomsen moved to approve the Agriculture Department Overnight Trip to Washington Leadership Conference, Washington D.C. on July 25-26, 2017 as presented in 9.6 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

AMBASSADORS OF COMPASSION VOLUNTEERS

9.7 Moved to closed session

APPLICATION FOR NEW CLUB – SKILLS USA (M185-1617)

Mr. Nagle moved to approve the application for the Associated Student Body's new club on campus, Skills USA, regarding technical skills and leadership training as presented in 9.8 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

DISCUSSION**10.1 LCAP 2017-18**

Director of Student Services presented the outcomes to the LCAP Student Survey 2016-17.

10.2 MANDATED BOARD POLICY

First Reading

WRITTEN INFORMATION**SUSPENSION REPORT – MARCH 2017**

The Board noted the suspension report for Kingsburg High School and Oasis High School for March 2017 as presented in 11.1 of the supporting document.

QUARTERLY REPORT APRIL 2017 WILLIAMS UNIFORM COMPLAINTS

The Board noted the Quarterly Report April 2017 – Williams Uniform Complaints. No complaints were filed with any school in the district during the quarter indicated as presented in 11.2 of the supporting document.

KJUHS DASH BALANCE/ALL FUNDS

The Board noted the KJUHS DASH Cash Balance/All Funds as of March 31, 2017 as presented in 11.3 of the supporting document.

CLOSED SESSION**INTERDISTRICT TRANSFERS (M186-1617)**

Mr. Nagle moved to approve the Interdistrict Transfer Permits as presented in 9.2 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

AMBASSADORS OF COMPASSION VOLUTEERS 2016-17 (M187-1617)

Mr. Nagle moved to approve the additional volunteers for the Ambassadors of Compassion at Kingsburg Joint Union High School District for the 2016-17 school year as presented in 9.12 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

The Board met in closed session from 5:05 p.m. to 5:52 p.m.

ITEMS REPORTED OUT OF CLOSED SESSION

None

ADJOURNMENT (M188-1617)

Mr. Thomsen moved to adjourn the meeting at 5:53 p.m.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Minutes of the regular meeting of April 3, 2017 are approved except for the following omissions, deletions or changes:

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

Minutes of the regular meeting of April 3, 2017 are approved by action of the board:

Mike Serpa
President of the Board

Brent Lunde
Clerk of the Board

ISSUE: Presentation of Accounts Payable for the month of April 2017.

ACTION: Presentation of Accounts Payable for the month of April 2017.

RECOMMENDATION: Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
2349-A-1 EQUIPMENT RENTALS	512013573	PO-170800	REPAIR-BB ROOF	0100-81500-0-0000-8100-560011-000-0000	407.91
				Warrant Total:	407.91
				Vendor Total:	407.91
12-ACSA	512007727	PO-170006	ANNUAL DUES	0100-00000-0-0000-7150-530000-000-9978	550.99
				Warrant Total:	550.99
				Vendor Total:	550.99
1253-AMAZON.COM LLC	512013574	PO-170813	SUPPLIES-ENGLISH	0100-30100-0-1110-1000-430000-001-1143	2.59
		PO-170813	SUPPLIES-ENGLISH	0100-30100-0-1110-1000-430000-001-1143	14.99
		PO-170813	SUPPLIES-ENGLISH	0100-30100-0-1110-1000-430000-001-1143	16.34
		PO-170813	SUPPLIES-ENGLISH	0100-30100-0-1110-1000-430000-001-1143	30.72
		PO-170814	SUPPLIES-SPANISH	0100-30100-0-1110-1000-430000-001-1145	106.23
		PO-170801	SUPPLIES-OASIS	0100-30100-0-1110-1000-430000-002-0000	17.25
		PO-170801	SUPPLIES-OASIS	0100-30100-0-1110-1000-430000-002-0000	26.36
		PO-170801	SUPPLIES-OASIS	0100-30100-0-1110-1000-430000-002-0000	65.84
		PO-170801	SUPPLIES-OASIS	0100-30100-0-1110-1000-430000-002-0000	106.31
		PO-170801	SUPPLIES-OASIS	0100-30100-0-1110-1000-430000-002-0000	269.65
		PO-170801	SUPPLIES-OASIS	0100-30100-0-1110-1000-430000-002-0000	1,036.37
		PO-170785	SUPPLIES-CIVICS	0100-30100-0-1110-1000-430000-001-1170	31.40
		PO-170785	SUPPLIES-CIVICS	0100-30100-0-1110-1000-430000-001-1170	79.78
		PO-170785	SUPPLIES-CIVICS	0100-30100-0-1110-1000-430000-001-1170	79.98
		PO-170795	SUPPLIES-SPANISH	0100-30100-0-1110-1000-430000-001-1145	222.31
		PO-170796	SUPPLIES-ENGLISH	0100-30100-0-1110-1000-430000-001-1143	40.32
		PO-170801	SUPPLIES-OASIS	0100-30100-0-1110-1000-430000-002-0000	12.58
		PO-170763	SUPPLIES-HISTORY	0100-63000-0-1110-1000-430000-001-1170	109.61
		PO-170769	SUPPLIES-LANGUAGE	0100-63000-0-1110-1000-430000-001-1145	653.97
		PO-170771	SUPPLIES-ENGLISH	0100-63000-0-1110-1000-430000-001-1143	4.42
		PO-170771	SUPPLIES-ENGLISH	0100-63000-0-1110-1000-430000-001-1143	16.02
		PO-170771	SUPPLIES-ENGLISH	0100-63000-0-1110-1000-430000-001-1143	75.15
		PO-170780	SUPPLIES-TECHNOLOGY	0100-00000-0-1110-1000-430000-001-2017	315.20
		PO-170731	SUPPLIES-ENGLISH	0100-63000-0-1110-1000-430000-001-0000	150.16
		PO-170733	SUPPLIES-ENGLISH	0100-63000-0-1110-1000-430000-001-1143	35.10
		PO-170760	SUPPLIES-ENGLISH	0100-30100-0-1110-1000-430000-001-1143	7.78
		PO-170760	SUPPLIES-ENGLISH	0100-30100-0-1110-1000-430000-001-1143	14.81
		PO-170760	SUPPLIES-ENGLISH	0100-30100-0-1110-1000-430000-001-1143	199.60
		PO-170762	SUPPLIES-ENGLISH	0100-63000-0-1110-1000-430000-001-1143	125.91
		PO-170685	SUPPLIES-ATHLETICS	0100-14000-0-1135-4200-430000-001-0000	105.36
		PO-170710	SUPPLIES-COUNSELOR	0100-14000-0-1110-1000-430000-001-0000	248.96
		PO-170711	SUPPLIES-DIST	0100-33100-0-5770-1120-430000-001-0000	15.35
				Warrant Total:	4,236.42
				Vendor Total:	4,236.42

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount	
2362-AP BY THE SEA	512007728	PO-170737	AVIDINSTITUTES	0100-62640-0-1110-1000-520000-001-0000	775.00	
		PO-170737	AVIDINSTITUTES	0100-62640-0-1110-1000-520000-001-0000	775.00	
					Warrant Total:	1,550.00
					Vendor Total:	1,550.00
1766-AT&T	512013575	PO-170864	PHONES-896	0100-00000-0-3200-8100-590004-002-0000	72.82	
		PO-170864	PHONES-896	0100-00000-0-3300-8100-590004-002-0000	72.82	
					Warrant Total:	145.64
					Vendor Total:	145.64
61-AUTOMATED OFFICE SYSTEMS	512009134	PO-170007	COPIER MAINT-AG	0100-00000-0-3300-8100-560007-002-0000	274.62	
		PO-170007	COPIER MAINT-AG	0100-70100-0-3800-1000-560007-001-0000	231.11	
		PO-170007	COPIER MAINT-AG	0100-35500-0-3800-1000-560007-001-0000	231.11	
					Warrant Total:	736.84
					Vendor Total:	736.84
1614-B & H PHOTO VIDEO INC.	512007729	PO-170691	SUPPLIES-TECHNOLOGY	0100-00000-0-1110-2420-430000-001-0000	1,142.00	
					Vendor Total:	1,142.00
2368-BERGSTROM, PHILIP	512007730	PO-170776	SUPPLIES-SBAC TESTING	0100-00000-0-3200-1000-430000-002-0000	18.73	
					Vendor Total:	18.73
501-BUSINESS CARD	512007731	PO-170715	SUPPLIES-WASC	0100-00000-0-3200-1000-430000-002-0000	48.35	
		PO-170715	SUPPLIES-WASC	0100-00000-0-3200-1000-430000-002-0000	113.68	
		PO-170715	SUPPLIES-WASC	0100-00000-0-3200-1000-430000-002-0000	142.21	
		PO-170715	SUPPLIES-WASC	0100-00000-0-3200-1000-430000-002-0000	66.43	
		PO-170715	SUPPLIES-WASC	0100-00000-0-3200-1000-430000-002-0000	39.19	
		PO-170715	SUPPLIES-WASC	0100-00000-0-3200-1000-430000-002-0000	86.54	
		PO-170471	WASC VISITATION	0100-00000-0-3200-1000-520000-002-0000	433.44	
		PO-170471	WASC VISITATION	0100-00000-0-3200-1000-520000-002-0000	433.44	
		PO-170471	WASC VISITATION	0100-00000-0-3200-1000-520000-002-0000	433.44	
		PO-170471	WASC VISITATION	0100-00000-0-3200-1000-520000-002-0000	433.44	
					Vendor Total:	2,230.16

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Dp	Amount
106-CALIFORNIA ASSOCIATION FFA	512007732	PO-170643	FFA STATE CONF	0100-63870-6-3800-1000-520000-001-0000	300.00
				Warrant Total:	300.00
				Vendor Total:	300.00
121-CAROLINA BIOLOGICAL SUPPLY CO.	512013576	PO-170812	SUPPLIES-OASIS	0100-30100-0-1110-1000-430000-002-0000	138.21
		PO-170812	SUPPLIES-OASIS	0100-30100-0-1110-1000-430000-002-0000	147.79
				Warrant Total:	286.00
				Vendor Total:	286.00
128-CCEA	512013577	PO-170846	OASIS DINNER	0100-00000-0-3200-1000-520000-002-0000	220.00
				Warrant Total:	220.00
				Vendor Total:	220.00
130-CDW GOVERNMENT INC.	512009135	PO-170619	COMPUTERS	0100-00000-0-1110-1000-640000-001-2017	19,000.00
				Warrant Total:	19,000.00
				Vendor Total:	19,000.00
150-CITY OF KINGSBURG	512007733	PO-170012	UTILITIES-KHS	0100-00000-0-0000-8200-550009-000-0000	1,684.00
		PO-170012	UTILITIES-OASIS	0100-00000-0-3200-8100-550009-002-0000	330.00
		PO-170012	UTILITIES-I.S.	0100-00000-0-3300-8100-550009-002-0000	330.00
				Warrant Total:	2,344.00
				Vendor Total:	2,344.00
166-COMPREHENSIVE YOUTH SERVICES	512007734	PO-170231	STUDENT ASSISTANCE	0100-00000-0-1110-1000-580000-000-0008	4,307.68
				Warrant Total:	4,307.68
	512009137	PO-170231	STUDENT ASSISTANCE	0100-00000-0-1110-1000-580000-000-0008	4,887.56
				Warrant Total:	4,887.56
				Vendor Total:	9,195.24
262-DBA: ENS ELECTRIC	512013580	PO-170875	REPAIRS	0100-81500-0-0000-8100-560019-000-0000	873.92
				Warrant Total:	873.92
				Vendor Total:	873.92
265-DBA: ENVIROCLEAN	512013581	PO-170638	SUPPLIES-MAINT	0100-00000-0-0000-8200-430006-000-0000	426.50
				Warrant Total:	426.50
				Vendor Total:	426.50
1790-DBA: GOLDEN STATE MECHANICAL	512013582	PO-170745	REPAIRS-HVAC	0100-81500-0-0000-8100-560019-000-0000	80.00
				Warrant Total:	80.00
				Vendor Total:	80.00
2367-DBA: MOBILE UNIFORMS	512007735	PO-170768	SKILLS USA	0100-63870-6-3800-1000-430000-001-0000	217.94
				Warrant Total:	217.94
				Vendor Total:	217.94

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount	
2096-DBA: PROACTIVE K-9's	512007736	PO-170023	CANINE DETECTION	0100-00000-0-1110-1000-580000-001-3107	250.00	
					Warrant Total:	250.00
					Vendor Total:	250.00
2167-DBA: SEBASTIAN	512007737	PO-170024	SECURITY MONITORING	0100-81500-0-0000-8100-560001-000-0000	29.95	
					Warrant Total:	29.95
					Vendor Total:	29.95
2366-DBA: SKILLS USA STORE	512007738	PO-170735	BLAZERS SKILLS USA CONF	0100-63870-6-3800-1000-430000-001-0000	744.00	
					Warrant Total:	744.00
					Vendor Total:	744.00
2057-DBA: TEAMTALK NETWORK	512007739	PO-170626	DISPATCH RADIOS	0100-00000-0-1110-3600-590003-001-0000	199.92	
					Warrant Total:	199.92
					Vendor Total:	199.92
1715-DBA: U.S. BANK EQUIPMENT	512007740	PO-170084	COPIER LEASE-KHS	0100-14000-0-1110-1000-560008-001-0000	993.21	
			PO-170084	COPIER LEASE-OASIS	0100-00000-0-3200-8100-560008-002-0000	185.59
			PO-170084	COPIER LEASE-DIST	0100-00000-0-0000-7150-560008-000-0000	130.96
			PO-170084	COPIER LEASE-LIB	0100-00000-0-1110-2420-560008-001-0000	218.45
			Warrant Total:	1,528.21		
Vendor Total:	1,528.21					
835-DBA: VILLAGE TIRE SALES	512009138	PO-170793	SUPPLIES-MAINT	0100-00000-0-1110-3600-430021-001-0000	20.00	
		PO-170792	SUPPLIES-OPERATIONS	0100-00000-0-0000-8200-430024-000-0000	191.16	
	Warrant Total:	211.16				
	512013584	PO-170876	TRANSPORTATION	0100-00000-0-1110-3600-430021-001-0000	1,213.20	
Warrant Total:	1,213.20					
Vendor Total:	1,424.36					
1077-E. G. BABCOCK CO.	512009139	PO-170788	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0000	194.89	
					Warrant Total:	194.89
					Vendor Total:	194.89
2220-ELECTRIC MOTOR SHOP & SUPPLY	512007741	PO-170690	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0000	102.58	
					Warrant Total:	102.58
	512013586	PO-170872	LIGHTING REBATE	0100-00000-0-0000-8200-550001-000-0000	30,825.00	
					Warrant Total:	30,825.00
Vendor Total:	30,927.58					
2041-ENFINITY CENTRALVAL7 KJUHSD	512013587	PO-170013	SOLAR	0100-00000-0-0000-8200-550001-000-0005	15,132.76	
					Warrant Total:	15,132.76
					Vendor Total:	15,132.76

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount	
1261-ENNS, MIKE	512009140	PO-170014	COMPUTER SERVICES	0100-00000-0-1110-2420-580000-001-0037	3,697.99	
					Warrant Total:	3,697.99
					Vendor Total:	3,697.99
1954-FCOE	512007742	PO-170210	PLC: LIFE SCIENCE	0100-62640-0-1110-1000-520000-001-0000	1,200.00	
					Warrant Total:	1,200.00
					Vendor Total:	1,200.00
1446-FRESNO COUNTY CLERK	512009142	PO-170806	NOV ELECTION	0100-00000-0-0000-7150-580013-000-0000	480.12	
					Warrant Total:	480.12
					Vendor Total:	480.12
300-FRESNO COUNTY OFFICE OF ED.	512009143	PO-170791	INTERNET ACCESS	0100-14000-0-1110-1000-590008-001-0000	14,310.00	
					Warrant Total:	14,310.00
					Vendor Total:	14,310.00
1367-G & K SERVICES	512013588	PO-170865	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	100.00	
			UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	100.00	
			UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	100.00	
			UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	100.00	
			JANITORIAL SERVICE	0100-81500-0-0000-8100-430023-000-0000	158.41	
			JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	157.30	
			JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	157.30	
			JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	157.30	
			JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	157.30	
			JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	157.30	
			JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	157.30	
Warrant Total:	1,344.91					
Vendor Total:	1,344.91					
350-HARBOR FREIGHT TOOLS	512007743	PO-170716	SUPPLIES-AG	0100-63870-6-3800-1000-430000-001-0000	308.78	
					Warrant Total:	308.78
					Vendor Total:	308.78
354-HARNESS, STEVE	512013589	PO-170868	FUEL-REIMB	0100-62640-0-1110-1000-520000-001-0000	8.01	
			FUEL-REIMB	0100-62640-0-1110-1000-520000-001-0000	28.45	
			Warrant Total:	36.46		
			Vendor Total:	36.46		
1721-INFINITY COMMUNICATIONS &	512013590	PO-170387	ERATE CONSULTING	0100-00000-0-0000-7150-580000-000-0000	2,250.00	
					Warrant Total:	2,250.00
					Vendor Total:	2,250.00

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Dp	Amount	
368-INGRAHAM TROPHIES	512009144	PO-170789	SUPPLIES-DIST	0100-00000-0-0000-7110-430000-000-0000	362.25	
					Warrant Total:	362.25
					Vendor Total:	362.25
2365-LANAHAH PUBLISHERS INC.	512013592	PO-170767	SUPPLIES-HISTORY	0100-63000-0-1110-1000-430000-001-1170	74.40	
					Warrant Total:	74.40
					Vendor Total:	74.40
469-LINGER PETERSON SHRUM	512007744	PO-170777	ANNUAL AUDIT	0100-00000-0-0000-7190-580005-000-0000	2,500.00	
					Warrant Total:	2,500.00
					Vendor Total:	2,500.00
479-LUND, ROBIN	512013593	PO-170870	SUPPLIES	0100-73380-0-1110-1000-430000-001-0000	268.35	
					Warrant Total:	268.35
					Vendor Total:	268.35
2138-MAILFINANCE INC.	512007745	PO-170017	POSTAGE MACHINE LEASE	0100-00000-0-0000-7300-590002-000-0000	704.87	
					Warrant Total:	704.87
					Vendor Total:	704.87
1305-NAPA AUTO PARTS	512007746	PO-170018	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-9960	449.08	
					Warrant Total:	449.08
					Vendor Total:	449.08
547-NELSON'S ACE HARDWARE	512007747	PO-170019	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0030	1,801.43	
					Warrant Total:	1,801.43
					Vendor Total:	1,801.43
568-OFFICE DEPOT INC.	512007748	PO-170759	SUPPLIES-ENGLISH	0100-30100-0-1110-1000-430000-001-1143	134.97	
					Warrant Total:	134.97
	512013594	PO-170809	SUPPLIES-ENGLISH	0100-30100-0-1110-1000-430000-001-1143	7.88	
					186.21	
					281.23	
					361.25	
					45.32	
					64.02	
					8.16	
					26.23	
					327.50	
					548.94	
					19.44	
					23.53	
					115.52	
					Warrant Total:	2,015.23
					Vendor Total:	2,150.20

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount		
584-PACIFIC GAS & ELECTRIC CO.	512007749	PO-170020	UTILITIES-AG	0100-00000-0-0000-8200-550001-000-0000	46.07		
		PO-170020	UTILITIES-BB	0100-00000-0-0000-8200-550001-000-0000	635.06		
		PO-170020	UTILITIES-CONCS	0100-00000-0-0000-8200-550001-000-0000	341.16		
		PO-170020	UTILITIES-FB	0100-00000-0-0000-8200-550001-000-0000	1,176.36		
		PO-170020	UTILITIES-GYM	0100-00000-0-0000-8200-550001-000-0000	2,562.59		
		PO-170020	UTILITIES-POOL	0100-00000-0-0000-8200-550001-000-0000	19.06		
		PO-170020	UTILITIES-SWP	0100-00000-0-0000-8200-550001-000-0000	54.78		
		PO-170020	UTILITIES-TC	0100-00000-0-0000-8200-550001-000-0000	42.10		
		PO-170020	UTILITIES-TC-B	0100-00000-0-0000-8200-550001-000-0000	122.24		
		PO-170020	UTILITIES-OASIS	0100-00000-0-3200-8100-550001-002-0000	12.01		
		PO-170020	UTILITIES-I.S	0100-00000-0-3300-8100-550001-002-0000	12.02		
		Warrant Total:					5,023.45
		512013595	512013595	PO-170869	UTILITIES-BB	0100-00000-0-0000-8200-550001-000-0000	437.37
				PO-170869	UTILITIES-CONCS	0100-00000-0-0000-8200-550001-000-0000	353.41
PO-170869	UTILITIES-FB			0100-00000-0-0000-8200-550001-000-0000	925.65		
PO-170869	UTILITIES-GYM			0100-00000-0-0000-8200-550001-000-0000	2,230.81		
PO-170869	UTILITIES-SWP			0100-00000-0-0000-8200-550001-000-0000	94.61		
PO-170869	UTILITIES-TC			0100-00000-0-0000-8200-550001-000-0000	28.61		
PO-170869	UTILITIES-TC-B			0100-00000-0-0000-8200-550001-000-0000	118.43		
PO-170869	UTILITIES-KHS			0100-00000-0-0000-8200-550001-000-0000	163.93		
PO-170869	UTILITIES-RETRO FIT			0100-00000-0-0000-8200-550001-000-3009	6,642.00		
PO-170869	UTILITIES-AG			0100-00000-0-0000-8200-550001-000-0000	60.03		
Warrant Total:					11,054.85		
Vendor Total:					16,078.30		
585-PACIFIC WEST CONTROLS INC.	512013596	PO-170021	HVAC MAINT SERVICE	0100-81500-0-0000-8100-560010-000-0000	150.00		
					Warrant Total:	150.00	
Vendor Total:					150.00		
596-PEARSON EDUCATION INC.	512009145	PO-170765	SUPPLIES-HISTORY	0100-63000-0-1110-1000-430000-001-1170	116.54		
					Warrant Total:	116.54	
Vendor Total:					116.54		
2124-PETERSON, KERRY	512009146	PO-170790	WACAC-MILEAGE	0100-62640-0-1110-1000-520000-001-0000	30.71		
					Warrant Total:	30.71	
Vendor Total:					30.71		
439-PHILLIPS 66-CO./SYNCB	512007750	PO-170022	FUEL MAINT	0100-00000-0-0000-8200-430009-000-9959	26.15		
		PO-170022	FUEL OPERATIONS	0100-00000-0-1110-3600-430009-001-9959	218.51		
		Warrant Total:					244.66
Vendor Total:					244.66		

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
2324-PRO-PT	512009147	PO-170335	ATHLETIC TRAINING	0100-14000-0-1135-4200-580034-001-0000	4,700.00
				Warrant Total:	4,700.00
				Vendor Total:	4,700.00
644-REDNECK TRAILER SUPPLY	512013597	PO-170758	SUPPLIES-AG	0100-00000-0-1132-1000-430000-001-1132	448.19
				Warrant Total:	448.19
				Vendor Total:	448.19
2301-REPAIR CENTER LLC	512013598	PO-170807	ACER REPAIRS	0100-00000-0-1110-1000-560000-001-0000	821.10
				Warrant Total:	821.10
				Vendor Total:	821.10
672-SADDLEBACK EDUCATIONAL	512013600	PO-170805	SUPPLIES-SPEC ED	0100-65000-0-5770-1120-430000-001-0000	268.50
				Warrant Total:	268.50
				Vendor Total:	268.50
24-SAVE MART SUPERMARKET	512013601	PO-170721	SUPPLIES-BOARD ROOM	0100-00000-0-0000-7110-430000-000-0000	5.74
				Warrant Total:	5.74
				Vendor Total:	5.74
2330-SCHOOL PATHWAYS LLC	512007751	PO-170436	CALPADS CONSULTING	0100-00000-0-1110-1000-580034-001-0000	1,600.00
				Warrant Total:	1,600.00
				Vendor Total:	1,600.00
2214-SCHUTZ, LORA	512007752	PO-170775	SUPPLIES-SBAC TESTING	0100-00000-0-3200-1000-430000-002-0000	72.62
				Warrant Total:	72.62
				Vendor Total:	72.62
724-SISC III	512009148	PV-170024	ROGERS*	0100-00000-0-3300-1000-340100-002-0000	1,533.20
		PV-170024	BOARD	0100-00000-0-0000-7110-340200-000-0000	8,296.40
		PV-170024	RETIREE SMITH*	0100-00000-0-0000-8200-370200-000-0000	2,105.80
		PV-170024	SWANSON*	0100-00000-0-0000-7110-370200-000-0000	2,083.80
		PV-170024	WHITE	0100-00000-0-3200-2700-370200-002-0000	1,511.80
		PV-170024	ACTIVE STAFF	0100-00010-0-0000-0000-951400-000-0000	138,128.70
				Warrant Total:	153,659.70
				Vendor Total:	153,659.70
1618-SITE ONE LANDSCAPE SUPPLY	512009149	PO-170757	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0000	320.10
		PO-170757	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0000	321.79
				Warrant Total:	641.89
				Vendor Total:	641.89

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount						
2147-STAHN, STEVE	512013602	PO-170871	CUE CONF REIMB	0100-62640-0-1110-1000-520000-001-0000	107.00						
					Warrant Total:	107.00					
					Vendor Total:	107.00					
740-STATE OF CALIFORNIA	512013603	PO-170025	FINGERPRINT APPTS.	0100-00000-0-0000-7150-580015-000-0000	611.00						
					Warrant Total:	611.00					
					Vendor Total:	611.00					
2353-STUPPY INC.	512007753	PO-170671	CTE-AG	0100-63870-6-3800-1000-640000-001-0000	6,098.75						
					Warrant Total:	6,098.75					
					Vendor Total:	6,098.75					
758-TCM INVESTMENTS	512013604	PO-170026	COPIER RENTAL-AG	0100-70100-0-3800-1000-560008-001-0000	59.38						
					PO-170026	COPIER RENTAL-AG	0100-35500-0-3800-1000-560008-001-0000	59.39			
								PO-170026	COPIER RENTAL-I.S.	0100-00000-0-3300-8100-560008-002-0000	95.16
											Warrant Total:
					Vendor Total:	213.93					
2286-TELEMATE.NET SOFTWARE	512009150	PO-170787	NETSPECTIVE	0100-00000-0-1110-2420-580000-001-3096	1,375.00						
					Warrant Total:	1,375.00					
					Vendor Total:	1,375.00					
2191-THE DBQ COMPANY	512013605	PO-170784	SUPPLIES-CIVICS	0100-30100-0-1110-1000-430000-001-1170	351.00						
					Warrant Total:	351.00					
					Vendor Total:	351.00					
774-THE GAS COMPANY	512013606	PO-170028	NATURAL GAS	0100-00000-0-0000-8200-550003-000-0000	584.47						
					Warrant Total:	584.47					
					Vendor Total:	584.47					
779-THE HOME DEPOT	512009151	PO-170724	SUPPLIES-AG	0100-63000-0-1110-1000-430000-001-1132	289.08						
					PO-170449	SUPPLIES-AG	0100-63870-6-3800-1000-430000-001-0000	532.82			
								PO-170522	SUPPLIES-AG	0100-63870-6-3800-1000-430000-001-0000	476.18
					PO-170029	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0004				3,251.02
								Warrant Total:	4,549.10		
Vendor Total:	4,549.10										
1862-THYSSENKRUPP ELEVATOR CORP	512009152	PO-170794	REPAIR SERVICE	0100-81500-0-0000-8100-560009-000-0000	881.39						
					Warrant Total:	881.39					
					Vendor Total:	881.39					

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount	
1310-TULARE COUNTY REGISTRAR	512007756	PO-170778	ELECTION SERVICES	0100-00000-0-0000-7150-580013-000-0000	448.77	
					Warrant Total:	448.77
					Vendor Total:	448.77
817-UNITED PARCEL SERVICE	512009153	PO-170087	PARCEL SERVICE	0100-00000-0-1110-1000-590010-001-0015	193.30	
					Warrant Total:	193.30
					Vendor Total:	193.30
2297-VALERO MARKETING & SUPPLY CO.	512013608	PO-170754	FUEL	0100-00000-0-1110-3600-430009-001-9956	1,165.07	
					Warrant Total:	1,165.07
					Vendor Total:	1,165.07
823-VALLENARI, LAURA	512007757	PO-170774	CUE CONF-MEALS	0100-62640-0-1110-1000-520000-001-0000	109.95	
					Warrant Total:	109.95
					Vendor Total:	109.95
828-VALLEY IRON INC	512007758	PO-170641	INSTRUCT. MATERIALS-AG	0100-00000-0-1132-1000-430000-001-1132	520.44	
					Warrant Total:	520.44
					Vendor Total:	520.44
994-VALLEY R.O.P.	512013609	PO-170873	ROP SALARIES-REIMB	0100-00000-0-1110-1000-580000-001-6350	23,991.75	
			PO-170874	CTE GRANT	0100-63870-6-3800-1000-580000-001-0000	290.24
		Warrant Total:	24,281.99			
		Vendor Total:	24,281.99			
2182-VAZ, NATALIE	512007759	PO-170764	MEALS-FIELD DAY	0100-35500-0-3800-1000-520000-001-0000	22.64	
					Warrant Total:	22.64
					Vendor Total:	22.64
2151-VERIZON WIRELESS	512013610	PO-170105	CELL PHONES	0100-00000-0-0000-7150-590006-000-0000	670.22	
					Warrant Total:	670.22
					Vendor Total:	670.22
848-WARD'S NATURAL SCIENCE	512013611	PO-170748	SUPPLIES-AG	0100-35500-0-3800-1000-430000-001-0000	48.20	
		PO-170748	SUPPLIES-AG	0100-35500-0-3800-1000-430000-001-0000	863.64	
		PO-170748	SUPPLIES-AG	0100-70100-0-3800-1000-430000-001-0000	48.21	
		PO-170748	SUPPLIES-AG	0100-70100-0-3800-1000-430000-001-0000	863.64	
		Warrant Total:	1,823.69			
Vendor Total:	1,823.69					
933-WEST VALLEY SUPPLY INC.	512013612	PO-170877	SUPPLIES-ATHLETICS	0100-14000-0-1135-4200-430000-001-0000	102.30	
					Warrant Total:	102.30
					Vendor Total:	102.30

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount	
2321-WESTAIR GASES & EQUIPMENT INC.	512007760	PO-170593	SUPPLIES-AG	0100-63870-6-3800-1000-430000-001-0000	41.95	
					Warrant Total:	41.95
	512013613	PO-170593	SUPPLIES-AG	0100-63870-6-3800-1000-430000-001-0000	19.53	
					Warrant Total:	19.53
				Vendor Total:	61.48	
Fund Total:					349,342.24	
<u>1300-Cafeteria Fund</u>						
755-SYSCO FOOD SERVICE OF CENTRAL	512007754	PO-170779	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	917.71	
		PO-170779	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	1,025.40	
					Warrant Total:	1,943.11
					Vendor Total:	1,943.11
Fund Total:					1,943.11	
<u>2103-Building Fund</u>						
130-CDW GOVERNMENT INC.	512009136	PO-170619	COMPUTERS	2103-00000-0-0000-8500-640000-000-0000	8,300.00	
					Warrant Total:	8,300.00
	512013578	PO-170642	SUPPLIES	2103-00000-0-0000-8100-430000-000-0000	614.74	
		PO-170642	SUPPLIES	2103-00000-0-0000-8100-430000-000-0000	932.77	
		PO-170642	SUPPLIES	2103-00000-0-0000-8100-430000-000-0000	1,312.85	
		PO-170642	SUPPLIES	2103-00000-0-0000-8100-430000-000-0000	1,844.23	
					Warrant Total:	4,704.59
				Vendor Total:	13,004.59	
2331-DBA: BRINER & SON LANDSCAPE	512013579	PO-170714	SUPPLIES-MAINT	2103-00000-0-0000-8100-430000-000-0000	11,525.00	
					Warrant Total:	11,525.00
				Vendor Total:	11,525.00	
2094-DBA: ISOM ADVISORS	512013583	PO-170867	CONSULTING	2103-00000-0-0000-8500-620001-000-0000	2,500.00	
					Warrant Total:	2,500.00
				Vendor Total:	2,500.00	
227-DIVISION OF THE STATE ARCHITEC	512013585	PO-170866	HVAC UPGRADES	2103-00000-0-0000-8500-620005-000-0000	5,986.50	
					Warrant Total:	5,986.50
				Vendor Total:	5,986.50	
1243-FARONICS TECHNOLOGIES USA INC	512009141	PO-170798	SUPPLIES-TECHNOLOGY	2103-00000-0-0000-8100-430000-000-0000	6,212.70	
					Warrant Total:	6,212.70
				Vendor Total:	6,212.70	
2360-TRULINE CONSTRUCTION	512007755	PO-170726	RESURFACE TEN. COURTS	2103-00000-0-0000-8500-620000-000-0000	14,960.00	
					Warrant Total:	14,960.00
				Vendor Total:	14,960.00	
Fund Total:					54,188.79	

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 04/01/2017 thur 04/30/2017
Regular Meeting May 8, 2017

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
<u>2500-Capital Facilities Fund</u>					
438-KINGS RIVER ELEMENTARY SCHOOL	512013591	PV-170025	DEV. FEE	2500-00000-0-0000-0000-868100-000-0000	1,280.00
				Warrant Total:	1,280.00
				Vendor Total:	1,280.00
651-RICK CARSEY TRUCKING &	512013599	PO-170838	BLEACHER-DIRT	2500-00000-0-0000-8500-620000-000-0000	7,100.00
				Warrant Total:	7,100.00
				Vendor Total:	7,100.00
803-TRAVER JT. ELEM SCHOOL	512013607	PV-170026	DEV. FEE	2500-00000-0-0000-0000-868100-000-0000	96.00
		PV-170026	DEV. FEE	2500-00000-0-0000-0000-868100-000-0000	2,684.88
				Warrant Total:	2,780.88
				Vendor Total:	2,780.88
Fund Total:					11,160.88

ISSUE:

Presentation of Interdistrict Attendance Permits for the 2017-18 school year.

<u>FROM</u>	<u>GRADE</u>
-------------	--------------

Caruthers

Oehlshlaeger, Morgan	9
Trigueiro, Allison	12
Trigueiro, Taylor	9

Dinuba

Barrios, Daniel	9
Ledesma, Rene	10
Salinas, Martino	11

Hanford

Palomino, Raine	11
Ward, Wyatt	10

Sanger

Michel, Jose	12
Michel, Melanie	10

Selma

Barnett, Madolyn	9
Garabedian, Amanda	11
Kaur, Gurgeevan	12

Washington

Rocha, Donald James	9
---------------------	---

OUT

Roosevelt High School

Norris, Willem (Baley)	10
------------------------	----

ACTION:

Accept or reject Interdistrict permits as presented.

RECOMMENDATION:

Accept or reject Interdistrict Permits as recommended by the Superintendent.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

ISSUE: Presented to the Board is Kingsburg Alternative Education Center Life Coaches for the 2017-18 school year:

Coleman Diffenderfer
Tricia Penner
Tony Redfern
Karen Thiessen
Grant Thiessen

ACTION: Approve or deny the listed KAEC Life Coaches for the 2017-18 School Year.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

ISSUE:

Presented to the Board are the Marching Band Volunteers for the 2017-18 school year.

Returning Marching:

Alma Garcia - Color Guard Assistant
Monica Requejo – Color Guard Assistant

Returning Parent Volunteers:

Amy Corgiat
Ismael Flores
Rhonda Kozlowski
Craig Linder
Donna Linder
Donna Moore
Carlos Pena
Leslie Peters
Mike Peters
Kris Tracy

ACTION:

Approve or deny the Marching Band Volunteers as listed for the 2017-18 school year.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

ISSUE:

Presented to the Board are the following Cheer Squad Volunteers for the 2017-18 school year:

Volunteer Coaches:

Sierra Delgado
Sherry Engstrom
Marquee Laita

Volunteer Assistants:

Mary Pezoldt
Leslie Carpenter

ACTION:

Approve or deny the Cheer Squad Volunteers as listed for the 2017-18 school year.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

ISSUE:

Presented to the Board is the Overnight Trip Request for the UC Santa Barbara Cheer Camp, July 24 – July 26, 2017.

ACTION:

Approve or deny the Overnight Trip Request for the UC Santa Barbara Cheer Camp.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

**Kingsburg Joint Union High School District
Overnight Trip Request**

Day Departure: 7/24/17 Day Return: 7/26/17

Location/Destination: UC Santa Barbara

Name Group/Activity: Cheer Camp

Objectives of Trip: Learn new techniques and skills. Team bonding.

Estimated # Students: 30 Amount of Class Time Loss: none

Number of Supervisors 3 List Names: Robin Lund, Gina Chrisman, Sierra Delgado
(There must be 1 Supervisor for every 10 students)

Arrangements: Transportation Charter bus


Arrangements: Accommodations /Meals Dorms/Cafeteria at UC Santa Barbara-included in cost.

Total Cost Per Student: \$400 Total Cost Trip: \$12,000

Funds Derived from What Source: Fundraising, donations

How are staff/volunteer cost covered? included

Additional Info: _____

Robin Lund  4/20/17
Instructor Name Signature Date

ISSUE:

Presented to the Board is the Kingsburg Independent Study High School Student Parent Handbook for the 2017-18 school year.

ACTION:

Approve or deny the Kingsburg Independent Study High School Student Parent Handbook for 2017-18.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

**Kingsburg Alternative
Education Center**

Kingsburg Independent Study High School

2311 Sierra Street
Kingsburg, California 93631
559-897-3880

2017-2018



Kingsburg Joint Union High School District

Mission Statement

We believe that our students will become productive, knowledgeable, and caring citizens.

Vision Statement

Our vision is to provide all students with the skills, resources and support necessary to earn a high school diploma. Our goal is to enable all students at Kingsburg Independent Study High School to function effectively in the ever-changing world we live in.

Program Description

Kingsburg Independent Study High School is accredited through the Western Association of Schools and Colleges.

Kingsburg Independent Study High School is a necessary small high school established to help students succeed in a smaller classroom environment. A student is able to progress at his/her own pace working either individually or in small groups under teacher supervision. Students may accelerate by taking on extra assignments, projects and online classes. Credits are earned when the student completes assigned projects, and/or receives a passing grade on tests.

Students who choose to stay at Kingsburg Independent Study High School may accelerate their work pace and graduate early, or graduate with their class year. The diploma is issued through Kingsburg Independent Study High School. Students who want to participate in the Kingsburg High School ceremonies must be accepted and enrolled the final semester of their senior year at Kingsburg High School.

Students can also choose to take the California High School Proficiency Exam (CHSPE), which is given twice a year. If the student passes the CHSPE, he/she may be released from school with parents' permission and he/she may continue on to college.

Program Goals

Our purpose is to provide our students with the skills needed to earn a high school diploma and to support those social skills necessary to be a productive citizen.

Expected Student Learning Results (ESLR's)

A student at Kingsburg Independent High School learns:

1. To be a productive Citizen

- Set goals and work towards them
- Be prepared for school everyday
- Manage time productively and prioritize tasks effectively
- Produce work independently and collaboratively
- Display consideration for themselves and others

2. To be a Knowledgeable Citizen

- Demonstrate critical thinking and problem solving skills
- Demonstrate effective reading, writing, listening, and speaking skills
- Demonstrate appropriate digital citizenship
- Be able to access and evaluate information from a variety of sources
- Understand how your actions affect others

Voluntary Placement

Kingsburg Independent Study High School is an optional educational alternative that students voluntarily select. All students who choose independent study must have the continuing option of returning to a district-assigned classroom. For students that choose to enroll or have not met the terms of their master agreement will have the option of enrolling in Oasis High School during the semester and at the end of each semester, if the student has met the requirements of enrolling in Kingsburg High School, they may request an Alternative Education Committee (AEC) meeting through the school administrator.

Transfers to Kingsburg High School (Minor Students)

Transfers are made only at the beginning of a semester. A four- step process is necessary:

1. Meet with the Administrator or designee to request a transfer.
2. A status check of credits, attendance and behavior is made for the student to confirm eligibility for transfer to K.H.S.; students that are enrolled for the entire semester will need to earn a minimum of 25 credits to be considered for transfer. Students that enroll later in the semester will have the minimum credits prorated based on enrollment date.
3. A meeting with the parents and the Alternative Education Committee is held.
4. If approved, the student is registered immediately for the coming semester.

Parent Involvement and Support

From time to time students and parents find themselves overwhelmed by issues that affect the entire family. This in turn affects the student at school. It is important to remember that our staff is here to listen and to assist.

Little can be accomplished without the help and support of the parents.

We ask the parents/guardians to work with us by staying in contact and informing us of any changes that may affect their child in school. This is critical to a student's success in school.

We also ask that parents make sure that their child comes to school prepared with school materials, clean clothing suitable for school and has had a good breakfast.

ATTENDANCE PROCEDURES

Frequency of Appointments

Students are required to meet with their supervising teacher for a minimum for one hour every week and stay current with all coursework. Depending on staff schedules and the courses a student needs to take in order to graduate a student may need to attend school more than one day a week.

Students will need to attend all of their weekly scheduled appointments. Each student will be assigned to a supervising teacher. A teacher may provide/require additional time if needed. Students are also required to spend additional time in order to take exams that correspond with their current assignments. If a student is not remaining current with their coursework and/or testing requirements a parent conference will be held to determine if Kingsburg Independent Study High School is an appropriate educational option. A student may also be required to attend a lab to complete a course of study. Generally, these appointments are at the same time each week. If on campus, students are required to be on the computer in the lab. Breaks and lunch on campus are allowed but will be supervised. It is the expectation of the administration that breaks will be held to a minimum and that students will not be "hanging out" excessively on campus.

Students are obligated to be present at the regularly scheduled time. The time is mutually agreed upon at the beginning of the semester. Since meetings are usually once a week, **doctor and all other appointments should be scheduled on other days and will not be accepted as a valid reason for missing an appointment without prior permission from school administration.**

Referral Policy

Regular attendance is mandatory to remain in the program. Each student is obligated to meet with his/her teacher at the time agreed upon on the Master Agreement even if the work is not completed. Failure to complete this meeting may lead to termination from the program.

The student's Independent Study Teacher is required to write a referral weekly for every student who fails to keep his/her weekly appointment/attendance. The process is as follows:

- 1st miss Teacher makes a phone call to parent/guardian and writes a referral to administrator.
- 2nd miss Teacher makes a phone call to parent/guardian and writes a referral to administrator. Administrator makes contact with parent/guardian and informs them that next missed appointment will result in a Student/Parent/Teacher/Administrator conference.
- 3rd miss Teacher makes a phone call to parent/guardian and writes a referral to the administrator. Administrator makes contact with parent/guardian and schedules a conference for **possible change of placement.**

Kingsburg Independent Study High School Staff

Director

Mr. Ryan Phelan

Staff

Mrs. Lora Schutz	Lead Teacher
Mrs. Elaine Rogers	Teacher
Mrs. Lori Carrasco	Teacher
Mrs. Leslie Thornburg	RSP Aide
Mrs. Kathy Aguirre	Secretary/Registrar
Mrs. Erica Avila	Secretary

Kingsburg Joint Union High School District

Superintendent

Mr. Randy Morris

Board of Trustees

Mr. Mike Serpa	President
Mr. Rick Jackson	Member
Mr. Steve Nagle	Member
Mr. Brent Lunde	Clerk
Mr. Johnie Thomsen	Member

ENROLLMENT AT KINGSBURG INDEPENDENT STUDY HIGH SCHOOL

The process of enrollment begins by having a placement meeting with the Alternative Education Committee (A.E.C.). Students enroll at Kingsburg Independent Study High School for a variety of reasons:

1. **Credits**: A student may be lacking credits to be on target for graduation. Every attempt is made to provide the classes needed for graduation or for transfer to Kingsburg High School.
2. **Late entry into the District**: A student who is entering late in the semester can begin at Kingsburg Independent Study High School, instead of enrolling in a class already in progress at Kingsburg High. At the beginning of a new semester, a student may request to transfer to Kingsburg High School.
3. **Illness, trauma, health issues**: These situations often cause a student to experience attendance problems. Generally, these obstacles are short term and when the situation improves for the student, he/she is encouraged to return to K.H.S. at the beginning of the following semester.
4. **Personal reasons due to family or peer pressures**: A different schedule may be required to help a student maintain his/her academic standing. When the issues are resolved, the student is encouraged to return to Kingsburg High.
5. **Attendance or disciplinary problems**: We provide as much direction as possible to guide the student in learning the skills needed to be successful in any school he/she chooses to attend.
6. **Smaller class sizes**: Some students prefer smaller classes that allow for more teacher-student interaction.
7. **Non-Compliance with school contract**: Students who are placed on contract at KHS and who fail to meet the requirements are given an opportunity to make changes with the support of the Kingsburg Independent Study High School staff in order to transfer back to KHS.

District 2017-2018 Calendar

School Month	Duty Days	M	T	W	Th	F	Teaching Days	
Aug/Sep	20	21 A	22 O	23 E	24 O	25 E	19	Inservice - Aug 18
		28 O	29 E	30 O	31 E	1 O		Opening Day - Aug 21
		[4]	5 E	6 O	7 E	8 O		
		11 E	12 O	13 E	14 O	15 E		Labor Day - Sept 4
Sep/Oct	20	18 O	19 E	20 O	21 E	22 O	20	
		25 E	26 O	27 E	28 O	29 E		
		2 O	3 E	4 O	5 E	6 O		
		9 E	10 O	11 E	12 O	13 E		
Oct/Nov	19	16 O	17 E	18 O	19 E	20 O	19	First Quarter ends - Oct 17
		23 E	24 O	25 E	26 O	27 E		
		30 O	31 E	1 O	2 E	3 O		
		6 E	7 O	8 E	9 O	[10]		Veterans Day Observed - Nov 10
Nov/Dec	15	13 E	14 O	15 E	16 O	17 E	15	
		(20)	(21)	(22)	(23)	(24)		Thanksgiving Holiday - Nov 20-24
		27 O	28 E	29 O	30 E	1 O		
		4 E	5 O	6 E	7 O	8 E		
Dec/Jan	9	11 O	12 E	13 O	14 E	15 A	9	
		18 A	19 F	20 F	21 F	[22]		Christmas Vacation - Dec 22 - Jan 5
		[25]	(26)	(27)	(28)	(29)		First semester ends - Dec 22
		[1]	[2]	(3)	(4)	(5)		
Jan/Feb	19	8 E	9 O	10 E	11 O	12 E	18	Inservice Day - Jan 8
		[15]	16 O	17 E	18 O	19 E		
		22 O	23 E	24 O	25 E	26 O		Martin Luther King Holiday - Jan 15
		29 E	30 O	31 E	1 O	2 E		
Fe/March	18	5 O	6 E	7 O	8 E	9 O	18	
		(12)	13 E	14 O	15 E	16 O		Lincolns Holiday - Feb 12
		[19]	20 E	21 O	22 E	23 O		Presidents Holiday - Feb 19
		26 E	27 O	28 E	1 O	2 E		
March	20	5 O	6 E	7 O	8 E	9 O	20	
		12 E	13 O	14 E	15 O	16 E		
		19 O	20 E	21 O	22 E	23 O		Third Quarter ends - March 22
		(26)	(27)	(28)	(29)	[30]		Easter Vacation - March 26 - April 2
April	19	[2]	3 E	4 O	5 E	6 O	19	
		9 E	10 O	11 E	12 O	13 E		
		16 O	17 E	18 O	19 E	20 O		
		23 E	24 O	25 E	26 O	27 E		
	20	30 O	1 E	2 O	3 E	4 O	20	
		7 E	8 O	9 E	10 O	11 E		
		14 O	15 E	16 O	17 E	18 O		
		21 E	22 O	23 E	24 O	25 E		
Total	183	[28]	29 O	30 E	31 O	1 E	3	Memorial Day - May 28
		4 A	5 F	6 F	7 F	8 I	180	Graduation - June 7, Staff checkout - June 8

STUDENT BEHAVIOR POLICY

The Board of Trustees of the Kingsburg Joint Union High School District, in support of the aims of public education, believe that the behavior of students attending public schools shall reflect standards of good citizenship demanded of members in a democratic society. Self-discipline (responsibility for one's actions) is a primary goal of education. The Board of Trustees believes also that while education is a right of American youth, it is not an absolute right. It is qualified first by eligibility requirements, and secondly by performance requirements. Our courts speak of education as a limited right or a privilege; that is, should the pupil fail to perform those duties required of him upon attendance in public schools, he may then be excluded from the school.

California Education Code 32261 states: "The legislature hereby recognizes that all pupils enrolled in the state public schools have the inalienable right to attend classes on campuses which are safe, secure and peaceful."

In conformity with the state law and court decisions, the Board of Trustees makes the following policy statement regarding student behavior:

Policy Statement:

1. Students shall respect constituted authority. This shall include conformity to school rules and regulations and those provisions of law that apply to the conduct of juveniles or minors.
2. Citizenship in a democracy requires respect for the rights of others. Student conduct shall reflect consideration for the rights and privileges of others and complete cooperation with all members of the school community.
3. High personal standards of courtesy, decency, morality, clean language, honesty and wholesome relationships with others shall be maintained. Respect for real and personal property, pride in one's work, and achievement within one's ability shall be expected of all students.
4. Every student shall give evidence of a sincere desire to remain in school by being diligent in studies, and by taking advantage of the educational experience provided.

In aligning with the above statement, the following procedures for student behavior have been established. Students should be aware of the many laws that govern the operation of school in the State of California. Among the more important legal documents are the following: Education Code, Title V, Business and Professional Code, Penal Code, and the Health and Safety Code. All of the following is covered by these laws.

What are some of the things expected of all students?

- To attend school regularly
- To arrive in class promptly
- To be diligent in the pursuit of their studies
- To take proper care of school property
- To maintain high standards of personal conduct

- To show respect to school personnel
- To treat fellow students with kindness, courtesy and respect
- To respect classes in session by going from one place to another as quietly and expediently as possible

What does the law say students cannot do?

- Become a member of a secret fraternity, sorority or club
- Engage in hazing or commit any act that injures, degrades, disgraces or humiliates another student
- Use or possess tobacco on school grounds
- Possess or participate in the use of fireworks or any other incendiary
- Be in any way connected with narcotics or other dangerous drugs
- Consume, possess, or be under the influence of alcohol or other drugs while on school grounds, or at any school activity.

Other laws cover additional subjects such as these:

- Exclusion of students for filthy or vicious habits
- Exclusion of students for contagious or infectious diseases
- Exclusion of students whose physical or mental disability is such as to cause their attendance to be an endangerment to the welfare of others.
- Suspension of students by teachers and administrators
- Willful damage of school property and liability of the parent
- Insulting or abusing a teacher or staff

Students are reminded that school rules apply to all school activities, whether on our campus or on another campus, field trip, etc. The use or possession of alcohol or dangerous drugs in any form at school or at school affairs is not tolerated. Violations are subject to severe disciplinary action.

School Wide Positive Behavior Interventions & Supports

General Overview

The main focus of Positive Behavioral Interventions and Supports (PBIS) is to provide a clear system for all expected behaviors at Kingsburg Alternative Education Center. While many faculty and students may have assumptions of what is expected behavior, we cannot assume that everyone's beliefs are similar. Through PBIS, we will work to create and maintain a productive, safe environment in which ALL school community members have clear expectations and understandings of their role in the educational process.

Proactive Approach to School-Wide Discipline

Schools that implement school-wide systems of positive behavior support focus on taking a team-based system approach and teaching appropriate behavior to all students in the school. Schools that have been successful in building school-wide systems develop procedures to accomplish the following:

1. Behavioral expectations are defined. A small number of clearly defined behavioral expectations are defined in a positive, simple fashion:

- Kind
- Accountable
- Efficient
- College and Career minded

2. Behavioral expectations are taught. The behavioral expectations are taught to all students on campus, and are taught in real contexts. Teaching appropriate behavior involves much more than simply telling students what behaviors they should avoid. Behavioral expectations are taught using the same teaching formats applied to other curricula. The general rule is presented, the rationale for the rule is discussed, positive examples (“right way”) are described and rehearsed, and negative examples (“wrong way”) are described and modeled. Students are given an opportunity to practice the “right way” until they demonstrate fluent performance.

3. Appropriate behaviors are acknowledged. Once appropriate behaviors have been defined and taught, they need to be acknowledged on a regular basis. KAEC has designed a formal system that rewards positive behaviors.

4. Behavioral errors are corrected proactively. When students violate behavioral expectations, clear procedures are needed for providing information to them that their behavior was unacceptable, and preventing that unacceptable behavior from resulting in inadvertent rewards. Students, teachers, and administrators all should be able to predict what will occur when behavioral errors are identified

EXTRA CURRICULAR ACTIVITIES

Students at Kingsburg Independent School having two or more grades of F, not earning a 2.0 GPA, not enrolled full time, and not academically on track for graduation are on academic probation and are subject to the following restrictions:

1. Student may not participate in any athletic contest, travel with the team, sit on team bench or suit out, but may practice with the team.
2. Student may not participate in choir, band, or drama but is still required to attend classes.
3. Student may not be issued a guest pass for a dance.

Additional Information:

1. The most recent grading period will determine current academic probation status.
2. Any student enrolling in KIS without a transcript will remain on academic probation until an official transcript is received and reviewed, or until the next grading period in which they will follow the school policy.
3. Incoming freshmen will be eligible and not on academic probation for the first quarter of their freshman year. After the first quarter, academic probation rules will apply.

The purpose for restrictions is to allow students extra time to be spent improving grades. Also, it is hoped that a desire to participate in extra-curricular activities will motivate students in their efforts to improve.

STUDENT BEHAVIOR DISCIPLINE POLICY

According to the California Education Code 48900, section (r), "A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During the lunch period whether on or off the campus.
- (4) During, or while going to or coming from, a school sponsored activity.

Kingsburg Independent Study High School Assertive Discipline Policy

Student success in school is directly related to their behavior while at school, specifically in the classroom. These behavioral expectations include:

- Follow all school rules
- Do not disrupt the classroom learning environment
- Come to class with all required materials
- Follow all directives given by any staff member

If a student chooses not to comply with these behavioral guidelines the following actions will be taken:

Office Visits

- #1- Detention for remainder of period
Parent Contact
- #2- Detention for remainder of period
After School Detention/ Parent Contact
- #3- Detention for remainder of period
After School Detention Assigned
Possible Parent/Teacher Conference
- #4- Detention for remainder of period
Detention for that period the following day
After School Detention Assigned
Restorative Justice Conference-CICO Initiated
- #5- OCS Rest of the Day
- #6- OCS Rest of the Day
Possible SST to be held
- #7- 1 Day Home Suspension
Restorative Conference
- #8- 2 Day Home Suspension
Behavior Contract
- #9- 3 Day Home Suspension

#10- 4 Day Home Suspension

#11- 5 Day Home Suspension

*Lunch Detention will be held daily. Detentions will last for 30 minutes. Students will have time to get their lunch and use the restroom before Lunch Detention begins. Missing an assigned Lunch Detention constitutes defiance and can be subject to on campus suspension.

****Severe cases of disruptive or defiant behavior will not be tolerated and will result in an immediate referral to administration. Consequences can include suspension and in severe cases can result in recommendation for expulsion.**

CONSEQUENCES RELATING TO STUDENT BEHAVIOR

Student behavior infractions are accumulated for the entire year in some cases and the entire high school career in others. Any student who has more infractions than the consequences outlined or excessive infractions over the entire high school career may be subject to referral to alternative education or expulsion. Additionally here at Oasis we have adopted an Assertive Discipline Policy that clearly outlines consequences for student behavior relating to defiance and disruption of the school learning environment.

Cell Phones and Electronic Devices

Expectation: Students in Kingsburg Independent Study will turn their phones into their teacher upon arrival. This will help students from being distracted in class while keeping the validity of our program.

Consequence:

#1- Item Confiscated

Student Pick-Up

#2-Item Confiscated

Student Pick-Up

After School Detention Assigned

#3- Item Confiscated

Parent Pick- Up

2 Days Lunch Detention

#4- Item Confiscated

Parent Pick-Up

One Day OCS

Cheating

Expectation: Students will do their own work at all times. Giving or receiving work or plagiarism is all considered cheating.

Consequence:

#1- Student Gets

No Grade/Credit
Parent Contact

#2- Student Gets
No Grade/Credit
After School Detention Assigned

#3- Student Gets
No Grade/Credit
One Day OCS

Dress Code

Expectation: District policy requires students to wear clothing that is in good taste and appropriate for school. It is recognized that any apparel that draws undue attention to the wearer tends to detract from the educative process and is therefore inappropriate. Good taste and good grooming are a part of learning for both boys and girls. **There can be occasional visits by administration to random classrooms to conduct dress code checks and enforce our policy. The administration is empowered to determine what constitutes good grooming and good personal cleanliness.**

The following specific standards will be enforced:

1. Shoes must be worn at all times on campus.
2. Clothing with unacceptable wording or insignias or slogans may not be worn on campus.
3. Any clothing which is too brief is unacceptable for school wear. Tests for too brief: Raise your arms above your head and if any skin shows around the mid-drift it is too brief. Any chest (breast) area exposure is too brief. Test for exposure: is to look down while wearing the top and if you see cleavage it is too low-cut. Any underclothing that shows means the clothing is too brief. Shorts and skirts should not be too short or revealing, especially look at the length when seated. Test for too short: Shorts must extend beyond the fingertip when arms are held straight against the side with shoulders down. (But in no case will it be shorter than a 4-inch inseam.)
4. Pants must be worn at the waist and undergarments must not be able to be seen. Pants that will not stay at the student's waist must be held up with a belt or parent will need to bring in a change of clothes. Simply wearing a pair of shorts under the pants will not be an acceptable solution.
5. The district prohibits the presence of any apparel, jewelry, accessory, notebook or manner of grooming which by virtue of its color, arrangement or other attribute, distracts or denotes membership, affiliation, or identification with a gang. In addition, students may forfeit the right to wear any type of clothing that may signify gang affiliation regardless of color.

Consequence:

#1- Student changes

#2- Student Changes
Parent Notified

#3- Student Changes
Parent Notified
After School Detention

#4- Student Changes

Parent Notified
After School Detention

#5- Student Changes
Parent Notified
After School Detention

#6- Student sent home for
that day on a suspension

Gang type attire and accessories

The wearing or displaying of "colors", tattoos, dress style or accessories that designates or glorifies gang membership or reflects gang affiliation is prohibited. Colors, clothing, or items that have been identified by the Kingsburg Police Department to designate gang membership are prohibited. In the Kingsburg area, the color identified as gang related are **RED and BLUE**. Accessories include red belts, belts longer than waist size, bandanas, chains, hairnets, jewelry, rosaries, jerseys of any kind, excessively baggy or loose fitting clothing. In addition, students may forfeit the right to wear any type of clothing that may signify gang affiliation regardless of color.

Refusal to comply to school employee request regarding clothing at anytime will result in suspension

Club advisor, coaches, or instructors of other groups where membership or attendance is not mandatory may enforce more stringent regulations.

Hats: Because of the disruptive nature of dealing with hats in the classroom and concern over gang-affiliation with certain ways of wearing hats or writing on the hats, we are taking a strong position regarding responsible wearing of hats. In lieu of taking everyone's rights away as other high schools have done and banning hats all together, we are attempting to find a middle ground by asking students to wear hats appropriately, not mark them in any way, **and take them off in the classroom and all other buildings on campus to show respect for your teachers and fellow students.** Hats will also be removed during the flag salute. Hats not removed after the tardy bell rings inside the classroom will be confiscated.

Fighting

Expectation: Fighting is defined in the California Education Code 48900(a)(1) as: "Caused, attempted to cause, or threatened to cause physical injury to another person." Students involved in a fight are in violation of school policy. Violence of any kind, however minor, can explode and present a very real threat to innocent bystanders. Therefore, fighting will not be tolerated.

<i>Consequence:</i>	First offense	- suspended for the remainder of the day plus 1 or more days for both parties
(cumulative for entire <u>district</u> career)	Second offense	- suspended for the remainder of the day plus 3 more days and parent conference
	Third offense	- immediate suspension for the remainder of

the day up to a total of 5 days, and **recommendation for expulsion.**

Suspension may be extended depending on the outcome of the endangerment hearing.

Excessive violence or battery, as administratively determined, shall be dealt with in a more severe manner including: extending the suspension, notifying the police department, possible arrest and referral for possible expulsion.

Gang Enhancement: Any fight, as determined by the administration that is found to be gang related will result in a suspension for the remainder of the day plus four more and a possible recommendation for expulsion.

Food and Drink in the classroom.

Expectation: Students will not have any food or drink inside the classroom except for bottled water. Students will be expected to discard any unfinished food or drink before entering the classroom. Students will not be allowed an excused pass if they are tardy due to finishing any food or drink item.

Forgery

Expectation: The student will not forge any schoolwork, note, pass or phone call.

<i>Consequence:</i>	First offense	- 1 day suspension for defiance of school rules and truancy for classes missed
	Second offense	- 3 days suspension for defiance of school rules, truancy for classes missed and possible referral to the alternative education committee

Subsequent forgeries will be dealt with administratively in a more serious manner.

Gambling

Expectation: As defined in the California Penal Code, gambling is a misdemeanor and therefore a violation of school policy.

<i>Consequence:</i>	First offense	- verbal and written warning will be issued
	Second offense	- appropriate administrative action that may include suspension and parent conference

General Disruption/Defiance

Expectation: Students are expected not to disrupt school activities or otherwise willfully defy the valid authority of supervisors, teachers, administrators, school officials or other school personnel engaged in the performance of their duties.

<i>Consequence:</i>	- Consequences are explicitly outlined in Assertive Discipline Policy, which will include lunch detention, suspension and in severe cases student can be recommended for expulsion.
---------------------	---

Harassment of Any Kind

Expectation: It is the policy of the Kingsburg Joint Union High School District to provide an environment in which hate violence or harassment based on sex, race, color, national origin, religious creed, ancestry, physical handicap, medical condition or any other form of harassment is not permitted. The administration is empowered (using current state law) to determine what constitutes harassment.

<i>Consequence:</i> (cumulative for entire district career)	First offense	- 1 day home suspension, parent conference
	Second offense	- 3 day home suspension
	Third offense	- immediate suspension for the remainder of total of 5 days, referral for possible alternative education or expulsion. Suspension may be extended depending on the outcome of the endangerment hearing.

Excessive harassment, as administratively determined, shall be dealt with in a more severe manner including: extending the suspension, notifying the police department, possible arrest and referral for possible expulsion.

Hazing

Expectation: There is to be absolutely no form of hazing at Kingsburg Joint Union High School District or any of its events. This includes, but is not limited to, any form of initiation.

<i>Consequence:</i>	Appropriate administrative action, which will include suspension and parent conference.
---------------------	---

Immoral Behavior, Possession/Possession for Sale of Pornographic Materials

Expectation: Students will not have possession of any pornographic materials during the school day or on a school activity and will behave in a morally acceptable manner at all times.

<i>Consequence:</i> (Cumulative for entire district career)	First offense*	- 1 day suspension from school
	Second offense*	- 3 days suspension from school
	Third offense	- 5 days suspension from school and possible referral for expulsion

*If any offense is determined to be serious by the administration, the student will be suspended for 5 days and referred to the Alternative Education Committee.

Inappropriate Writing or Pictures

Expectation: Gang writing, glorification or depictions of illegal substance or sexual subjects are unacceptable.

<i>Consequence:</i>	First offense	- item confiscated, parent notification and 1 day suspension and possible police notification
	Second offense	- 3-day suspension

Third offense

- 5-day suspension

Insubordination to Staff Member on Campus or at School Events and/or Insults, Verbal Abuse, or Repeated Defiance of School Rules

Expectation: Not acceptable behavior

Consequence: 1 to 5 days suspension determined by an administration in accordance with the offense. Consequences are also explicitly outlined in Assertive Discipline Policy, which may include Daily Afternoon Detention, suspension and in severe cases student may be recommended for expulsion.

Leaving Campus or Going to Cars at Break

Expectation: Leaving campus without permission is not allowed. Students are not allowed to drive or go to their cars during break or lunch without prior authorization from the principal or designee.

<i>Consequence:</i>	First offense	- 1-day suspension and parent contact
	Second offense	- 3-day suspension and parent conference

Loitering

Expectation: Under California law it is a "misdemeanor for any person not a student of the school involved to loiter in or about said premises without having lawful business." For the protection of students, the administration does not allow loitering by anyone. This includes recent graduates as well as strangers and other individuals. All persons having legitimate business on campus are to report directly to the office where assistance will be given. **Students of Oasis High School may not go on the KHS campus or any other school campus without a pass.**

<i>Consequence:</i>	First offense	-warned and asked to leave campus, parent contacted
	Second offense	-1 day suspension from school and student will be placed on contract
	Third Offense	-3 day suspension and possible Recommendation for expulsion

*Subsequent incidents of loitering/defiance will be dealt with administratively in a more serious manner.

Obscene Act – Committed or Engaged in Habitual Profanity or Vulgarity

Expectation: Oasis High School students will behave in an appropriate manner and will not commit obscene acts nor engage in habitual profanity or vulgarity.

<i>Consequence:</i> (Cumulative for entire KJHUSD Career)	First offense*	- 1 day suspension from school
	Second offense*	- 3 days suspension from school
	Third offense	- 5 days suspension from school and possible referral for expulsion

*If any offense is determined to be serious by the administration, the student will be suspended for 5 days and possible recommendation for expulsion.

Physically Striking Any Employee

Expectation: Not acceptable behavior

Consequence: Immediate 5 day suspension and recommendation for expulsion from school. Suspension may be extended depending on the outcome of an endangerment hearing. An administrator will contact the police department and charges will be filed.

Possession of a Deadly Weapon

Expectation: Possession of any weapon is a violation of school policy. The determination of an object's status as a weapon is at the discretion of the administration.

Consequence: The possession on campus of any weapon, with or without the intent of use, will result in immediate suspension for 5 days and a recommendation for expulsion. Suspension may be extended depending on the outcome on an endangerment hearing.

Possession of Fireworks

Expectation: Possession of fireworks is a misdemeanor or a felony and a violation of school policy.

Consequence: Because of the extreme danger of bodily harm to themselves and others, anyone in possession of fireworks will be suspended for 5 days with a possible recommendation for expulsion. Suspension may be extended depending on the outcome on an endangerment hearing.

Possession of Water Balloons, Squirt Guns, Etc.

Expectation: Possession of water balloons and squirt guns is not allowed.

Consequence: - Confiscated, possible suspension and parent must retrieve or kept by administrator until end of school year.

Possession of Imitation Firearm

Expectation: Possession of an imitation firearm is a violation of school policy. An imitation firearm/weapon means a replica that is so substantially similar in physical properties as to lead a reasonable person to conclude that it is a firearm or weapon. Examples would include: taser, pellet gun or air soft gun.

<i>Consequence:</i>	First Offense	- Confiscated and 5-day suspension
(Cumulative for entire for KJUHSD career)	Second Offense	- Immediate suspension remainder of the day plus four more and possible recommendation for expulsion.

Referral (Improper Behavior or Language in the Classroom)

Expectation: Not acceptable behavior. Students receiving a referral will report immediately to the office. Students who fail to report to the office will receive a 1-day suspension.

Consequence:

Appropriate administrative action, which may include suspension, parent conference and student contract. **Please refer to the Assertive Discipline Policy for an explicitly outlined list of consequences.**

Student Parking and Driving of Vehicles

Expectation: Students are asked to park in designated, non-staff parking spots. Students are expected to park in one stall per car, if parked in two or more spots the student will be asked to move the car. Additionally students are not allowed to park in any spot designated for staff.

Consequence:

First offense -	Move car, one after school detention
Second offense -	Move car, two after school detentions
Third offense -	Move car, one day on campus suspension

Theft

Expectation: Theft is defined in the California Education Code 48900(g) as, "Stole or attempted to steal school property or private property." Theft is unacceptable.

Consequence: -police report, restitution, parent conference, 1-5 days suspension, and possible recommendation for expulsion. Suspension may be extended depending on the outcome on an endangerment hearing,

Threats

Expectation: Threats will not be tolerated regardless of intent or lack of intent to carry them out.

Consequence: - 1 to 5 days suspension determined by the administration in accordance with offense and parent contact. Possible recommendation for alternative education or referral for expulsion and notification of police. Suspension may be extended depending on the outcome on an endangerment hearing.

Use or Possession of Tobacco

Expectation: Students are not permitted to use or possess tobacco or tobacco products (lighters, matches, rolling papers, etc...) at any location on campus or during school hours including school activities, athletic events, and dances.

Consequence:

First offense	- Warning, confiscation of tobacco, parent contact, and one after school detention
Second offense	- 1-day suspension confiscation of tobacco, parent contact

*Subsequent incidents will be dealt with administratively in a more serious manner.

Use, Possession, or Arranging to Provide Alcohol or Over The Counter Medications

Expectation: The use and possession of alcoholic beverages and/or the use or abuse of intoxicants (over the counter) of any kind by students is unacceptable.

Consequence: First offense - parent contact, immediate suspension for the day plus 4 more days (total of 5 days)
For under Influence

(cumulative for entire district career)

Second offense - parent contact, immediate suspension for 5 days and recommendation for expulsion. suspension may be extended depending of the outcome on an endangerment hearing.

For Alcohol Possession

First Offense - parent contact, immediate suspension for the day plus 4 more days (total of 5 days)

(cumulative for entire district career)

Second Offense - parent contact, immediate suspension 5 days and recommendation for expulsion. Suspension may be extended depending on the outcome of an endangerment hearing.

For Providing/Arranging to provide

First Offense - parent contact, immediate suspension for the day plus 4 more days (total of 5 days)

(cumulative for entire district career)

Second Offense - parent contact, immediate suspension 5 days and recommendation for expulsion. Suspension may be extended depending on the outcome of an endangerment hearing.

Use, Possession, or Arranging to Provide or Acquire Illegal Drugs, Prescription Medication or Paraphernalia

Expectation: The possession or use of illegal drugs as defined in the Health and Safety Code is a misdemeanor or felony and a violation of school policy.

Consequence for Under the influence:

First offense - parent contact, suspension for the remainder of the day plus 4 school days (total of 5 days) and recommendation for expulsion. Suspension may be extended depending on the outcome of an endangerment hearing.

(Cumulative for entire district career)

Consequence for Possession:

First offense - parent contact and police report, immediate suspension for 5 days and recommendation for expulsion. suspension may be extended depending on the outcome of an endangerment hearing.

(Cumulative for entire district career)

Consequence for Paraphernalia:

First offense

- parent contact, immediate suspension for the day plus 4 more days (total of 5 days)

(Cumulative for entire district career)

Second offense

- parent contact, immediate suspension for 5 days and recommendation for expulsion. Suspension may be extended depending on the outcome on an endangerment hearing.

Consequence for Providing:

First Offense

- parent contact, immediate suspension for 5 days and recommendation for expulsion. Suspension may be extended depending on the outcome on an endangerment hearing.

(Cumulative for entire district career)

Vandalism

Expectation: Vandalism is unacceptable and illegal.

Consequence:

- police report, restitution, parent conference, 1-5 days suspension, and possible recommendation for expulsion. Suspension may be extended depending on the outcome of an endangerment hearing.

Vandalism of a severe nature, as administratively determined, will include all of the above consequences.

BUS SERVICES

California Administrative Code Title V:

"Students transported in a school bus shall be under the authority of, and responsible directly to the driver of the school bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the school bus or being escorted across a street or highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation."

School bus transportation is provided for students who would have to walk two miles or more to school. Transportation is provided as a service to students and parents. Student conduct while on the bus or in the vicinity of the bus stop, shall be compatible with safety and good citizenship at all times. The bus driver has complete control of the bus operation, including the behavior of the students. Students must act in a responsible and safe manner, follow all school rules, and follow any instruction given by the bus driver or any other school official.

Students reported to the administration by the bus driver for not complying with school rules may be suspended from bus transportation privileges for interfering with the safety of others by becoming a distraction to the bus driver.

If it is discovered that a student has ridden in on the bus and has cut school, he/she will not be allowed to ride home on the bus that day. Parents will be notified.

First incident: Parent notified and student warned that next offense will result in bus privileges being revoked for a week.

Second incident: Bus privileges will be suspended for a week, parents notified

Third incident: Bus privileges will be suspended for the remainder of the quarter. Parents notified.

Phones

Messages will be taken for students. Unless it is an emergency call from a parent or guardian, students will not be called to the telephone. These emergencies will be verified. Only those persons listed on the emergency data form will be allowed to contact the student. This limitation does not include police, probation or school district personnel.

Textbooks & School Materials

Students are responsible for any textbooks or school materials issued to them. All textbooks must have a book cover on them. Loss or damage of textbooks and other charges must be paid and cleared before report cards are released or a diploma can be issued. Bills owed to Kingsburg High School must also be paid.

Visitors

All parents and other visitors must report directly to the office. Please do not bring friends or relatives to school. Only those listed on emergency card may have access to students while they are on campus.

Work Permits

If a student under the age of 18 has found a job, a work permit must be issued from the school to the employer. The student will pick up the application from the office to be completed by the employer and the parent.

Work permits must be renewed by September 1, and June 1, and anytime there is a job change.

Academic Good Standing and participation in activities at a school other than home school

In order for an OHS student to be considered in good standing they must have earned a 2.0 GPA & earned at least 12.5 credits the previous quarter. OHS students may not participate in any KHS activities except for Prom if they are invited by a KHS student in good standing.

Binders & School Supplies

Students are expected to come to school prepared with a binder, paper, and pen or pencil.

- Binders with gang type drawings, obscene or offensive pictures, words, etc. will be confiscated and will not be returned.

- If a student fails to bring his/her school supplies and binder, the parent/guardian will be called to bring them to school, students are required to have all materials for school everyday. These materials include but are not limited to: binders, textbooks, paper, writing utensils and any homework or class assignments.
- Student planners will be issued and need to be brought to school each day in addition to any materials previously listed. If a student loses/misplaces his/her planner a replacement can be purchased from the office.
- No permanent pen markers are allowed on campus. (pens confiscated on campus will not be returned)

Legal Age

The State of California requires a student to remain in school until the age of 18 unless:

- a. the student has passed the CHSPE exam, and has the parent/guardian's permission to leave school, or
- b. the student has completed all the requirements and is able to graduate early, or
- c. has been accepted and is enrolled with Job Corps.

GRADUATION CANDIDATES

A student at Oasis who is in his/her fourth year of school is eligible to have their picture taken for the Kingsburg High School annual. A fourth year student at Oasis may participate in the end of year trip to Disneyland only with prior approval of the Principal.

To graduate from Kingsburg High School, a student must:

- a. Be enrolled at Kingsburg High School the last semester of high school.
- b. Abide by all guidelines required at K.H.S.

To graduate from Kingsburg Independent Study, a student must:

- a. Have all monies owed Kingsburg High School and Oasis High School paid prior to receiving a diploma.
- A Kingsburg Independent Study student may leave school once all requirements for graduation have been met. The graduate is encouraged to return and participate in the commencement ceremony.

Commencement

Commencement Ceremonies with the Kingsburg Alternative Education Center

- Students order and pay for gowns (blue) through Mrs. Aguirre
- Students may order personalized announcements at the school
- The ceremony is in the Little Theater

REQUIREMENTS FOR GRADUATION

Kingsburg Joint Union High School District
Kingsburg Independent Study High School

Subject Credits required

English	40
Math	20
Algebra	10
Life Science	10
Physical Science	10
Health & Wellness	10
World History	10
U.S. History	10
Civics	5
Economics	5
Art	10
Physical Education	20
Electives	40
Total:	200 credits

- Beginning with the class of 2012 any student who does not pass 5 out of the 6 subtests in the California Physical Fitness test in the 9th grade will be enrolled in a PE class until 5 of the 6 components have been met during the testing window. The test will be given at the end of the spring semester.

ANCILLARY INFORMATION

Notice of parental rights

The following is a list of the rights you have as a parent or guardian of a child in public school. The rights listed are granted by federal or state laws and regulations.

A. Students Discipline and Attendance. You have the right as a parent:

1. To obtain a copy of the Governing Board's rules and regulations on student discipline. (Ed Code 35291)
2. To be informed that you may be required to attend your child's class if he or she is suspended for unruly or disruptive conduct (Ed Code 48900.1, 48914).
3. To apply for enrollment of your child in the high school district in which you are employed; however, the district may have the right to deny the application under certain conditions. (Ed Code 48204 f).
4. To request information about enrollment in alternative schools. (Ed Code 58501).
5. Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at their respective places of worship or other suitable place away from school property. Each pupil shall attend school at least the minimum school day and shall be excused no more than four days per school month. (Ed. Code 46014)
6. A pupil shall be excused from school for observance of a holiday or ceremony of his/her religion or attendance at religious retreats when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or designated representative. Attendance at religious retreats shall not exceed four hours per semester. (Ed. Code 48205)
7. To receive the District's written policy of sexual harassment as it related to students. (Ed Code 231.5)
8. To receive notification of all current statutory attendance options and local attendance options. Parents will receive a written description of all options for meeting residency requirements for school attendance, all programmatic options offered within the local attendance area, and any special programmatic options available on both an interdistrict and interdistrict basis. The notice will include a description of the procedure of application for alternative attendance areas or programs, and application form for requesting a change of attendance, and a description of the appeals process available, if any, for a parent or guardian denied a change of attendance. (Ed Code 48980 g).
9. Temporary disability. Notwithstanding Ed Code 48200, a student with a temporary disability who is in a hospital or other residential facility, excluding a state hospital, which is located outside of the school district in which the pupil's parent or guardian resides shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located, pursuant to Ed Code 48207. Once the parent has notified the District in which the hospital is located of the student's presence in the qualifying hospital, the District has five working days to notify the parent if the individualized instruction shall be made available. If the determination is positive, individualized instruction shall commence within five days. (Ed Code 48508).

B. Student Health. You have the right as a parent:

1. To be informed that school authorities will notify students in grades 9 to 12 that they may be excused from school for the purposes of obtaining confidential medical service without your consent. (Ed Code 46010.1)

2. To be informed that your child must be immunized against certain diseases before being admitted to school, unless exempted from medical or religious reason. (Ed Code 48216)
3. To consent to the immunization of your child whenever the immunization of children is permitted at the District. (Ed Code 49403)
4. To request assistance in administering medication to your child during school hours. Such assistance requires your written authorization and that of the physician detailing the method, amount and time schedules for taking the medications. (Ed Code 49423)
5. To exempt your child from any physical examination upon your suffering from a recognized contagious or infectious disease, your child will be sent home and will not be permitted to return until school authorities are satisfied that any contagious or infectious disease does not exist. (Ed Code 49451)
6. To purchase insurance for medical and hospital services for your child's injuries while participating in athletic activities since the District does not provide such medical and hospital service. (Ed Code 49471)
7. To be informed of your obligation to notify appropriate school personnel of your child's continuing medication regimen for no episodic condition. With your consent, the school nurse may communicate with your child's physician and may counsel school personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs of symptoms of adverse side effects, omission or overdose. (Ed Code 49480)
8. To obtain informational and apply for participation in the Free and Reduced Lunch Program offered by the District to provide nutritional meals to needy pupils (Ed Code 49510)
9. To be notified of all pesticides the District expects to apply during the year. Please contact the District Office at (559)897-5156 if you wish to receive written notification at least 72 hours prior to the application of an individual pesticide at your school. Each school will maintain a list of parents or guardians who want to be notified before individual pesticide applications are made. Prior to the application of any pesticide, the District will post a warning sign at the area to be treated at least 24 hours prior to the pesticide application and such sign will remain posted for at least 72 hours after the application. In the event of an emergency condition, advance notification and prior sign of posting may not be feasible, but a warning sign will be posted immediately upon application of the pesticide, For additional information regarding pesticides and pesticide use, please visit the Department of Pesticide Regulation's website at www.cdpr.ca.gov (Ed Code 48980 and 17612)

C. Student Records. You have the rights as a parent:

1. To be notified of the Districts' policies concerning student records maintained by the District (Ed Code 49063; 34 Code of Federal Regulations (CFR) part 99.7). Including: how to review, explanation of the records and expunging the records. Contact: Administrative Assistant to Superintendent, District Office: (559)897-7721.
2. To be informed that the district will not permit access to pupil records to a person without written parental consent except to those particular records relevant to the legitimate educational interests of the requester, who would be, but not limited to: school officials employees of the school district, members of a school attendance review board (SARB); officials and employees of other public schools, post-secondary institutions; Student Aid Commission; Federal, state and local officials, as needed for an audit, evaluation, or compliance activity related to a state or federally funded education program.
3. To know that your child's right to privacy prohibits the release of confidential information in your child's records to individuals other than yourself, your child is 18 or older, or certain authorized individuals. (Ed Code 49060). Certain entities, such as military recruiters and institutions of higher education are authorized under federal law to access student directory information unless the parent's request in writing that the student's name, address and telephone number is not to be released without prior written consent. Any request to withhold

directory information must be received by the school within 24-hour notice. (2001 No Child Left Behind Act 9528 (a)(2); 34 CFR 99.37 (a)(3).

4. To know the types of records kept by the district are the following:
Demographics; Academic/Grades; Medical/Emergency; Discipline; Programs; Attendance.
5. To inspect, review, or obtain copies of student records, an authorized person shall submit a request to the registrar. Within 5 business days of the request, access shall be granted during regular business hours.
6. To Consent to disclosure of personally identifiable information contained in your child's records except to the extent disclosure without consent is permitted by law (e.g. – Court Order) Ed Code 49073). And only a parent having legal custody of the pupil may challenge the content of a record pursuant to Section 49070, offer a written response to a record , or consent to release records to others pursuant to Section 49075.
7. To know the following officials are responsible for maintaining student records:
District: Superintendent; Administrative Assistant to Superintendent; Director of Student Services
8. School: Principal; Registrar; Attendance Technicians; ASB Bookkeeper
9. To know that the registrar will maintain a log identifying those who request information from the records.
10. To be informed of the right to challenge and the procedures for challenging the content of a student record, that the parent/guardian or student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights. Procedure: File a written request with the superintendent of the district to correct or remove; Superintendent or designee will meet with parent or guardian and the certificated employee who recorded; Superintendent will then sustain or deny the allegation; Parent or guardian, within 30 days, may appeal the decision in writing to the governing board of the school district
11. To know that the cost of, or charge for, duplicating records will be at the discretion of the district.
12. To know that "Directory Information" means one or more of the following items: pupil's name, address, telephone number, date of birth, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the pupil.
13. To know that Kingsburg Joint Union High School District does not offer a fingerprinting program for students. (Ed Code 32390).
14. To be informed that the District will notify your child's teacher(s), in confidence, if your child has caused or attempted to cause serious bodily injury to another person. The information provided the teacher(s) would be based on any written records that the District maintains or receives from a law enforcement agency regarding your child. (Ed Code 49079).
15. Complete board policy on student records can be found under "Student Records AR 5125 Students" by accessing the district website at kjuhsd.com. For assistance, please contact the district office
(559)897-7721.

D. Student instruction. You have the right as a parent:

1. To substantiate your child's moral objection to dissection, destroying or otherwise harming animals as a part of education project. Teachers of courses utilizing dead animals or animal's parts will inform students of their right to object to participate in a particular project involving the harmful or destructive use of animals. Your written note attesting to your child's objection may, at the teacher's option, entitle your child to participate in an alternative education project or to be excused from the project altogether. (Ed Code 32255)

2. To have your child with a temporary disability receive individual instruction if attendance at school is impossible or inadvisable. Individual instruction may be provided at your child's home, in a hospital or other residential health facility. (Ed Code 48206.3)
3. To be informed of District programs for students with exceptional needs, including your rights to have your child placed in an "appropriate" program, and to be consulted about the assessment and placement of your child. Students with exceptional needs have a right to a free appropriate public education. (Ed Code 56000)
4. To excuse your child from taking part in training in health, family life education and sex education instruction which conflicts with your religious training, beliefs and moral convictions or those of your child. (Ed Code 51240)
5. To be informed, in writing, of sex education classes offered by the District and of your opportunity to inspect and review all instructional materials to be used in such classes. Your request, in writing if you do not want your child to attend these classes. Your request will be valid for a school year but may be withdrawn by you at any time. This notice does not apply to human reproductive organs, which may appear in physiology, biology, zoology, general science, personal hygiene, or health textbook, adopted pursuant to law. (Ed Code 51550)
6. To be informed, in writing of AIDS prevention instruction offered by the District for students in grades 7 through 12. You have a right to request a copy of Ed Codes section 51201.5 and 51553. You also have a right to be notified of the purpose of the AIDS prevention instruction and that you may request in writing, that your child not receive such instruction. (Ed Code 54201.5)
7. To have a conference scheduled when a teacher has determined and informed you that your child is in danger of failing a course. (Ed Code 49067)
8. To be notified in writing that a test, questionnaire, survey or examination is to be administered to your child containing questions about his or her, or your personal beliefs, beliefs or practices in sex or attitudes regarding sex, family life, morality or religion. You have the right to not have such test, questionnaire, survey or examination administered to your child unless you give written permission. (Ed Code 51513 and 60614; 2001 No Child Left Behind Act 1061)
9. To be notified in writing that a test, questionnaire, survey or examination is to be administered to your child containing questions about his or her or your: political affiliations or beliefs, illegal, anti-social, self-incrimination, or demeaning behavior, mental or psychological problem, lawyer, physician, minister, critical appraisals of individuals with whom you have close family relationship and income (except as required by law to determine eligibility for participation in a program or for receiving financial assistance under such program). You have the right to request that such test, questionnaire, survey or examination not be administered to your child. (2001 No Child Left Behind Act 1061)
10. To be notified of minimum days or staff development days. (A calendar is available in the back of this handbook). (Ed Code 48980c)
11. Technology/Internet Use: Before anyone may access the Internet through the District, the appropriate orientation and instruction will be required. All users shall sign the District's Technology User Agreement and the Technology User Contract indicating that the user understands and agrees to abide by specified user obligations and responsibilities. Users are to understand that many violations may result in disciplinary action, the revocation of their use privilege, and appropriate legal action. This form is available in the office.
12. Teacher Qualification: To request information regarding the professional qualifications of your child's teacher. (2001 No Child Left Behind Act 1111-h6)
13. Advanced Placement Examination Fees: To be informed of the availability of state funds to cover the costs of Advanced Placement examination fees pursuant to Education Code section 52244. (Ed Code 48980m)

E. Miscellaneous

1. Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of race, color, national origin, or sex in federally financed education programs or activities. The District does not discriminate in admission or access to its programs or activities. Any questions or concerns concerning noncompliance can be directed to your school principal. (Ed Code 34CFR, 100.6, and 106.9)
2. Discrimination is prohibited in any program which receives state financial assistance on the basis of sex, ethnic group identification, race, national origin ancestry, religion color, and mental physical disability, sexual orientation, or because person is perceived to have one or more of the above characteristics. Complaints may be filled out with the Superintendent under the District Uniform Complaint Procedures.
(Ed Code 220)
3. Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act prohibit discrimination against qualified handicapped person in federally financed education programs or activities. The district does not discriminate in admission or access to its program or activities. Please contact the District Program Coordinator, Cindy Schreiner (559)897-5156, with any questions. (34 CFR, 104.8;28 CFR; 35.106)
4. Title 5 of the California Code of Regulations (CCR) requires district to adopt and provide Uniform Complaint Procedures to assist you with question regarding your rights. (CCR, Title 5; 4622, 4652, 4671)
5. You may request a copy of the School Accountability Report Card that is issued annually for each school of the District. The Accountability Report Card is also available on the school website, www.khsvikings.com
(Ed Code 35256)

UNIFORM COMPLAINT PROCEDURES

The Kingsburg Joint Union High School District has primary responsibility for insuring that the district complies with state and federal laws and regulations governing educational programs. Any complaints alleging unlawful discrimination or failure to comply with state or federal laws in adult education, consolidated categorical aid programs, migrant education, child care and development programs, child nutrition programs, vocational educational and special education programs will be reviewed and mediated or investigated by the district. The complainant will have the opportunity to provide relevant information during the investigation. Within sixty days of receipt of the complaint, the district will provide a written report to the complainant. Complaints alleging discrimination must be filed within six months from the alleged occurrence or when knowledge was first obtained. Complainants may also pursue civil law remedies through mediation centers, the county office of education, or a public / private interest attorney. The district follows uniform complaint procedures established in AR 1312.3. Complaints should be directed to the District Compliance Officer, Mr. Randy Morris, telephone number 897-7721. If dissatisfied with the district's resolution of a complaint, the complainant has the right to appeal to the California Department of Education within fifteen days after the districts report is issued. In a discrimination complaint, the complainant has the right to seek legal remedies when at least sixty days have passed after filing and appeal with the California Department of Education. Further documentation and forms are available at the district website www.kjushd.com > District Information > Forms or KJUHS District Uniform Complaint Procedures.

ISSUE:

Presented to the Board is the Kingsburg High School Summer School 2017 Roster of Teachers and Classes.

ACTION:

Approve or deny the Summer School 2017 Roster of Teachers and Classes.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

Kingsburg High School

Summer School 2017

Roster of Teachers and Rooms

Semesters: Semester 1: 6/12-6/22, Semester 2: 6/26-7/7

Hours: Session 1: 7:30-10:50, Session 2: 11:30-2:50

<u>Teacher</u>	<u>Subject</u>	<u>Room</u>	<u>Extension</u>
Avila, Fernando	U.S. History	49	x2149
Smoljian, Jay	Health	64	x2164
Bruce, Joelle	English	46	x2146
Carbajal, Frank	W. History	40	x2140
Cranford, Jim	Phys. Ed.	Gym	
Harness, Steve	Earth Science	71	x2171
Harvey, Ken	Math 1	47	x2147
Hodges, Amanda (6/12-6/22) Jensen, Bill (6/26-7/7)	W. History	44	x2144
Lovejoy, John	U.S. History	48	x2148
Moreno, Clemente	Health	42	x2142
Peterson, Darin	Health	60	x2160
Stahl, Steve (6/12-6/30) Todd Brown (7/3-7/7)	Health	41	x2141
<u>Support Staff</u>			
Vickie Hale	Registrar	Office	x2007
Sembritzki, Thom (6/12-16, 7/3-7)	Assistant Principal	Office	x2002
Waltermann, Ryan (6/19-6/30)	Assistant Principal	Office	x2003
Cogan, Fred	Principal	Office	x2001

ISSUE:

Presented to the Board is Resolution #R20-1617 to allow Darin Peterson to teach Health & Wellness in summer school 2017. He has 9 upper division or combined 18 upper and lower division units in physical education.

ACTION:

Approve or deny Resolution #R20-1617 to allow Darin Peterson to teach Health & Wellness in summer school 2017.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____	Second _____	Vote _____
Nagle: _____	Thomsen: _____	Jackson: _____
		Lunde: _____
		Serpa: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

1900 – 18TH Avenue • Kingsburg, CA 93631 • (559) 897-7721 • FAX (559) 897-7759
Randy R. Morris, Superintendent

Board of Trustees: Mike Serpa, Brent Lunde, Rick Jackson, Johnie Thomsen, Steve Nagle

BOARD RESOLUTION #R20-1617

Darin Peterson, ***-**-3820, holds a valid Single Subject teaching credential in Life Science and has official transcripts that he has 9 upper division or combined 18 upper and lower division units in physical education.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on May 8, 2017, has appointed Darin Peterson to teach Health & Wellness during the 2017 Summer School session.

ADOPTED this 8th day of May, 2017 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Brent Lunde, Clerk

Fred Cogan, Principal

ISSUE:

Presented to the Board is Resolution #R21-1617 to allow John Lovejoy to teach U.S. History in summer school 2017. He has the required 9 upper division or combined 18 upper and lower division units in Social Studies.

ACTION:

Approve or deny Resolution #R21-1617 to allow John Lovejoy to teach U.S. History in summer school 2017.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

1900 – 18TH Avenue • Kingsburg, CA 93631 • (559) 897-7721 • FAX (559) 897-7759

Randy R. Morris, Superintendent

Board of Trustees: Mike Serpa, Brent Lunde, Rick Jackson, Johnie Thomsen, Steve Nagle

BOARD RESOLUTION #R21-1617

John Lovejoy, ***-**-3231, holds a valid Multiple Subject teaching credential and has official transcripts to show that he has 9 upper division or combined 18 upper and lower division units in Social Studies.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on May 8, 2017, has appointed John Lovejoy to teach U.S. History during the 2017 Summer School session.

ADOPTED this 8th day of May 2017 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Brent Lunde, Clerk

Ryan Phelan, Director of Alternative Education

ISSUE:

Presented to the Board is Resolution #R22-1617 to allow Clemente Moreno to teach Health & Wellness in summer school 2017. He has the required 9 upper division or combined 18 upper and lower division units physical education.

ACTION:

Approve or deny Resolution #R22-1617 to allow Clemente Moreno to teach Health & Wellness in summer school 2017.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

1900 – 18TH Avenue • Kingsburg, CA 93631 • (559) 897-7721 • FAX (559) 897-7759

Randy R. Morris, Superintendent

Board of Trustees: Mike Serpa, Brent Lunde, Rick Jackson, Johnie Thomsen, Steve Nagle

BOARD RESOLUTION #R22-1617

Clemente Moreno, ***-**-5703, holds a valid California Multiple Subject teaching credential and has official transcripts to show that he has 9 upper division or combined 18 upper and lower division units in physical education.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on May 8, 2017, has appointed Clemente Moreno to teach Health/Wellness during the 2017 Summer School session.

ADOPTED this 8th day of May 2017 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Brent Lunde, Clerk

Fred Cogan, Principal

ISSUE:

Presented to the Board is Resolution #R23-1617 to allow Steven Stahl to teach Health & Wellness in summer school 2017. He holds a valid General Education Limited Assignment Single Subject Teaching Permit in Health Science (Exam) valid beginning June 13, 2016 – July 1, 2017.

ACTION:

Approve or deny Resolution #R23-1617 to allow Steven Stahl to teach Health & Wellness in summer school 2017.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

1900 – 18TH Avenue • Kingsburg, CA 93631 • (559) 897-5156 • FAX (559) 897-7759

Randy R. Morris, District Superintendent

Board of Trustees: Mike Serpa, Brent Lunde, Rick Jackson, Johnie Thomsen, Steve Nagle

BOARD RESOLUTION #R23-1617

Steven Stahl, ***-**-3238, holds a valid General Education Limited Assignment Single Subject Teaching Permit in Health Science (Examination) valid beginning June 13th, 2016 through July 1st, 2017.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on May 8, 2017, has appointed Steven Stahl to teach Health/Wellness during the 2017 Summer School session.

ADOPTED this 8th day of May, 2017 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Brent Lunde, Clerk

Principal • Mr. Fred Cogan
Director Alternative Education Center • Mr. Ryan Phelan

ISSUE: Presented to the Board is the 2017-18 Carl Perkins Application

ACTION: Approve or deny the 2017-18 Carl Perkins Application.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____



Kingsburg Joint Union High School District
Agriculture Department
1900 18th Avenue
Kingsburg, CA 93631
(559) 897-2248

To: Board of Trustees
Kingsburg Joint Union High School District

From: Brian Donovan
Career Technical Education Coordinator

Date: May 1, 2017

Re: 2017-18 Carl Perkins Application

I am requesting board approval of the 2017-2018 Carl Perkins Career & Technical Education application. This document is required by the state of California in order for them to distribute funding to our site in accordance with the guidelines of the Carl D. Perkins Career & Technical Education Improvement Act of 2006.

The Kingsburg Joint Union High School District is scheduled to receive \$30,380 in Perkins funding next year to supplement district and other funds that aid in developing, implementing and strengthening programs for career technical education students.

If you have any questions or concerns, I can be reached by cell phone (650-255-2876).

Thank you.



Change Text Size: A A A



Program Grant Management System (PGMS)

Kingsburg Joint Union High

2017-18 Application

Section I - State Assurances and Certifications

Allocation Amount	\$30,380.00
Budgeted Amount	\$30,380.00
Indirect Amount	\$787.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Wednesday, May 17, 2017 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

Conditions Sign-off

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

The following Assurances, Certifications, and Grant Conditions are requirements of applicants and grantees as a condition of receiving funds. Applicants do not need to sign and return the general assurances and certification with the application; Every year, the LEA must download them, collect the appropriate signatures, and keep them on file to be available for compliance reviews, complaint investigations, or audits.

- [California Department of Education General Assurances](#)
- [Drug Free Workplace Certification](#)
- [U.S. Department of Education Debarment and Suspension](#)
- [U.S. Department of Education Lobbying](#)
- [Perkins IV Assurances and Certifications](#)
- [2017-18 Grant Conditions](#)

Approval Section

✓ As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2016-17 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2017-18 Perkins IV application for funds.

CDE Review and Sign-off Section

Section Approved

Save Save and Continue

California Department of Education
 1430 N Street
 Sacramento, CA 95814

Web Policy



Program Grant Management System (PGMS)

Kingsburg Joint Union High

2017-18 Application

Section II - Representatives of Special Populations

Allocation Amount	\$30,380.00
Budgeted Amount	\$30,380.00
Indirect Amount	\$787.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Wednesday, May 17, 2017 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

Representatives of Special Populations Sign-off

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 requires local educational agencies (LEAs) to implement strategies to overcome barriers that may be lowering special population students' rates of access to or success in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs. These programs must also provide the activities needed to prepare these students for high-skill, high-wage, or high-demand occupations that lead to self-sufficiency.

After collecting the required signatures, enter the name and title of the person representing each of the special populations listed below.

Economically Disadvantaged (Title I Coordinator)

Title I Coordinator Name: Cindy Schreiner
Title I Coordinator Title: Director of Student Services

Limited English Proficiency (English Learner Coordinator)

English Learner Coordinator Name: Cindy Schreiner
English Learner Coordinator Title: Director of Student Services

Disabled (Handicapped) (Special Education Coordinator)

Special Education Coordinator Name: Cindy Schreiner
Special Education Coordinator Title: Director of Student Services

Single Parent or Single Pregnant Women (Title IX Coordinator)

Title IX Coordinator Name: Cindy Schreiner
Title IX Coordinator Title: Director of Student Services

Gender Equity or Nontraditional Training (Title IX Coordinator)

Title IX Coordinator Name: Cindy Schreiner
Title IX Coordinator Title: Director of Student Services

LEA Sign-off Section

✓ As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2016–17 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2017–18 Perkins IV application for funds.

CDE Review and Sign-off Section

Section Approved

Save Save and Continue

California Department of Education
1430 N Street
Sacramento, CA 95814

Web Policy



Program Grant Management System (PGMS)

Kingsburg Joint Union High

2017-18 Application

Section III - Assessment of Career Technical Education Programs

Allocation Amount	\$30,380.00
Budgeted Amount	\$30,380.00
Indirect Amount	\$787.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Wednesday, May 17, 2017 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

Section 123(b) of Perkins IV requires states to conduct annual evaluations of the progress and efforts grant recipients are making toward achieving the core indicator performance levels established for the state's CTE programs. California LEAs provide data to the CDE through the 101-E1 report in the fall and 101-E2 report in the spring, and these data are used to determine the core indicators.

This section identifies the LEA's actual performance on each of the Core Indicators of performance and indicates if the LEA has met the state-established performance targets.

Kingsburg Joint Union High (131 - Secondary) has failed to meet one or two of the required targets of performance and is identified as a Needs Improvement Agency. For each performance target not met, explain the expected reasons for low performance, any strategies the LEA plans to implement in order to achieve the state-established performance level, and describe any planned actions to be taken to improve the performance on that particular core indicator.

N/A may indicate that the LEA:

- * Failed to report the required data for that indicator
- * Is one of the State Special Schools or California Education Authority
- * Did not receive Perkins funds in the prior year and was not required to report data

If 5S1 is the only indicator showing an N/A, the LEA failed to submit the required CDE-101 E2 report

107 Academic Attainment-Reading/Language Arts

Numerator:
Number of 12th grade CTE concentrators who have met the proficient or advanced level in English-language arts.

Denominator:
Number of 12th grade CTE concentrators.

LEA Level 2013-14: 95.65 % **LEA Level 2014-15:** 62.79 % **LEA Level 2015-16:** 56.16 %

State Level 2015-16: 58.50 % **Required Target:** 52.65 % **Met Target:** Yes

108 Academic Attainment-Mathematics

***Numerator:**
Numerator: Number of 12th grade CTE concentrators who have met the proficient or advanced level in mathematics.

Denominator:
Number of 12th grade CTE concentrators.

LEA Level 2013-14: 97.83 % **LEA Level 2014-15:** 62.21 % **LEA Level 2015-16:** 26.71 %

State Level 2015-16: 60.00 % **Required Target:** 54.00 % **Met Target:** No

Explanation:

The data from 13-14 and 14-15 was CHASEE Data, the new data from 15-16 was from the first year of the Smarter Balance assessment. At the point the students were tested last year, they had not taken any of our newly created integrated math courses designed to better prepare students for the new test format. These students took the new style math test with the adaptive questions and a performance task. The Transition of styles of math tests, and common core standards did not fair well for this group of Juniors.

Strategy to improve performance level:

Adapt math courses to an integrated format. More SBAC test prep in math classes. Easier access to tutors for our most needed subgroups.

Planned activities:

Increased staff development on SBAC Math Assessment. Increased interim math assessments for students in math classes. Full transition to integrated math courses and new standards.

Funding source: District Perkins Other

Funding Amount: 10000

Numerator:

Number of CTE concentrators enrolled in a capstone CTE course who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

Denominator:

Number of CTE concentrators enrolled in capstone CTE courses during the reporting year.

LEA Level 2013-14: 100.00 % **LEA Level 2014-15:** 100.00 % **LEA Level 2015-16:** 100.00 %

State Level 2015-16: 92.00 % **Required Target:** 82.80 % **Met Target:** Yes

12th Grade CTE Concentrator Completion

Numerator:

Number of 12th grade CTE concentrators who earned a high school diploma, or other state-recognized equivalent (including recognized alternative standards for individuals with disabilities).

Denominator:

Number of 12th grade CTE concentrators who left secondary education during the reporting year.

LEA Level 2013-14: 100.00 % **LEA Level 2014-15:** 98.84 % **LEA Level 2015-16:** 99.32 %

State Level 2015-16: 94.00 % **Required Target:** 84.60 % **Met Target:** Yes

12th Student Graduation Rate

Numerator:

Number of 12th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate.

Denominator:

Number of 12th grade CTE concentrators.

LEA Level 2013-14: 100.00 % **LEA Level 2014-15:** 98.84 % **LEA Level 2015-16:** 99.32 %

State Level 2015-16: 94.00 % **Required Target:** 84.60 % **Met Target:** Yes

Numerator:

Number of 12th grade CTE concentrators who left secondary education during the reporting year and entered postsecondary education or advanced training, military service, or employment, as reported on a survey six months following graduation.

Denominator:

Number of 12th grade CTE concentrators who left secondary education during the reporting year and responded to a follow-up survey.

LEA Level 2013-14: 100.00 % **LEA Level 2014-15:** 100.00 % **LEA Level 2015-16:** 100.00 %

State Level 2015-16: 95.00 % **Required Target:** 85.50 % **Met Target:** Yes

Numerator:

Number of CTE participants from underrepresented gender groups who were enrolled in a program sequence that leads to employment in nontraditional fields.

Denominator:

Number of all CTE participants enrolled in a program sequence that leads to employment in nontraditional fields.

LEA Level 2013-14: 25.87 % **LEA Level 2014-15:** 30.88 % **LEA Level 2015-16:** 30.15 %

State Level 2015-16: 38.00 % **Required Target:** 34.20 % **Met Target:** No

Explanation:

Although we have worked hard increased the amount of female students taking courses in our Agriculture Mechanics Pathway, we still have not met our targets. We saw a slight decrease overall in our Agricultural Mechanics Pathway which did not help us reach our target.

Strategy to improve performance level:

Our strong recruitment program is presented to almost every incoming freshman student, we plan to continue to focus our efforts to those non traditional students, Non-traditional students who have seen success in these courses will be invited to share their experiences with the new prospective students.

Planned activities:

Our strong recruitment program is presented to almost every incoming freshman student, we plan to continue to focus our efforts to those non traditional students. Non-traditional students who have seen success in these courses will be invited to share their experiences with the new prospective students. We also plan on increasing our social media presence highlighting our non-traditional students.

Funding source: District Perkins Other

Other Funding:

Funding Amount: 300

Non-traditional Completion**Numerator:**

Number of CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in a nontraditional field who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

Denominator:

Number of all CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields.

LEA Level 2013-14: 41.98 % **LEA Level 2014-15:** 47.71 % **LEA Level 2015-16:** 36.25 %

State Level 2015-16: 30.00 % **Required Target:** 27.00 % **Met Target:** Yes

✓ Assessment of Career Technical Education Programs section is complete and ready for CDE review.

CDE Review and Sign-off Section**CDE Comments****Section Approval**

Save Save and Continue

Web Policy

Sacramento, CA 95814



Program Grant Management System (PGMS)

Kingsburg Joint Union High

2017-18 Application

Section IV - Progress Report Toward Implementing the Local CTE Plan

Allocation Amount	\$30,380.00
Budgeted Amount	\$30,380.00
Indirect Amount	\$787.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Wednesday, May 17, 2017 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by COE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

The implementation of each LEA's local Career Technical Education (CTE) plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008-2013, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the previous school year.

Additionally, the LEA should set measurable CTE outcomes for the next school year based on the needs of the CTE students and programs offered by the LEA and the results of the core indicator data reported in Section III.

LEA personnel must respond to the following questions:

1. What process is used to annually evaluate the effectiveness of the CTE program and who is involved in the evaluation? How is data (both CTE and non-CTE) used as a component of the evaluation?

CTE Programs are evaluated multiple ways on an annual basis. First CTE Pathways are evaluated against the 11 criteria to make sure they qualify for Perkins funding by the Perkins Coordinator. CTE Courses that do not meet the minimum criteria are not allowed to use Perkins funds. CTE Instructors are evaluated by district administration per the collective bargaining agreement. CTE Data is also reviewed and evaluated during the LCAP process as well. Student, Staff and Parent surveys are conducted, one of our LCAP action items is related to CTE, and that data is evaluated and reviewed to help incorporate new pathways and courses. Our curriculum council also reviews all new courses that are being proposed, as well as courses with in the first two years on our master schedule, and then on a rotation thereafter. The curriculum council reviews course documents as well as conducts interviews with stakeholders.

2. It is a requirement that the results of annual evaluation be shared with the public in a variety of formats. Doing so with fidelity and creativity shows that a school's stated value of career preparation as the equal to college preparation ("college and careers") is matched by their actions. Describe the variety of formats, venues, and ways in which your results of annual evaluation are shared with the public.

LCAP information is shared with a variety of stakeholders in the Kingsburg Joint Union High School District. Groups such as district staff, teachers association, curriculum council, school site council are presented the data, as well as meetings held in the evenings for parents to attend. Parent and community forum meetings about the LCAP are advertised on the school marquee, and the district website. CTE Data is shared with the LCAP document. CTE Data is also shared at a number of district advisory committee meetings. Finally LCAP and CTE Data is shared in an open meeting of the school board where public comment can be presented.

3. All Perkins funds are supplemental support for CTE programs. In order to demonstrate that Perkins funds are supplemental and that the district is not supplanting funds, LEAs are to use a specific Goal Code (3800, 6000, 4630) with in the Standard Accounting Code Structure. Please describe the funding sources your LEA uses to support CTE programs in the Local Control Funding Formula (LCFF) and how do you ensure that these funds are correctly coded?

All requisitions that use Perkins funds are coded by the Perkins Coordinator or the districts business manager to ensure that they are coded correctly. Funds that are used to support CTE in addition to Perkins funds currently are, Agriculture Incentive Grant Funds (AIG), Career Technical Incentive Grant Funds (CTEIG) as well as other LCFF Funds that are used for CTE teacher salaries are coded 3800 by the district business manager.

4. Describe how your LEA manages the Perkins purchasing process so that all expenditures over \$500 and the highly pilferable items are added to the historical inventory as required by both federal regulations and California Education Code.

Once items valued over \$500 or highly pilferable items have been purchased using grant funds (CTEIG, AIG, Perkins or District Funds) the item is entered into a database of inventory with in a specific CTE Program. Those items are inventoried at the end of April each year. Being a small district we don't have a specific department that is devoted to inventory. As CTE Coordinator I am looking into adding bar codes on each item that would contain the pertinent information, Serial numbers, item descriptions, location, year purchased, purchase cost are all logged on a spread sheet, the condition of the item is updated during the inventory period that we conduct in April.

5. Please share how student leadership development is included as an integral part of the CTE sequence of courses in pathways offered by your LEA.

The Agriculture pathways ensure that all students are a member of the California FFA Association. Participation in leadership development is a graded component of all courses in the Agriculture Mechanics and Agriculture Sciences Pathway. In addition, our student leadership team conducts monthly meetings, encourages all students to participate in leadership development contests and projects. Public speaking, Parliamentary Procedure, and team/group skills are also integrated into all Agriculture courses in the Kingsburg Joint Union High School District. The agriculture faculty within the district strongly believes in the three circle model of Agriculture Education and works to ensure that all students participate and receive leadership development through the FFA student organization.

6. Share with us who your CTE teachers are and what type of credential they have that allows them to teach the CTE course(s) to which they are assigned. Complete and email the CTE Teacher Template/Matrix to perkins@cde.ca.gov and enter the date you sent it below in the answer field.

April 29, 2017

CTE Teacher Matrix

Please download the [CTE Teacher Matrix](#).

Local Sign-off Section

✓ Progress Report Toward Implementing the Local CTE Plan section is complete and ready for CDE review.

CDE Review and Sign-off Section

CDE Comments

Section Approval

Save Save and Continue

California Department of Education
1430 N Street
Sacramento, CA 95814

Web Policy



Program Grant Management System (PGMS)

Kingsburg Joint Union High

2017-18 Application

Section V - Sequence of Courses to Be Funded

Allocation Amount	\$30,380.00
Budgeted Amount	\$30,380.00
Indirect Amount	\$787.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Wednesday, May 17, 2017 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

To budget funds in a pathway, click on the 'Budget' link to the right of each pathway.

Only those Pathways identified in an LEA's approved Local CTE Plan, or submitted in a revision to the Local Plan may be supported by Perkins IV funds.

To fund a pathway not currently listed on this page and the pathway is approved in your CTE Local Plan on file at the CDE, you must add the pathway to this list. To add a pathway, select the site at which the pathway is offered. Next, select the industry sector in which the pathway lies. Then, select the pathway you wish to add and click the 'Add Pathway' button.

If a pathway is no longer going to be offered by the District, delete it from the list below.
 If you are not funding a pathway in this application, but may fund that pathway in future applications, do not remove it from the list below.

Other Site Name:

Industry Sector:

Program Detail

This section is used to budget expenditures for each pathway in an industry sector.

Site Name	Industry Sector	Career Pathway	Budget Amount	Action
Across All Sites	Across Multiple Sectors	Across	\$18,887.00	Detail
Kingsburg High	Agriculture and Natural Resources	Agricultural Mechanics	\$6,500.00	Detail
Kingsburg High	Agriculture and Natural Resources	Agriscience	\$4,993.00	Detail
		Total	\$30,380.00	

Inventory Verification

Each LEA maintains a historical inventory system, which contains the description, name, serial or other identification number, acquisition date, original cost, and percentage of federal participation in the cost, location, use, condition, and date and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown. [CEC 35268]

Kingsburg Joint Union High conducts a historical inventory verification at least every 2 years for all of the following:

- Description
- Name
- Serial or other identification number
- Acquisition date
- Original cost
- Location (room)
- Use, condition, and date and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown.

Yes No

Provide justification for not maintaining a historical inventory system that meet all of the above points.

3. Sign-off Section

- ✔ Sequence of Courses to Be Funded section is complete.

CDE Review and Sign-off Section

CDE Comments

Section Approval

Save

Save and Continue

California Department of Education
 1430 N Street
 Sacramento, CA 95814

Web Policy



Program Grant Management System (PGMS)

Kingsburg Joint Union High

2017-18 Application

Section VI - Budget and Expenditure Schedule

Allocation Amount	\$30,380.00
Budgeted Amount	\$30,380.00
Indirect Amount	\$787.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Wednesday, May 17, 2017 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

To add more budget detail, go to Section V.

At Least 5% of this grant must be spent in these areas:					Not to exceed 10% of total expenditures	
(A) Instruction (Including Technology Support)	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Populations	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and

Change Text Size: A A A



Program Grant Management System (PGMS)

Kingsburg Joint Union High

2017-18 Application

Section VII - Local CTE Plan Update

Allocation Amount	\$30,380.00
Budgeted Amount	\$30,380.00
Indirect Amount	\$787.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Wednesday, May 17, 2017 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

* Subject to change based on Capital Outlay and actual expenditures

Local CTE Plan Update

Applicants may update their local CTE plans annually, if necessary. Review the local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:

- ⌚ New courses have been added to an existing program sequence.
- ⌚ New sequences of courses have been developed for an existing industry sector.
- ⌚ A new industry sector and the corresponding sequences of courses have been developed.

⌚ **Are there any changes made to the local CTE plan for ?**

Yes No

Section VII

✓ Local CTE Plan Update section is complete and ready for CDE review.

CDE Review and Sign-off Section

Section Approved

Save Save and Continue to Application Status

California Department of Education
1430 N Street
Sacramento, CA 95814

Web Policy

ISSUE:

Presented to the Board is the Kingsburg Ag Booster Club's support of the purchase of a 2017 Ford Van to add to the fleet for transport for agriculture and FFA students travel to events and competitions. The request is to authorize the District, after May 8th, 2017, to acquire financing for a 2017 Van through Ford Motor Credit with the Kingsburg Ag Booster organization reimbursing the annual payments.

ACTION:

Approve or deny the authorization to acquire financing for a 2017 Van to be paid for annually by the Kingsburg Ag Booster Club.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

Kingsburg Ag Boosters
PO Box 55
Kingsburg CA 93631



April 29, 2017

The Kingsburg Ag Boosters would like to ask the Board of Trustees of the Kingsburg Joint Union High School District to purchase a new van for the Agriculture Department. A new department vehicle will allow the agriculture program to better serve their students, transporting students to participate on judging teams, attend leadership conferences and workshops.

The Kingsburg Ag Boosters has budgeted \$7,500 per year for the next 5 years to pay for the loan on the new department van.

Below are a list of current Agriculture Boosters, and their respective Offices:

Bill Hammerstrom - President
Jimmy Trigueiro - Vice President
Jenny Saubert - Secretary/Treasurer
Matt Reddell - Publicity

Thank you for your consideration

Bill Hammerstrom
Kingsburg Ag Boosters President

ISSUE:

Presented to the Board is the Declaration of Need for Fully Qualified Educators for 2017-18 school year. Kingsburg High School will have one teacher employed on internship credential in Special Education/Resource Specialist and one for Teacher Librarian Services.

ACTION:

Approve or deny the Declaration of Need for Fully Qualified Educators for the 2017-18 school year.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2017-18

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Kingsburg Joint Union High School District District CDS Code: 62257

Name of County: Fresno County CDS Code: 10

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 08 / 17 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2018.

Submitted by (Superintendent, Board Secretary, or Designee):

Randy Morris Superintendent

Name

Signature

Title

(559)419-6404

(559)897-7721

05/08/17

Fax Number

Telephone Number

Date

1900 18th Ave. Kingsburg, CA 93631

Mailing Address

rmorris@kingsburghigh.com

EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	

Resource Specialist	1 _____
Teacher Librarian Services	1 _____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	1
Special Education	1
TOTAL	2

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

National University _____

Fresno Pacific _____

If no, explain why you do not participate in an internship program.

ISSUE: Presented to the Board is the Disclosure of Collective Bargaining Agreement between Kingsburg Joint Union High School and CTA/CSEA from 07-01-2016 to 06-30-17.

ACTION: Approve or deny the Disclosure of Collective Bargaining Agreement between Kingsburg Joint Union High School and CTA/CSEA from 07-01-16 to 06-30-17.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

SCHOOL DISTRICT KINGSBURG JOINT UNION HIGH
 BARGAINING UNIT CTA/CSEA
 PERIOD OF AGREEMENT 07/01/2016 TO 06/30/2017
 DATE OF PUBLIC MEETING CERTIFICATED 11/14/2016 CLASSIFIED 12/12/2016

Government Code Section 3547.5: Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer in a format established for this purpose by the Superintendent of Public Instruction.

The superintendent of the school district and chief business official shall certify in writing that the costs incurred by the school district under the agreement can be met by the district during the term of the agreement. This certification shall be prepared in format similar to that of the reports required pursuant to Sections 42130 and 42131 of the Education Code and shall itemize any budget revision necessary to meet the costs of the agreement in each year of its term.

If a school district does not adopt all the revisions to its budget needed in the current fiscal year to meet the costs of a collective bargaining agreement, the county superintendent of schools shall issue a qualified or negative certification for the district on the next interim report pursuant to Section 42131 of the Education Code.

Intent of the Legislation: To insure the members of the public are informed of the major provisions of a collective bargaining agreement BEFORE it becomes binding on the school district; make available to the public and governing board, a copy of the proposed agreement prior to the day of the meeting.

STATUS OF BARGAINING UNIT/EMPLOYEE AGREEMENTS

Indicate whether Bargaining Units are settled or not settled.

	SETTLED or NOT SETTLED	NUMBER OF EMPLOYEES REPRESENTED
CERTIFICATED:	SETTLED	55
CERTIFICATED MANAGEMENT:	SETTLED	4
CERTIFICATED CONFIDENTIAL:	0	0
CLASSIFIED:	SETTLED	28
CLASSIFIED MANAGEMENT:	SETTLED	3
CLASSIFIED CONFIDENTIAL:	SETTLED	2
OTHER:	0	0

The proposed agreement covers the period beginning July 1, 2016 and ending June 30, 2017

TOTAL COST INCREASE OF PROPOSED AGREEMENT IN PRESENT AND FUTURE YEARS

Indicate the costs of salary and benefit increases that would be incurred under the agreement for the CURRENT and TWO SUBSEQUENT fiscal years.

TYPE OF COMPENSATION	Current FY: 2016-17	2017-18	2018-19	CUMULATIVE COST CURRENT YEAR & TWO SUBSEQUENT YEARS
Salary Cost Increase	0.00	0.00	0.00	0.00
Benefit Cost Increase	0.00	0.00	0.00	0.00
Other Compensation Costs	0.00	0.00	0.00	0.00
TOTAL COST OF SETTLEMENT	\$0.00	\$0.00	\$0.00	\$0.00
Total % Increase	2.00%	0.00%	0.00%	2.00%
Cost of 1% Increase	119,665.84	127,819.48	129,110.01	\$376,595.33

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

SOURCE OF FUNDING

1) Identify the source(s) of funding for the CURRENT year.

GENERAL FUND

2) If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in the next TWO SUBSEQUENT years? (i.e., What will allow the district to afford this contract?)

THIS IS A YEAR AGREEMENT. THE DISTRICT WILL ONLY HAVE TO DEAL WITH STEP AND COLUMN INCREASES FOR 2017-18.

3) If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effect in meeting obligations.)

0

4) What contingency language is included in the proposed agreement? Include specific areas identified. (i.e., reopeners, applicable fiscal years, and specific contingency language)

NO REOPENERS

5) Will this agreement create, increase, or decrease deficit financing in the current or two subsequent year(s)? Deficit Financing is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

0

6) Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievances procedures, etc.

REPLACE CURRENT CERTIFICATED TEACHER EVALUATION FORM WITH NEW ONE.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

OTHER PROVISIONS

OTHER COMPENSATION: Off-schedule stipends, bonuses, etc.

IMPLEMENT A NEW EXTRA DUTY COMPENSATION SCHEDULE. ONE PAID STAFF DEVELOPMENT DAY FOR 2017-18 (INSTEAD OF TWO)

NON-COMPENSATION: Grievance procedures, staff development days, teacher prep times, etc.

0

IMPACT ON CURRENT FISCAL YEAR

Determine the impact of the proposed agreement on the General Fund budget in the CURRENT year. (TOTAL OF RESTRICTED AND UNRESTRICTED)


RECOMMENDED RESERVES	3.00%	Column 1	Column 2	Column 1 minus Column 2
REVENUE/EXPENDITURES and OTHER USES/SOURCES		Board Approved Budget After Settlement	Board Approved Budget Before Settlement	Total Impact On the Budget
Operating Revenues		13,646,619.00	12,776,068.00	870,551.00
Operating Expenditures		14,289,044.00	13,065,741.00	1,223,303.00
Operating Surplus / (Deficit)		(642,425.00)	(289,673.00)	(352,752.00)
Other Sources & Transfers In		4,492.00	1,400.00	3,092.00
Other Uses & Transfers Out		56,040.00	56,040.00	
Change in Fund Balance		(693,973.00)	(344,313.00)	(349,660.00)
Beginning Balance		2,785,240.00	2,292,424.00	492,816.00
Ending Balance		2,091,267.00	1,948,111.00	143,156.00
Total Reserve Amounts		2,088,267.00	1,948,111.00	140,156.00
Nonspendable/Restricted/Committed/Assigned				
Reserve for Economic Uncertainties				
Unassigned/Unappropriated		1,755,015.00	1,554,458.00	200,557.00
Total Fund Balance		1,755,015.00	1,554,458.00	200,557.00
Total Unrestricted Reserves		2,088,267.00	1,948,111.00	140,156.00
State Recommended Reserves		333,252.00	393,653.00	(60,401.00)

CERTIFICATIONS

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

The above information summarizes the financial implications of the proposed agreement. This information will be publicly disclosed in accordance with the requirements of AB2756 before being submitted to the Governing Board for ratification.

In accordance with the requirements of the Government Code Sections 3547.5, the Superintendent and Chief Business Official hereby certify that the District can meet the costs incurred under the proposed Collective Bargaining Agreement.


District Superintendent
(Signature)

8-1-17
Date


Chief Business Official
(Signature)

5/1/2017
Date

In accordance with the requirements of the Education Code Section 42142, I hereby certify that any budget revisions that are necessary to fulfill the terms of the agreement in the current year will be submitted to the county superintendent within 45 days of the adoption of this Collective Bargaining Agreement. I further acknowledge that if the necessary budget revisions are not adopted, the county superintendent shall issue a qualified or negative certification for the District on the next interim report pursuant to Government Code Section 3547.5(c).


Chief Business Official
(Signature)

5-1-2017
Date

KINGSBURG JOINT UNION HIGH

Purpose: To calculate the 1% COLA Cost for a LEA

Salaries

Certificated Salaries (unrestricted + restricted)

Classified Salaries (unrestricted + restricted)

Enter Statutory Benefit Rates		2016-17	2017-18	2018-19
18.12%	Certificated Salaries	6,122,384.00	6,177,414.00	6,234,026.00
	Cerificated Statutory	1,109,375.98	1,119,347.42	1,129,605.51
26.87%	Classified Salaries	1,733,075.00	1,746,043.00	1,759,515.00
	Classified Statutory	465,677.25	469,161.75	472,781.68
	Total Cert + Classified Salaries	9,430,512.23	9,511,966.17	9,595,928.19
	Total 1% Cost	94,305.12	95,119.66	95,959.28
Object				
3000-3999	Statutory Benefits(Only) Excluding Health	3,384,167.00	3,432,491.00	3,491,460.00
3000-3999	Employee Benefits	1,958,167.00	2,006,491.00	2,065,460.00
	Pulls to row 125, Data Input 2, this should be the Health & Welfare Cost & a negative number	1,426,000.00	1,426,000.00	1,426,000.00

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
DATA INPUT 2

KINGSBURG JOINT UNION HIGH
C7A/CSEA

07/01/2016 TO 06/30/2017
CERTIFICATED 11/14/2016 CLASSIFIED 12/12/2016

PREPARER'S NAME & TITLE & PHONE NUMBER ADOLE SALVADOR INTERIM CBO 553-352-2146 DATE PREPARED: May 1, 2017	CURRENT FY: 2016-17		2017-18		2018-19						
	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7	COLUMN 8	COLUMN 9	COLUMN 10	COLUMN 11
REVENUES	LATEST BOARD APPROVED BUDGET BEFORE SETTLEMENT	ADJUSTMENTS AS THE RESULT OF SETTLEMENT (Shares, Benefits and Other Compensation)	OTHER BUDGET REVISIONS	TOTAL CURRENT YEAR BUDGET AFTER SETTLEMENT COLUMNS 1-2+3	FIRST SUBSEQUENT YEAR BUDGET (Shares, Benefits and Other Compensation)	OTHER BUDGET REVISIONS	TOTAL FIRST SUBSEQUENT YEAR BUDGET AFTER SETTLEMENT COLUMNS 5+6+7	SECOND SUBSEQUENT YEAR BUDGET (Shares, Benefits and Other Compensation)	OTHER BUDGET REVISIONS	SECOND SUBSEQUENT YEAR ADJUSTMENTS AS THE RESULT OF THE SETTLEMENT (Shares, Benefits and Other Compensation)	TOTAL SECOND SUBSEQUENT YEAR BUDGET AFTER SETTLEMENT COLUMNS 9+10+11
8000-0099 Revenue Limit Sources	10,702,735.00	(326,005.00)		10,376,730.00	10,758,928.00		10,758,928.00	11,085,544.00		11,085,544.00	11,085,544.00
8000-0099 Other Revenue	630,413.00	195,445.00		825,858.00	701,957.00		701,957.00	861,396.00		861,396.00	861,396.00
8000-0099 EXPENDITURES	11,342,078.00	(130,860.00)		11,211,218.00	11,451,222.00		11,451,222.00	11,736,000.00		11,736,000.00	11,736,000.00
1000-1099 Certified Salaries	5,398,127.00	33,701.00		5,431,828.00	5,477,009.00		5,477,009.00	5,546,635.00		5,546,635.00	5,546,635.00
1000-1099 Other Compensation	1,379,659.00	65,809.00		1,445,468.00	1,404,872.00		1,404,872.00	1,414,472.00		1,414,472.00	1,414,472.00
2000-2099 Other Compensation-Non-Classified	2,407,623.00	6,801.00		2,414,424.00	2,464,548.00		2,464,548.00	2,513,839.00		2,513,839.00	2,513,839.00
3000-3099 Employee Benefits	260,212.00	(16,553.00)		243,659.00	206,244.00		206,244.00	235,244.00		235,244.00	235,244.00
4000-4099 Other Operating Expenses	1,065,672.00	85,612.00		1,151,284.00	1,135,084.00		1,135,084.00	1,135,084.00		1,135,084.00	1,135,084.00
5000-5099 Capital Outlay	182,045.00	(63,029.00)		119,016.00							
6000-6099 Other Outlay	371,456.00	(45,844.00)		325,612.00	331,612.00		331,612.00	331,612.00		331,612.00	331,612.00
7000-7099 Direct Support/Indirect Cost	(7,131.00)	391.00		(6,740.00)	(7,000.00)		(7,000.00)	(7,000.00)		(7,000.00)	(7,000.00)
8000-0099 OTHER ADJ.	11,004,313.00	48,088.00		11,052,401.00	11,031,170.00		11,031,170.00	11,139,887.00		11,139,887.00	11,139,887.00
8000-0099 TOTAL EXPENDITURES	137,808.00	(178,640.00)		(40,832.00)	460,333.00		460,333.00	5,000.00		5,000.00	5,000.00
8000-0099 SOURCES & USES / CONTRIBUTIONS	1,400.00	3,092.00		4,492.00	11,040.00		11,040.00	31,040.00		31,040.00	31,040.00
8000-0099 Transfers In & Other Sources	56,040.00	74,005.00		130,045.00	(853,374.00)		(853,374.00)	(853,374.00)		(853,374.00)	(853,374.00)
8000-0099 Contributions	(673,470.00)			(673,470.00)	(1,500,000.00)		(1,500,000.00)	7,590.00		7,590.00	7,590.00
8000-0099 INCREASE/(DECREASE)	(344,344.00)	(1,014,553.00)		(1,358,897.00)	2,088,267.00		2,088,267.00	4,979,209.00		4,979,209.00	4,979,209.00
9000-0099 BEGINNING BALANCE	2,392,424.00			2,392,424.00							
9000-0099 (Audit Adjustments)											
9000-0099 ENDING FUND BALANCE	1,848,110.00	(1,014,451.00)		833,659.00	1,878,000.00		1,878,000.00	1,896,000.00		1,896,000.00	1,896,000.00
9000-0099 COMPONENTS OF ENDING BALANCE											
9000-0099 Nonspendable											
9000-0099 Restricted											
9000-0099 Committed											
9000-0099 Assigned											
9000-0099 Reserve for Economic Uncertainties	393,653.00			393,653.00	401,467.00		401,467.00	429,754.29		429,754.29	429,754.29
9000-0099 Unassigned/Unappropriated	1,554,458.00	(620,800.00)		933,658.00	1,577,138.00		1,577,138.00	1,596,245.71		1,596,245.71	1,596,245.71
9000-0099 TOTALS	1,848,110.00	(1,014,451.00)		833,659.00	1,878,000.00		1,878,000.00	1,896,000.00		1,896,000.00	1,896,000.00
9000-0099 BUDGET ASSUMPTIONS:											

ISSUE:

Presented to the Board is the 2016-17 Designation of CIF Representatives to the League: Mr. Randy Morris, Superintendent; Mr. Fred Cogan, Principal; Mr. Thom Sembritzki, Athletic Director; and Mrs. Cindy Schreiner, Director of Student Services, to serve for the 2017-18 school year.

ACTION:

Approve or deny the the 2017-18 CIF Designation of CIF Representatives to the League.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

2017-2018 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than June 30, 2017.

Kingsburg Joint Union School District/Governing Board at its May 8, 2017 meeting,
 (Name of school district/governing board) (Date)
 appointed the following individual(s) to serve for the 2017-2018 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Kingsburg Joint Union High School District (KJUHSD)
 NAME OF REPRESENTATIVE Mr. Randy Morris POSITION Superintendent
 ADDRESS 1900 18th Ave. CITY Kingsburg ZIP 93631
 PHONE (559) 897-7721 FAX (559) 419-6404 E-MAIL rmorris@kingsburghigh.com

NAME OF SCHOOL KJUHSD
 NAME OF REPRESENTATIVE Mr. Fred Cogan POSITION Principal
 ADDRESS 1900 18th Ave. CITY Kingsburg ZIP 93631
 PHONE (559) 897-5156 FAX (559) 897-7759 E-MAIL fcogan@kingsburghigh.com

NAME OF SCHOOL KJUHSD
 NAME OF REPRESENTATIVE Mr. Thom Sembritzki POSITION Athletic Director
 ADDRESS 1900 18th Ave. CITY Kingsburg ZIP 93631
 PHONE (559) 897-5156 FAX (559) 897-7759 E-MAIL tsembritzki@kingsburghigh.com

NAME OF SCHOOL KJUHSD
 NAME OF REPRESENTATIVE Ms. Cindy Schreiner POSITION Director Student Services
 ADDRESS 1900 18th Ave. CITY Kingsburg ZIP 93631
 PHONE (559) 897-7721 FAX (559) 419-6404 E-MAIL cschreiner@kingsburghigh.com

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Mr. Randy Morris Signature _____
 Address 1900 18th Ave. City Kingsburg Zip 93631
 Phone (559) 897-7721 Fax (559) 419-6404

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
 SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

ISSUE: Presented to the Board is the Mandated Board Policy - second reading.

ACTION: Approve or deny the mandated board policy presented in the second reading.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

POLICY GUIDE SHEET

Final

October 2016

Page 1 of 2

Note: Descriptions below identify revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP 0410 - Nondiscrimination in District Programs and Activities

(BP revised)

Policy updated to reflect **NEW LAW** (AB 30, 2015) which, effective January 1, 2017, prohibits the use of any racially derogatory or discriminatory school or athletic team name, mascot, or nickname. Policy also adds language regarding the use of uniform complaint procedures to investigate and resolve any allegation of unlawful discrimination, expands the means by which notice of the district's nondiscrimination policy will be distributed, reflects **NEW LAW** (SB 1375, 2016) which requires districts to post specified information regarding Title IX on their web site by July 1, 2017, and adds the district's responsibility to make its web site accessible to individuals with disabilities.

BP 4151/4251/4351 - Employee Compensation

(BP revised)

Policy updated to add new section on "Overtime Compensation" and to reflect **NEW FEDERAL REGULATIONS** (81 Fed. Reg. 32391) which adjust the salary level at which employees become eligible to receive overtime pay. Policy also revised to reflect the requirement to classify nonadministrative, nonsupervisory certificated employees on the salary schedule based on years of training and experience, the prohibition against paying certificated employees different salaries solely on the basis of the grade levels they teach, the board's authority to determine the frequency and schedule of salary payments for employees who work less than 12 months per year, and the requirement to post a notice of federal minimum wage provisions.

AR 4157.1/4257.1/4357.1 - Work-Related Injuries

(BP deleted; AR added)

Policy moved to administrative regulation and updated to clarify notification requirements, including requirements related to (1) the method and timeline for notifications; (2) availability of notifications in both English and Spanish; (3) notice to an employee who is a victim of crime at the workplace that he/she may be potentially eligible for workers' compensation benefits; (4) the filing of a report of work-related injury or illness with the district's insurer or, if the district is self-insured, with the Department of Industrial Relations (DIR); (5) notice to the DIR's Division of Occupational Safety and Health of any work-related death or serious injury/illness; and (6) the posting of workers' compensation information in a conspicuous location frequented by employees.

AR 5125.3 - Challenging Student Records

(AR revised)

Regulation reorganized and updated to reflect the requirement to notify a parent/guardian when the superintendent corrects or removes a student record following an appeal in which the board grants the parent/guardian's request. Regulation also adds material on the composition and conduct of the hearing panel that may be established to assist in making determinations regarding challenges to student records.

POLICY GUIDE SHEET

Final

October 2016

Page 2 of 2

BP 6142.4 - Service Learning/Community Service Classes

(BP revised)

Policy updated to emphasize the academic benefits of service learning or community service classes, reflect the inclusion of service learning in the History-Social Science Framework for California Public Schools adopted by the State Board of Education in July 2016, reflect the elimination of state and federal sources of funding for service learning, and delete material on the development of a plan for service learning.

BP/AR/E 6173 - Education for Homeless Children

(BP/AR/E revised)

Policy, regulation, and exhibits updated to reflect the federal McKinney-Vento Homeless Assistance Act as amended by the Every Student Succeeds Act (P.L. 114-95), as well as updated U.S. Department of Education non-regulatory guidance. Policy includes new material on the designation of a district liaison for homeless children and youth, identification of homeless students, confidentiality of student records containing information about a homeless student's living situation, and coordination of services with other entities. Policy also reflects new mandate to adopt policy to ensure participation by district liaisons and other appropriate staff in professional development and other technical assistance activities, and **NEW LAW** (SB 1068, 2016) which requires the California Department of Education (CDE) to provide specified informational and training materials to district liaisons. Regulation revises the definitions of "homeless student" and "school of origin," revises the duties of the district liaison, reflects requirement to provide the district liaison's contact information to the CDE and other specified persons, provides that a homeless student will be immediately enrolled even if he/she misses application or enrollment deadlines, and revises the content of the written explanation of the district's decision related to eligibility, school selection, or enrollment. Exhibits updated to revise the content of the district's explanation of its decision(s) related to eligibility, school selection, or enrollment and to revise the dispute form for use by parents/guardians who choose to appeal the district's decision.

BP/AR 6185 - Community Day School

(BP/AR revised)

Policy updated to expand material related to program goals, collaboration with county offices of education and other districts in the development of a plan related to services for expelled students, and program evaluation. Material on location of the community day school moved from AR to BP and clarified. Regulation updated to streamline the process for involuntarily transferring a student into a community day school and to delete unnecessary details regarding facilities which reflected requirements applicable to all school facilities.

POLICY GUIDE SHEET

December 2016

Page 1 of 3

Note: Descriptions below identify revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

AR 1340 - Access to District Records

(AR revised)

Regulation updated to reflect **NEW LAW** (AB 2843, 2016) which prohibits disclosure of employees' personal cell phone numbers and birth dates, and **NEW LAW** (AB 2853, 2016) which authorizes the district, in response to a public records request, to post public records on its web site and refer the requesting member of the public to the location of the records on the web site. Regulation also revised to clarify access to documents containing names, salaries, and pension benefits of district employees and to records pertaining to claims and litigation against the district.

BP/AR 3311 - Bids

(BP/AR revised)

Policy and regulation updated to move some material into new BP/AR 3311.1 - Uniform Public Construction Cost Accounting Procedures, AR 3311.2 - Lease-Leaseback Contracts, AR 3311.3 - Design-Build Contracts, and AR 3311.4 - Procurement of Technological Equipment. Regulation also revises section on "Award of Contract" to expand the exceptions to awarding contracts based on lowest responsible bidder to include lease-leaseback contracts, which are based on "best value" as defined.

BP/AR 3311.1 - Uniform Public Construction Cost Accounting Procedures

(BP/AR added)

New policy and regulation include material formerly in BP/AR 3311 - Bids pertaining to requirements of the Uniform Public Construction Cost Accounting Act (UPCCAA). Policy also adds prohibition against splitting a project or purchase into smaller work orders in order to evade requirements for competitive bidding, and legal authority to suspend the UPCCAA bidding process for the replacement or repair of a school facility in cases of emergency. Regulation also clarifies the requirement to disseminate the bid notice to the district's list of contractors.

AR 3311.2 - Lease-Leaseback Contracts

(AR added)

New regulation includes material formerly in BP/AR 3311 - Bids pertaining to requirements for awarding lease-leaseback contracts. Material significantly revised to reflect **NEW LAW** (AB 2316, 2016) which no longer permits the selection of a lease-leaseback contractor without advertising, and instead requires districts to use a comprehensive "best value" selection process.

AR 3311.3 - Design-Build Contracts

(AR added)

New regulation includes material formerly in BP/AR 3311 - Bids pertaining to requirements for awarding design-build contracts. Minor editorial changes made to clarify the process and more directly reflect law.

AR 3311.4 - Procurement of Technological Equipment

(AR added)

New regulation includes material formerly in BP/AR 3311 - Bids pertaining to requirements for the "competitive negotiation" process authorized for procurement of computers, software, telecommunications equipment, microwave equipment, or other related electronic equipment and apparatus.

POLICY GUIDE SHEET

December 2016

Page 2 of 3

AR 3543 - Transportation Safety and Emergencies

(AR revised)

Regulation updated to reflect **NEW LAW** (SB 1072, 2016) which (1) expands the required components of the transportation safety plan to include procedures to ensure that a student is not left unattended on the bus and procedures for designating an adult chaperone to accompany students on a student activity bus, and (2) requires installation of a child safety alert system on school buses by the beginning of the 2018-19 school year. Regulation also reflects **NEW LAW** (AB 1785, 2016) which prohibits a bus driver from using any electronic wireless communications device while driving, except when the device is voice-operated and used in hands-free mode or with a function that requires only a single swipe or tap of the driver's finger.

BP/AR 4030 - Nondiscrimination in Employment

(BP/AR revised)

Policy and regulation updated to reflect **NEW STATE REGULATIONS** (Register 2015, No. 50), as renumbered, which specify certain requirements to be included in district policy or regulation and extend protections against discrimination to unpaid interns and volunteers. Policy also adds requirement to post the California Department of Fair Employment and Housing publication on workplace discrimination and harassment, and reflects **NEW LAW** (SB 1063, 2016) which prohibits the payment of different wage rates based on race or ethnicity and prohibits the use of prior salary history by itself to justify any disparity in compensation. Regulation reflects provisions of new state regulations regarding training of supervisors and dissemination of the district's nondiscrimination policy to all employees.

BP/AR 4119.11/4219.11/4319.11 - Sexual Harassment

(BP/AR revised)

Policy and regulation updated to reflect **NEW STATE REGULATIONS** (Register 2015, No. 50), as renumbered, which extend protections against sexual harassment to unpaid interns and volunteers, require districts to instruct supervisors to report complaints, and revise requirements pertaining to the training of supervisory employees.

BP 5030 - Student Wellness

(BP revised)

Policy updated to reflect **NEW FEDERAL REGULATIONS** (81 Fed. Reg. 50151) which address the content of the wellness policy, assurance of stakeholder participation in the development and updates of the policy, and periodic assessment and disclosure of compliance. Policy also reflects **NEW STATE LAW** (SB 1169, 2016) which no longer requires posting of district policy on nutrition and physical activity within cafeterias/eating areas, but does require annually informing the public of the content and implementation of the policy.

AR 5111.1 - District Residency

(AR revised)

Policy updated to reflect **NEW LAW** (SB 1455, 2016) which establishes residency within the district for enrollment purposes to students whose parent/guardian is transferred or pending transfer into a military installation within district boundaries. Policy also reflects **NEW LAW** (AB 2537, 2016) which indefinitely extends district authority to grant Allen Bill transfers for students whose parent/guardian is employed within district boundaries for a minimum of 10 hours during the school week.

BP 5116.2 - Involuntary Student Transfers

(BP added)

New policy reflects **NEW LAW** (SB 1343, 2016) which authorizes districts to involuntarily transfer a student who has been convicted of a specified violent felony or a misdemeanor associated with possession of a firearm, whenever the student is enrolled at the same school as the victim of the crime for which he/she was convicted. In order to exercise this authority, the district is mandated to adopt policy with specified components and provide notice of the policy to parents/guardians as part of the annual parental notification.

POLICY GUIDE SHEET

December 2016

Page 3 of 3

BP/AR 5141.21 - Administering Medication and Monitoring Health Conditions

(BP/AR revised)

Policy and regulation updated to delete requirements related to the administration of medication in cases of epileptic seizures, as Education Code 49414.7 repeals by its own terms on January 1, 2017, and to clarify that districts may continue to administer such medication under the general authority in state law. Policy and regulation also reflect **NEW LAW** (AB 1748, 2016) which authorizes districts to stock and administer medication in cases of opioid overdose. Regulation also revises definition of epinephrine auto-injector pursuant to **NEW LAW** (AB 1386, 2016).

BP 6146.1 - High School Graduation Requirements

(BP revised)

Policy updated to reflect **NEW LAW** (AB 2306, 2016) which generally exempts from district-established graduation requirements any student who transfers into a district school from a juvenile court school after the second year of high school, unless it is determined that the student is reasonably able to complete the requirements in time to graduate by the end of his/her fourth year of high school.

BP/AR 6154 - Homework/Makeup Work

(BP revised; AR deleted)

Policy updated for consistency with BP 5121 - Grades/Evaluation of Student Achievement and research on effective grading practices, as summarized in recent CSBA governance brief, including optional language providing for full credit to be given for makeup work satisfactorily completed within a reasonable time, regardless of whether the absence is due to an excused or unexcused absence. Policy also addresses guidelines for the assignment of homework, communication of homework expectations to students and parents/guardians, and resources to assist students in completing homework and developing good study habits. Regulation deleted and key concepts moved to BP.

BP/AR 6164.6 - Identification and Education Under Section 504

(BP/AR revised)

Policy updated to add requirement to address the needs of students with disabilities in the district's local control and accountability plan. Regulation updated to reflect **NEW FEDERAL REGULATIONS** (81 Fed. Reg. 53203) which primarily revise definitions used in the Americans with Disabilities Act.

AR 6173.3 - Education for Juvenile Court School Students

(AR added)

New regulation reflects educational rights of former juvenile court school students who transition into a district school, pursuant to **NEW LAW** (AB 2306, 2016). These include rights related to the immediate enrollment of such students, the immediate transfer of educational records, the transfer of coursework and credits, and exemption from district-established graduation requirements under certain conditions.

BB 9240 - Board Training

(BB revised)

Bylaw retitled and updated to address the purposes and importance of board training, recommended topics of training for new and first-term board members, and the district's process for selecting board training activities. The bylaw also reinforces the prohibition against a majority of the board members discussing district business of a specific nature while attending a conference or similar public gathering.

BB 9323 - Meeting Conduct

(BB revised)

Bylaw updated to reflect **NEW LAW** (AB 1787, 2016) which requires the board to provide a member of the public who uses a translator at least twice the allotted time to address the board during board meetings, unless simultaneous translation equipment is used. Bylaw also clarifies that the board may refer a member of the public to an appropriate complaint procedure, but cannot prohibit criticism of district employees, programs, or policies during a board meeting.

POLICY GUIDE SHEET

Final

March 2017

Page 1 of 3

Note: Descriptions below identify revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP 0460 - Local Control and Accountability Plan

(BP revised)

Policy updated to reflect **NEW LAW** (Proposition 58, 2016) which requires the local control and accountability plan (LCAP) development process to include solicitation of parent/guardian and community input on effective and appropriate instructional methods, including language acquisition programs. Policy also reflects the State Board of Education's (SBE) adoption of evaluation rubrics (the "California School Dashboard") that will assist districts in evaluating progress toward their LCAP goals.

BP/AR 3260 - Fees and Charges

(BP/AR revised)

Policy reorganized and updated to reflect a California Department of Education (CDE) management advisory regarding the prohibition against requiring parent/guardian volunteer hours or payment as a condition of the student's enrollment or participation in educational activities. Regulation updated to reflect **NEW LAW** (AB 2615, 2016) which permits districts to charge a fee for participation in After School Education and Safety (ASES) programs, 21st Century Community Learning Center (21st CCLC) programs, and 21st Century High School After School Safety and Enrichment for Teens (ASSETS) program, as long as the fee is waived or reduced for low-income families and, effective July 1, 2017, the fee is not charged for a homeless or foster youth. Regulation also clarifies the permissibility of charging a fee for in-state field trips in accordance with CDE's interpretation of law, provided that no student is prevented from participating based on a lack of funds.

AR 4112.22 - Staff Teaching English Learners

(AR revised)

Regulation updated to revise definition of "English learner" pursuant to Proposition 58 (2016). Regulation also deletes material regarding the Certificate of Staff Development issued by the Commission on Teacher Credentialing and provides a general paragraph applicable to multiple types of authorizations to teach English learners. Title of regulation updated to reflect current terminology.

E 4112.9/4212.9/4312.9 - Employee Notifications

(E revised)

Exhibit updated to add notice seeking volunteers to administer opioid antagonist pursuant to **NEW LAW** (AB 1748, 2016), delete notice seeking volunteers to administer anti-seizure medication as the requirement self-repealed on January 1, 2017, add notice informing new employees of their right to purchase Public Employment Retirement Service credit for certain active military service, and update legal citations.

AR 4161.1/4361.1 - Personal Illness/Injury Leave

(AR revised)

Regulation updated to add new section on "Additional Leave for Disabled Military Veterans" reflecting **NEW LAW** (SB 1180, 2016) which entitles eligible certificated employees to receive an additional 10 days of sick leave with pay during the first year of employment for the purpose of undergoing medical treatment for a military service-connected disability. Regulation reflects **NEW LAW** (AB 2393, 2016) which clarifies differential pay for parental leave ("baby bonding" leave), including clarifying that such leave will run concurrently with parental leave taken under the California Family Rights Act, but, unlike the CFRA, does not require an employee to have at least 1,250 hours of service with the district in the previous 12-month period. Regulation also clarifies applicability of law requiring a reemployment list for employees who are not medically able to resume duties after a specified period of time.

POLICY GUIDE SHEET

March 2017

Page 2 of 3

AR 4261.1 - Personal Illness/Injury Leave

(AR revised)

Regulation updated to add new section on "Additional Leave for Disabled Military Veterans" reflecting NEW LAW (SB 1180, 2016) which entitles eligible classified employees to receive an additional 12 days of sick leave with pay during the first year of employment for the purpose of undergoing medical treatment for a military service-connected disability. Regulation also updated to reflect NEW LAW (AB 2393, 2016) which extends to classified employees the same provisions related to differential pay for parental leave that were previously granted only to certificated employees.

BP 5111 - Admission

(BP revised)

Policy updated and released on GAMUT in February, in conjunction with new CSBA Legal Guidance, to clarify that, under state compulsory education laws and the U.S. Supreme Court decision in *Plyler v. Doe*, students cannot be denied a free public education on the basis of their citizenship or immigration status, including their status as undocumented children. Policy includes direction not to inquire into a student's citizenship or immigration status nor deny enrollment on the basis of citizenship or immigration status. Policy also reflects NEW LAW (AB 2308, 2016) which extends the requirement that the district's enrollment forms include an informational item about affordable health care options and available enrollment assistance through the 2020-21 school year.

BP 5111.1 - District Residency

(BP revised)

Policy updated and released on GAMUT in February, in conjunction with new CSBA Legal Guidance, to clarify that, under state compulsory education laws and the U.S. Supreme Court decision in *Plyler v. Doe*, districts cannot deny enrollment on the basis of citizenship or immigration status and therefore should not request visas, passports, or other documentation that would discourage undocumented children from enrolling in school.

BP/AR 5113 - Absences and Excuses

(BP/AR revised)

Policy updated to reflect the requirement for a board resolution approving reasonable methods by which students can verify absences due to illness or quarantine. Policy also deletes section on "Effect of Absence on Grades/Credits," as that material is covered in BP/AR 5121 - Grades/Evaluation of Student Achievement and BP 6154 - Homework/Makeup Work. Regulation updated to reflect NEW LAW (AB 1593, 2016) which provides that a student's attendance at his/her own naturalization ceremony constitutes an excused absence. Regulation also includes parent notification requirement formerly in BP, and adds notifications that a student may be excused for religious exercises or instruction and that a student's grade will not be lowered following an excused absence provided that missed schoolwork is completed within a reasonable period of time.

BP/AR 5141.52 - Suicide Prevention

(BP/AR revised)

Policy and regulation substantially revised to reflect NEW LAW (AB 2246, 2016) which mandates districts serving grades 7-12 to adopt policy on suicide prevention, intervention, and postvention by the beginning of the 2017-18 school year. Policy and regulation reflect the mandate to address any related staff development to be provided to teachers in grades 7-12 and to address the needs of specified high-risk student populations. In addition, policy and regulation add best practices in prevention, intervention, and postvention, including, but not limited to, student instruction, crisis intervention procedures, follow-up care for a student who threatens or attempts suicide, and the provision of counseling and other postvention strategies to reduce suicide contagion.

E 5145.6 - Parental Notifications

(E revised)

Exhibit updated to reflect NEW LAWS adding parental notifications related to language acquisition programs (Proposition 58, 2016), involuntary transfer of a student convicted of violent felony or firearms-related misdemeanor (SB 1343, 2016), enrollment priorities for homeless and foster youth in before/after school programs (AB 2615, 2016), and exemption from local graduation requirements for former juvenile court school students (AB 2306, 2016). Exhibit also deletes notification related to structured English immersion programs pursuant to Proposition 58, and updates legal citations and referenced CSBA sample policies/regulations.

POLICY GUIDE SHEET

March 2017

Page 3 of 3

BP/AR 5148.2 - Before/After School Programs

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 2615, 2016) which permits districts to charge a family fee for participation in an ASES, 21st CCLC, or ASSETs program, as long as the fee is waived or reduced for low-income families and, effective July 1, 2017, the fee is not charged for a homeless or foster youth. Policy also links program content with goals in the district's LCAP, and includes material formerly in AR related to priorities for establishing district programs consistent with state and federal priorities for funding programs. Regulation also reflects provisions of AB 2615 which require first priority for enrollment, beginning July 1, 2017, to be given to students identified as homeless or foster youth and require ASSETs programs to provide for access to computers and technology.

BP 6111 - School Calendar

(BP revised)

Policy updated to clarify that a district must offer a minimum of 175 instructional days per school year until it meets or exceeds its funding target under the local control funding formula, at which time the minimum required number of instructional days is 180. Policy also adds reference to the requirement for a minimum of 163 instructional days per year for multitrack year-round schools.

BP/AR 6142.2 - World/Foreign Language Instruction

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (Proposition 58, 2016) which authorizes the establishment of dual-language immersion programs that provide integrated language learning and academic instruction for English learners and native speakers of English. Policy also reflects **NEW LAW** (AB 2290, 2016) which requires the SBE to consider revisions to the state content standards for world languages by March 31, 2019. Regulation reflects provisions of Proposition 58 which (1) delete the requirement that a parent/guardian request a waiver of structured English immersion instruction so that an English learner may participate in a dual-language immersion program, (2) require dual-language immersion programs in grades K-3 to meet class size requirements, and (3) require a parental notice with information on the district's dual-language and other language acquisition programs.

BP 6144 - Controversial Issues

(BP revised)

Policy updated to provide that parents/guardians may be given an opportunity to opt out of instruction on controversial issues only when required by law, not at the discretion of a teacher or administrator. Policy also clarifies the district's right to limit teacher expressions of personal opinion when teachers are in the classroom and therefore acting on behalf of the district.

BP/AR/E 6174 - Education for English Learners

(BP/AR revised; E deleted)

Policy and regulation substantially revised to reflect **NEW LAW** (Proposition 58) which authorizes parents/guardians to select a language acquisition program that best suits their child and eliminates the requirement for parents/guardians to request a waiver from the district if they want to enroll their child in a program other than a structured English immersion program. Policy reflects provisions of Proposition 58 that require districts to (1) offer, at a minimum, a structured English immersion program; (2) seek parent/guardian and community input on language acquisition programs during development of the district's LCAP; and (3) to the extent possible, offer a language acquisition program requested by parents/guardians of 30 or more students at a school or 20 or more students in any grade level at the school. Policy and regulation also reflect revisions in Title III English learner programs, including renumbering of accountability requirements and changes in the required parental notification, pursuant to the Every Student Succeeds Act. Title of policy and regulation updated to reflect current terminology. Exhibit deleted as districts no longer need a sample form for the parental exception waiver.

BP 6176 - Weekend/Saturday Classes

(BP revised)

Policy updated to reflect **NEW LAW** (AB 2659, 2016) which authorizes makeup classes for any type of absence, including excused absences, to be offered during the weekend. Policy also adds material regarding the circumstances under which teachers cannot be assigned to work on a weekend.

Kingsburg High School Library Selection and Reconsideration Policy DRAFT 3/29/2017

Selection Objectives for the School District:

The Board of Trustees desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with state and district content standards and the district's curriculum in order to ensure that they effectively support the district's adopted courses of study. (cf BP 6161.1)

Language for the rest of this document is new...needs board approval

- Used AASL wording and updated for KJUHS D circumstances
 - AASL (American Assoc. of School Libraries)

Selection Objectives for the Library Media Center:

The main objective of our selection procedure is to provide students with a wide range of educational materials on all levels of difficulty and in a variety of formats, with diversity of appeal, allowing for the presentation of many different points of view. The objective of the media center is to make available to faculty and students a collection of materials that will enrich and support the curriculum and meet the needs of the students and faculty served. The materials should meet individual learning needs, abilities, and learning styles, provide background materials to supplement classroom instruction, and provide a broad range of materials on controversial issues to help students develop critical analytical skills. To this end, educational principles must be placed above personal opinion and reason above prejudice in the selection of materials of the highest quality and appropriateness.

The following recommended lists shall be consulted in the selection of materials, but selection is not limited to their listings:

Bibliographies (latest editions available, including supplements)

- American Film & Video Association Evaluations
- American Historical Fiction
- Basic Book Collection for Elementary Grades
- The Best in Children's Books
- Booklist
- Children and Books
- Children's Catalog
- Elementary School Library Collection
- European Historical Fiction and Biography
- Guide to Sources in Educational Media
- Junior High School Catalog
- Library Journal
- Reference Books for School Libraries
- Subject Guide to Children's Books in Print
- Subject Index to Books for Intermediate Grades
- Subject Index to Books for Primary Grades

- Westinghouse Learning Directory
- Other special bibliographies, many of which have been prepared by educational organizations for particular subject matter areas.

Current reviewing media:

- AASL American Assoc. of School Librarians
- YALSA Young Adult Library Services Association
- AASA Science Books and Films
- American Film & Video Association Evaluations
- Booklist
- Bulletin of the Center for Children's Books
- Horn Book
- Junior Library Guild
- Kirkus Reviews
- School Library Journal
- AFVA Evaluations
- Other sources will be consulted as appropriate. Whenever possible, the actual resource will be examined.

Policies on Controversial Materials

Procedures to be observed:

- All complaints made by students, staff, parents or members of the community shall be reported to the site principal involved, whether received by telephone, letter, or in personal conversation.
- The principal shall contact the complainant to discuss the complaint and attempt to resolve it informally by explaining the philosophy and goals of the school district and/or the library media center.
- If the complaint is not resolved informally, the complainant shall be supplied with a packet of materials consisting of the District's instructional goals and objectives, materials selection policy statement, and the procedure for handling objections. This packet also will include a standard printed form, which shall be completed and returned before consideration will be given to the complaint. *(See Request for Reconsideration of Library Materials Packet)*
- If the formal request for reconsideration has not been received by the principal within two weeks, it shall be considered closed. If the request is returned, the reasons for selection of the specific work shall be reestablished by the appropriate staff.
- In accordance with statement of philosophy, no questioned materials shall be removed from the school pending a final decision. Pending the outcome of the request for reconsideration, however, access to questioned materials can be denied to the child (or children) of the parents making the complaint, if they so desire.
- Upon receipt of a completed objection form, the principal in the building involved will convene a committee of five to consider the complaint. This committee shall consist of the curriculum director and these people from the school involved: the principal, the library media center director, a teacher, a School Site Council member and/or a Curriculum Council member.

- The committee shall meet to discuss the materials, following the guidelines set forth in Instructions to Reconsideration Committee, and shall prepare a report on the material containing its recommendations on disposition of the matter.
- The principal shall notify complainant of the decision and send a formal report and recommendation to the Superintendent. In answering the complainant, the principal shall explain the book selection system, give the guidelines used for selection, and cite authorities used in reaching decisions. If the committee decides to keep the work that caused the complaint, the complainant shall be given an explanation. If the complaint is valid, the principal will acknowledge it and make recommended changes.
- If the complainant is still not satisfied, he or she may ask the Superintendent to present an appeal to the Board of Education, which shall make a final determination of the issue. The Board of Education may seek assistance from outside organizations such as the American Library Association, the Association for Supervision and Curriculum Development, etc., in making its determination.

Procedure for the Withdrawal of Media Center Resources

Selection and Weeding is an ongoing process and responsibility of the library media teacher, which includes the removal of material no longer deemed appropriate or accurate and the replacement of lost and worn materials that are still of educational value. Criteria for the withdrawal of resources may include:

- Having inaccurate and outdated information
- No longer useful for curricular support or recreational reading
- Not circulated for a number of years
- In poor physical condition

Sample Letter to Complainant

Dear :

We appreciate your concern over the use of ___(Book Title ___) in our school district. The district has developed procedures for selecting materials, but realizes that not everyone will agree with every selection made. To help you understand the selection process, we are sending copies of the district's:

1. Instructional Goals and Objectives
2. Materials Selection Policy Statement
3. Procedure for Handling Objections

If you are still concerned after you review this material, please complete the Request for Reconsideration of Material form and return it to me. You may be assured of prompt attention to your request. If I have not heard from you within two weeks, we will assume you no longer wish to file a formal complaint.

Sincerely,
Principal

Instructions to Reconsideration Committee

- Bear in mind the principles of the freedom to learn and to read and base your decision on these broad principles rather than on defense of individual materials. Freedom of inquiry is vital to education in a democracy.
- Study thoroughly all materials referred to you and read available reviews. The general acceptance of the materials should be checked by consulting standard evaluation aids and local holdings in other schools.
- Passages or parts should not be pulled out of context. The values and faults should be weighed against each other and the opinions based on the materials as a whole.
- Your report, presenting both majority and minority opinions, will be presented by the principal to the complainant at the conclusion of your discussion of the questioned material.

Request for Reconsideration of Library Materials
Kingsburg Joint Union High School District
DRAFT 3/29/2017

Packet Includes Copies of the Following Materials:

- | | |
|------------------------------------|--------------------------------|
| ✓ Instructional Goals & Objectives | ✓ Procedure for Handling |
| ✓ Materials Selection Policy | Objections |
| Statement | ✓ Printed Reconsideration Form |

Instructional Goals & Objectives:

Board Policy 6000 - Instruction

Concepts And Roles

The Board of Trustees desires to provide a rich, research-based curriculum that motivates every student to succeed. The Board shall adopt instructional goals and objectives which reflect the district's philosophy and delineate the skills, knowledge and abilities students will need in order to lead successful, productive lives. In order to offer a curriculum that enables students to meet these goals, the Board shall establish curriculum priorities and guidelines for the district. These priorities shall be based on student needs as determined by demographics, data related to student achievement within the district, and the recommendations of staff, parents/guardians and community members. The Superintendent or designee shall establish a curriculum development process which provides for the ongoing development, review and evaluation of the district's curriculum in keeping with these priorities.

Materials Selection Policy Statement:

Board Policy 6161.1 - Instruction

Selection and Evaluation of Instructional Materials

The Board of Trustees desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with state and district content standards and the district's curriculum in order to ensure that they effectively support the district's adopted courses of study.

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. This process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members. (Education Code 60002) All recommended instructional materials shall be available for public inspection at the district office.

Individuals who participate in the selection or evaluation of instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed. Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation. The Board's priority in the selection of instructional materials is to ensure that all students in grades K-12 are provided with instructional materials that are aligned to state content standards in the core curriculum areas of reading/language arts, mathematics, science, and history-social science.

Procedure for Handling Objections:
BP 1312 - Community Relations
Complaints Concerning the Schools

The Board of Trustees believes that the quality of the educational program can improve when the district listens to complaints, considers differences of opinion, and resolves disagreements through an established, objective process.

The Board encourages complainants to resolve problems early and informally whenever possible. If a problem remains unresolved, the individual should submit a formal complaint as early as possible in accordance with appropriate district procedures. District procedures shall be readily accessible to the public.

Individual Board members do not have authority to resolve complaints. If approached directly with a complaint, however, Board members should listen to the complaint and show their concern by referring the complainant to the Superintendent or designee so that the problem may receive proper consideration.

Language for “**Procedures to be Observed**” below is new...needs board approval

- Used AASL wording and updated for KJUHSD circumstances
 - AASL (American Assoc. of School Libraries)

Procedures to be Observed:

- All complaints made by students, staff, parents or members of the community shall be reported to the site principal involved, whether received by telephone, letter, email or in personal conversation.
- The principal shall contact the complainant to discuss the complaint and attempt to resolve it informally by explaining the philosophy and goals of the school district and/or the library media center.
- If the complaint is not resolved informally, the complainant shall be supplied with a packet of materials consisting of the District’s instructional goals and objectives, materials selection policy statement, and the procedure for handling objections. This packet also will include a standard printed form, which shall be completed and returned before consideration will be given to the complaint.
- If the formal request for reconsideration has not been received by the principal within two weeks, it shall be considered closed. If the request is returned, the reasons for selection of the specific work shall be reestablished by the appropriate staff.
- In accordance with statement of philosophy, no questioned materials shall be removed from the school pending a final decision. Pending the outcome of the request for reconsideration, however, access to questioned materials can be denied to the child (or children) of the parents making the complaint, if they so desire.
- Upon receipt of a completed objection form, the principal will convene a committee of five to consider the complaint. This committee shall consist of the following people from the school involved: the principal, the library media center director, a teacher, a School Site Council member and/or a Curriculum Council member.

- The committee shall meet to discuss the materials, following the guidelines set forth in Instructions to Reconsideration Committee, and shall prepare a report on the material containing its recommendations on disposition of the matter.
- The principal shall notify complainant of the decision and send a formal report and recommendation to the Superintendent. In answering the complainant, the principal shall explain the book selection system, give the guidelines used for selection, and cite authorities used in reaching decisions. If the committee decides to keep the work that caused the complaint, the complainant shall be given an explanation. If the complaint is valid, the principal will acknowledge it and make recommended changes.
- If the complainant is still not satisfied, he or she may ask the Superintendent to present an appeal to the Board of Education, which shall make a final determination of the issue. The Board of Education may seek assistance from outside organizations such as the American Library Association, the Association for Supervision and Curriculum Development, etc., in making its determination.

Procedure for Handling Objections, continued:

Board Policy 1312.2 – Community Relations

Citizen's Request for Reconsideration of Instructional Materials

Date: _____

TITLE: _____ AUTHOR: _____

PUBLISHER: _____ DATE OF EDITION: _____

Request received by: _____ Title: _____

Citizen's Name: _____ Phone: _____

Citizen Represents: _____
(self) (Organization/Group)

Organization or Group (Name of group or N/A if not applicable): _____

1. What brought this resource to your attention?
2. Have you examined the entire resource?
3. If not, what percentage did you read/view or what parts? Please be specific.
4. What concerns you about this resource? (Use other side or additional pages if necessary)
5. Is there anything good about this material?
6. Are you aware of how this work has been assessed by literary critics?
7. What would you like the school to do about this material?
 - a. Do not assign it to my child
 - b. Withdraw it from all students
 - c. Re-evaluate it
8. Are there resources you suggest to provide additional information and/or other viewpoints on this topic? (Attach if necessary)
9. In its place, what resource would you recommend?

Signature of citizen: _____

Action taken: _____ Date: _____

Language for this request form has been updated...needs board approval

- Merged AASL wording and current BP wording & updated for current technology
 - AASL (American Assoc. of School Libraries)
 - BP Board Policy

KJUHSD BOARD POLICY
1312.2 – Community Relations

CURRENT 2006 FORM FOR YOUR
REFERENCE AND COMPARISON

Citizen's Request For Reconsideration Of Instructional Materials

Date: _____

TITLE: _____ AUTHOR: _____

PUBLISHER: _____ DATE OF EDITION: _____

Request received by: _____ Title: _____

Citizen's Name: _____ Phone: _____

Citizen Represents: Himself/Herself: Organization or Group:

1. To what do you object? (Please be specific: cite pages, tape sequence, video frame, and words)
2. What do you feel would be the result of reading/viewing this material?
3. For what age group would you recommend this material?
4. Did you read/view the entire selection?
5. If not, what percentage did you read/view, or what parts?
6. Is there anything good about this material?
7. What would you like the school to do about this material?
 - A. Do not assign it to my child.
 - B. Withdraw it from all students.
 - C. Re-evaluate it.
8. Are you aware of how this work has been assessed by literary critics?
9. What do you believe is the thesis of this work?
10. In its place, what work would you recommend?

Signature of citizen

Action taken: _____ Date: _____

Exhibit KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

version: June 19, 2006 Kingsburg, California

BANK RECONCILIATION REPORT

As of Statement Ending Date: 3/31/2017

Bank Code: A - Cash-Checking-WestAmerica Bank GL Account: 100-00-00 Cash-Checking-WestAmerica Bank

Opening Bank Statement Balance:	142,504.58
Cleared Deposits:	54,032.96
Cleared Checks and Charges:	53,458.43
Cleared Adjustments:	(179.39)
	<hr/>
Calculated Bank Balance:	142,899.72
Less: Outstanding Checks:	14,078.41
Plus: Deposits In Transit:	0.00
Plus: Uncleared Adjustments:	0.00
	<hr/>
Calculated Book Balance:	128,821.31
Actual Book Balance:	128,821.31
	<hr/>
VARIANCE:	0.00
	<hr/>

Ending Bank Statement Balance:	142,899.72
Calculated Bank Balance:	<u>142,899.72</u>
Out of Balance Amount:	<u><u>0.00</u></u>

Prepared by: *Jund* Date: 5/1/17

Reviewed by: *Audie Salvador* Date: 5/1/2017

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2017 through 3/31/2017

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
100-00-00 Cash-Checking-WestAmerica Bank	137,869.40	53,853.57	62,901.66		128,821.31
105-00-00 CD-WestAmerica Bank	10,011.75				10,011.75
110-00-00 CD-WestAmerica Bank	18,302.41				18,302.41
115-00-00 CD-WestAmerica Bank	10,000.00				10,000.00
120-00-00 Petty Cash	100.00				100.00
910-00-00 Web Store Clearing Bank	29.00				29.00
Total Cash Accounts	176,312.56	53,853.57	62,901.66	0.00	167,264.47
Other Accounts					
004-40-00 CLASS OF 2004	0.00				0.00
005-40-00 CLASS OF 2005	0.00				0.00
006-40-00 CLASS OF 2006	0.00				0.00
007-40-00 CLASS OF 2007	0.00				0.00
008-40-00 CLASS OF 2008	0.00				0.00
009-40-00 CLASS 2009	0.00				0.00
010-00-00 CLASS 2010	0.00				0.00
011-40-00 CLASS 2011	0.00				0.00
012-40-00 CLASS 2012	0.00				0.00
013-40-00 CLASS 2013	0.00				0.00
014-00-00 CLASS 2014	0.00				0.00
015-00-00 Class 2015	0.00				0.00
015-40-00 CLASS 2015	0.00				0.00
016-00-00 CLASS 2016	318.20				318.20
017-00-00 CLASS 2017	11,313.73	6,450.80			17,764.53
018-00-00 CLASS 2018	146.89		33.51		113.38
019-00-00 CLASS 2019	350.00				350.00
101-00-00 DUE TO STUDENT BODY	0.00				0.00
102-30-00 FELLOWSHIP OF CHRISTIAN ATHLET	215.06				215.06
103-40-00 AUTOSHOP OPPORTUNITIES	2,382.68		32.65		2,350.03
104-40-00 LIFE SKILLS	644.04				644.04
106-10-10 GOLF~BOYS	438.20	60.00	520.00		(21.80)
106-10-20 GOLF~GIRLS	263.97		200.00		63.97
107-00-00 BAND	950.00	175.00			1,125.00
107-01-00 CHOIR	82.00				82.00
107-02-00 COLOR GUARD	0.00				0.00
108-00-00 PRE-MED SCHOLARSHIP	0.00				0.00
108-30-00 PRE-MED CLUB	861.00				861.00
109-30-00 A RANDOM KINDNESS	451.87	187.00			638.87
109-30-01 FBLA-PRINTING ACCOUNT	0.00				0.00
111-00-00 STUDENT BODY GENERAL	7,691.62	955.38	1,423.65		7,223.35
111-01-00 SCHOLARSHIP ACCOUNT	1,504.67				1,504.67
111-02-00 SPECIAL PROJECTS	5,075.62	1,529.00	434.95		6,169.67
112-30-00 VIRTUAL ENTERPRISE	0.00				0.00
113-40-00 LIBRARY OPPORTUNITIES	19.30				19.30
114-30-00 BEYOND BELIEF	0.00				0.00
116-00-00 RIBBONS OF HOPE	1,650.93		82.39		1,568.54
117-00-00 PEPSI FUND	313.02				313.02
118-00-00 ENGLISH OPPORTUNITIES	1,949.76		350.74		1,599.02
119-00-00 PRE-LAW CLUB	187.69				187.69
121-10-00 CONCESSIONS	9,871.45	1,058.25	1,530.22		9,399.48
122-10-10 TENNIS~BOYS	0.00				0.00
122-10-20 TENNIS~GIRLS	438.73				438.73
123-10-10 SOCCER~BOYS	2,629.29		95.58		2,533.71
123-10-20 SOCCER~GIRLS	1,175.63	1,221.05	567.40		1,829.28
					102

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2017 through 3/31/2017

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
124-10-00 WEIGHTLIFTING	1,562.28				1,562.28
125-10-10 FOOTBALL	2,067.07		2,043.47		23.60
126-10-00 BASKETBALL	1.00				1.00
127-10-10 BASEBALL	1,851.40		1,185.71		665.69
128-10-20 SOFTBALL	0.00				0.00
129-10-00 CROSS COUNTRY	16,804.79		4,446.70		12,358.09
130-40-00 AVID	5,354.07				5,354.07
130-40-09 AVID 9	0.00				0.00
130-40-10 AVID 10	0.00				0.00
130-40-11 AVID 11	425.00				425.00
130-40-12 AVID 12	1,724.87				1,724.87
131-40-00 YEARBOOK	41,601.96	726.25	27,006.28		15,321.93
132-40-00 VIKING VOICE	0.00				0.00
133-30-00 IOTA LAMBDA CHI	1,664.13				1,664.13
134-30-00 MU ALPHA THETA	762.39	1,055.00	267.93		1,549.46
135-00-02 SCI OPPORT-GRANT #2	0.00				0.00
135-40-00 SCIENCE OPPORTUNITIES	1,447.86				1,447.86
135-40-01 SCI OPPORT-GRANT #1	0.00				0.00
136-30-00 KEY CLUB	1,606.03	100.00	38.16		1,667.87
136-30-01 KEY CLUB-LT GOV FUND	0.00				0.00
137-30-00 CSF	2,392.28		240.00		2,152.28
138-10-20 VOLLEYBALL	0.00				0.00
139-00-00 AP OPPORTUNITIES	690.96				690.96
140-30-00 ART CLUB	470.21				470.21
141-00-00 HISTORY OPPORTUNITIES	1,596.35				1,596.35
142-00-00 GREEN CLUB	779.01				779.01
145-00-00 FFA	7,664.49	690.00	4,861.18		3,493.31
145-01-00 FFA-ORNAMENTAL HORTICULTURE	1,032.46	270.00	647.16		655.30
145-02-00 FFA DONATION ACCOUNT	0.00				0.00
148-10-10 WRESTLING	1,857.71				1,857.71
149-10-00 Jose Valencia Scholarship	0.00				0.00
150-10-00 ATHLETICS	29,376.15	10,439.35	14,174.27	(1,000.00)	24,641.23
150-10-02 ATHLETICS-TOURNAMENT ACCOUNT	0.00				0.00
151-30-00 MULTI-CULTURAL CLUB	576.06				576.06
152-40-00 PEP SQUAD	(12,969.97)	3,514.80		1,000.00	(8,455.17)
153-40-00 GYM CLOTHES	1,334.39				1,334.39
158-30-00 FRIDAY NIGHT LIVE	0.00				0.00
159-10-00 AQUATICS	149.56				149.56
160-40-00 MATH PROJECT	0.00				0.00
165-00-00 KAEC	68.59	548.03	56.35		560.27
165-01-00 KAEC OPPORTUNITIES	0.00				0.00
168-30-00 DRAMA CLUB	7,243.48	6,316.95			13,560.43
170-40-00 SHAKESPEAREAN STUDY TOUR	0.00				0.00
173-30-00 SCIENCE CLUB	478.07		48.32		429.75
175-30-00 TEACHERS OF TOMORROW	743.79				743.79
176-10-00 TRACK	4,701.35	6,754.65	2,271.04		9,184.96
405-00-00 DISTRICT	1,382.58	11,882.83	344.00		12,921.41
900-00-00 Web Store Clearing for Remitt	(297.65)	(81.48)			(379.13)
920-00-00 Web Store Fees	(755.51)	0.71			(754.80)
Total Other Accounts	176,312.56	53,853.57	62,901.66	0.00	167,264.47


BANK RECONCILIATION REPORT


As of Statement Ending Date: 4/28/2017

Bank Code: A - Cash-Checking-WestAmerica Bank GL Account: 100-00-00 Cash-Checking-WestAmerica Bank

Opening Bank Statement Balance:	142,899.72
Cleared Deposits:	39,050.70
Cleared Checks and Charges:	13,473.51
Cleared Adjustments:	(429.09)
Calculated Bank Balance:	168,047.82
Less: Outstanding Checks:	30,338.04
Plus: Deposits In Transit:	0.00
Plus: Uncleared Adjustments:	0.00
Calculated Book Balance:	137,709.78
Actual Book Balance:	137,709.78
VARIANCE:	0.00

Ending Bank Statement Balance:	168,047.82
Calculated Bank Balance:	168,047.82
Out of Balance Amount:	0.00

Prepared by:  Date: 5/1/17

Reviewed by:  Date: 5-2-17

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 4/1/2017 through 4/30/2017

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
100-00-00 Cash-Checking-WestAmerica Bank	128,821.31	38,621.61	29,733.14		137,709.78
105-00-00 CD-WestAmerica Bank	10,011.75				10,011.75
110-00-00 CD-WestAmerica Bank	18,302.41				18,302.41
115-00-00 CD-WestAmerica Bank	10,000.00				10,000.00
120-00-00 Petty Cash	100.00				100.00
910-00-00 Web Store Clearing Bank	29.00				29.00
Total Cash Accounts	167,264.47	38,621.61	29,733.14	0.00	176,152.94
Other Accounts					
004-40-00 CLASS OF 2004	0.00				0.00
005-40-00 CLASS OF 2005	0.00				0.00
006-40-00 CLASS OF 2006	0.00				0.00
007-40-00 CLASS OF 2007	0.00				0.00
008-40-00 CLASS OF 2008	0.00				0.00
009-40-00 CLASS 2009	0.00				0.00
010-00-00 CLASS 2010	0.00				0.00
011-40-00 CLASS 2011	0.00				0.00
012-40-00 CLASS 2012	0.00				0.00
013-40-00 CLASS 2013	0.00				0.00
014-00-00 CLASS 2014	0.00				0.00
015-00-00 Class 2015	0.00				0.00
015-40-00 CLASS 2015	0.00				0.00
016-00-00 CLASS 2016	318.20			(318.20)	0.00
017-00-00 CLASS 2017	17,764.53	6,519.00	19,825.00	318.20	4,776.73
018-00-00 CLASS 2018	113.38	800.00			913.38
019-00-00 CLASS 2019	350.00				350.00
101-00-00 DUE TO STUDENT BODY	0.00				0.00
102-30-00 FELLOWSHIP OF CHRISTIAN ATHLET	215.06				215.06
103-40-00 AUTOSHOP OPPORTUNITIES	2,350.03				2,350.03
104-40-00 LIFE SKILLS	644.04				644.04
106-10-10 GOLF~BOYS	(21.80)				(21.80)
106-10-20 GOLF~GIRLS	63.97				63.97
107-00-00 BAND	1,125.00	175.00	91.45		1,208.55
107-01-00 CHOIR	82.00				82.00
107-02-00 COLOR GUARD	0.00				0.00
108-00-00 PRE-MED SCHOLARSHIP	0.00				0.00
108-30-00 PRE-MED CLUB	861.00				861.00
109-30-00 A RANDOM KINDNESS	638.87	205.00			843.87
109-30-01 FBLA-PRINTING ACCOUNT	0.00				0.00
111-00-00 STUDENT BODY GENERAL	7,223.35	1,847.69	65.31		9,005.73
111-01-00 SCHOLARSHIP ACCOUNT	1,504.67				1,504.67
111-02-00 SPECIAL PROJECTS	6,169.67				6,169.67
112-30-00 VIRTUAL ENTERPRISE	0.00				0.00
113-40-00 LIBRARY OPPORTUNITIES	19.30				19.30
114-30-00 BEYOND BELIEF	0.00				0.00
116-00-00 RIBBONS OF HOPE	1,568.54	1,088.71		(224.00)	2,433.25
117-00-00 PEPSI FUND	313.02				313.02
118-00-00 ENGLISH OPPORTUNITIES	1,599.02				1,599.02
119-00-00 PRE-LAW CLUB	187.69				187.69
121-10-00 CONCESSIONS	9,399.48	616.00			10,015.48
121-10-10 TENNIS~BOYS	0.00				0.00
122-10-20 TENNIS~GIRLS	438.73				438.73
123-10-10 SOCCER~BOYS	2,533.71				2,533.71
123-10-20 SOCCER~GIRLS	1,829.28				1,829.28

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 4/1/2017 through 4/30/2017

Account Range: ALL

COUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
	1,562.28				1,562.28
124-10-00 WEIGHTLIFTING	23.60				23.60
125-10-10 FOOTBALL	1.00				1.00
126-10-00 BASKETBALL	665.69				665.69
127-10-10 BASEBALL	0.00				0.00
128-10-20 SOFTBALL	12,358.09				12,358.09
129-10-00 CROSS COUNTRY	5,354.07	678.00			6,032.07
130-40-00 AVID	0.00				0.00
130-40-09 AVID 9	0.00				0.00
130-40-10 AVID 10	425.00				425.00
130-40-11 AVID 11	1,724.87				1,724.87
130-40-12 AVID 12	15,321.93	615.00			15,936.93
131-40-00 YEARBOOK	0.00				0.00
132-40-00 VIKING VOICE	1,664.13				1,664.13
133-30-00 IOTA LAMBDA CHI	1,549.46				1,549.46
134-30-00 MU ALPHA THETA	0.00				0.00
135-00-02 SCI OPPORT-GRANT #2	1,447.86				1,447.86
135-40-00 SCIENCE OPPORTUNITIES	0.00				0.00
135-40-01 SCI OPPORT-GRANT #1	1,667.87				1,667.87
136-30-00 KEY CLUB	0.00				0.00
136-30-01 KEY CLUB-LT GOV FUND	2,152.28				2,152.28
137-30-00 CSF	0.00				0.00
138-10-20 VOLLEYBALL	690.96				690.96
139-00-00 AP OPPORTUNITIES	470.21				470.21
140-30-00 ART CLUB	1,596.35				1,596.35
141-00-00 HISTORY OPPORTUNITIES	779.01				779.01
142-00-00 GREEN CLUB	3,493.31	13,021.18	7,120.90		9,393.59
145-00-00 FFA	655.30				655.30
145-01-00 FFA-ORNAMENTAL HORTICULTURE	0.00				0.00
145-02-00 FFA DONATION ACCOUNT	1,857.71				1,857.71
148-10-10 WRESTLING	0.00	740.00			740.00
149-10-00 Jose Valencia Scholarship	24,641.23	5,340.23	2,514.48		27,466.98
150-10-00 ATHLETICS	0.00				0.00
150-10-02 ATHLETICS-TOURNAMENT ACCOUNT	576.06				576.06
151-30-00 MULTI-CULTURAL CLUB	(8,455.17)	859.18			(7,595.99)
152-40-00 PEP SQUAD	1,334.39				1,334.39
153-40-00 GYM CLOTHES	0.00				0.00
158-30-00 FRIDAY NIGHT LIVE	149.56				149.56
159-10-00 AQUATICS	0.00				0.00
160-40-00 MATH PROJECT	560.27	70.00			630.27
165-00-00 KAEC	0.00				0.00
165-01-00 KAEC OPPORTUNITIES	13,560.43	431.00			13,991.43
168-30-00 DRAMA CLUB	0.00				0.00
170-40-00 SHAKESPEAREAN STUDY TOUR	429.75				429.75
173-30-00 SCIENCE CLUB	743.79				743.79
175-30-00 TEACHERS OF TOMORROW	9,184.96	1,124.00	116.00	224.00	10,416.96
176-10-00 TRACK	12,921.41	5,195.32			18,116.73
405-00-00 DISTRICT	(379.13)	(688.70)			(1,067.83)
900-00-00 Web Store Clearing for Remitt	(754.80)	(15.00)			(769.80)
920-00-00 Web Store Fees					
Total Other Accounts	167,264.47	38,621.61	29,733.14	0.00	176,152.94



fresno county superintendent of schools

Jim A. Yovino
Superintendent

April 26, 2017

COPY

Mr. Mike Serpa
Board President
Kingsburg Joint Union High School District
1900 18th Avenue
Kingsburg, CA 93631

SUBJECT: 2016-17 Second Interim Report Certification

Dear Mr. Serpa:

The Fresno County Superintendent of Schools' (FCSS's) District Financial Services (DFS) Department has reviewed the Kingsburg Joint Union High School District's (District's) 2016-17 *Second Interim Report* in accordance with State Criteria and Standards and has reported its findings to the FCSS. Based upon this review, the FCSS has concurred with the District's **POSITIVE CERTIFICATION**¹ and has reported his findings to the California Department of Education and the State Controller's Office. A "Positive Certification" indicates that, based on current projections, the District "will meet its financial obligations for the current fiscal year and subsequent two fiscal years" (Education Code Section [ECS] 42131(a)(1)). The FCSS's concurrence with the District's Positive Certification is based on the information available at the time the District certified its Second Interim Report and may not be indicative of the District's current fiscal position.

Additional information regarding 2017-18 Budgets, Local Control and Accountability Plans, cash management, non-voter-approved debt, and collective bargaining is provided below.

I. 2017-18 BUDGETS – REMINDER REGARDING DISCLOSURE REQUIREMENTS AT BUDGET PUBLIC HEARING

Senate Bill 858 (June 2014) included language that affects annual disclosure of district reserves greater than the minimum standard and also requires caps on reserves the year after the state makes a deposit into the state school reserve established by Proposition 2. While it may be some time before the reserve cap portion of the law is triggered, the requirement to disclose information regarding reserves greater than the minimum standard is applicable for the 2017-18 budget adoption hearings. Education Code section 42127(a)(2)(B) states that:

Commencing with budgets adopted for the 2015–16 fiscal year, the governing board of a school district that proposes to adopt a budget, or revise a budget pursuant to subdivision (e), that includes a combined assigned and unassigned ending fund balance in excess of the minimum recommended reserve for economic uncertainties adopted by the state board pursuant to subdivision (a) of Section 33128, shall, at the

¹ A "Positive" certification indicates that a district will meet its financial obligations for the current fiscal year and subsequent two fiscal years. A "Qualified" certification indicates that a district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years. A "Negative" certification will be assigned to any district that will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year.

public hearing held pursuant to paragraph (1), provide all of the following for public review and discussion:

(i) The minimum recommended reserve for economic uncertainties for each fiscal year identified in the budget.

(ii) The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve for economic uncertainties for each fiscal year identified in the budget.

(iii) A statement of reasons that substantiates the need for an assigned and unassigned ending fund balance that is in excess of the minimum recommended reserve for economic uncertainties for each fiscal year that the school district identifies an assigned and unassigned ending fund balance that is in excess of the minimum recommended reserve for economic uncertainties, as identified pursuant to clause (ii).

We have posted a “Sample Template for Statement of Reasons for Excess Reserves” form on our website (<http://dfs.fcoe.org/resources>) **for your use in making the necessary disclosures at your budget adoption public hearing**, if applicable. Please contact your District Financial Services Supervisor at (559) 265-3021 if you have any questions about these new disclosure requirements.

We will provide additional information related to 2017-18 Budget development once the Governor’s May Revision becomes available in mid-May.

II. 2017-18 LOCAL CONTROL AND ACCOUNTABILITY PLANS

School district budgets have always reflected a district’s goals and priorities, but implementation of the Local Control Funding Formula (LCFF) formalized the alignment of a spending plan and resources to support that plan through development of Local Control and Accountability Plans (LCAPs). As you work on your 2017-18 LCAP, we encourage you to review FCSS’s LCAP website (<http://lcap.fcoe.org/>), the current “Common Message” (<http://dfs.fcoe.org/resources>), and CDE’s LCAP page (<http://www.cde.ca.gov/re/lc/>) as needed for support. You may also contact Roberto Castro, Director of LCAP & Compliance, at (559) 265-4045 or rcastro@fcoe.org.

III. CASH MANAGEMENT

Cash management is a critical component of financial planning in a school district. Since implementation of the LCFF, cash flow has become more favorable for school districts. However, districts with healthy fund balances and reserves may experience periodic operating cash shortages. The District should monitor its cash flow continually and plan for short-term interfund or other borrowing options if necessary to meet operational needs.

IV. NON-VOTER APPROVED DEBT

Pursuant to ECS 17150.1, school districts must disclose information related to non-voter approved debt when that debt is secured by real property. The disclosure must be made to the FCSS and the County Auditor at least 30 days prior to Board approval of the debt.

FCSS has prepared a "Disclosure of Non-Voter Approved Debt" form to assist you in meeting the disclosure requirements. The "Disclosure" form, as well as an Excel workbook prepared by the Fiscal Crisis & Management Assistance Team (FCMAT), have been posted here: <http://dfs.fcoe.org/resources>. If your District plans to issue non-voter approved debt, please submit FCSS's disclosure form to this Office and to the County Auditor. (The FCMAT worksheet may be helpful to you, but is optional.)

V. COLLECTIVE BARGAINING

Government Code Section [GCS] 3547.5 requires public disclosure of fiscal information related to a collective bargaining agreement, **before a district enters into the agreement**. This disclosure includes, but is not limited to, the costs that would be incurred by the district under the agreement for the current and subsequent fiscal years. This requirement applies whether a district is negotiating for salary and benefit increases or concessions.

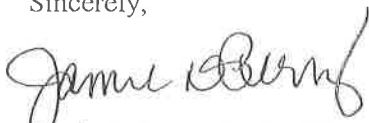
GCS 3547.5 also requires the district superintendent and the chief business officer to certify that the costs incurred by the district can be met during the complete term of the agreement. The certification must include any budget revisions necessary to meet the cost of the agreement in each year of its term. The code further specifies that if the budget revisions are not made, the FCSS is required to declare the district as qualified or negative at the next interim reporting period.

Per ECS 42142, within 45 days of adopting a collective bargaining agreement, the superintendent of the school district shall forward to the county superintendent of schools any revisions to the district's current year budget that are necessary to fulfill the terms of that agreement. Any additional costs that may result from the agreement must also be reflected in the district's interim fiscal reports and multiyear fiscal projections.

If you have settled with your bargaining units since the Second Interim reporting period, please submit the Disclosure of Collective Bargaining Agreement worksheet (available for download at <http://dfs.fcoe.org/resources>) to our office, along with supporting documents (e.g., copies of Board approval documents showing key terms of the agreement(s) or similar documents) that can be used in our analysis of the fiscal impact of the agreements. Any necessary budget revisions should also be submitted.

Thank you for your consideration of this information. Please feel free to contact the District Financial Services team at (559) 265-3021 if you have any questions regarding this letter or if we may assist you with any finance-related matter.

Sincerely,



Jamie D. Perry, Senior Director
District Financial Services

- c: Jim A. Yovino, Fresno County Superintendent of Schools
Richard A. Martin, Deputy Superintendent/CFO, FCSS's Office
Randy Morris, Superintendent, KJUHS
Andrea Salvador, Business Manager, KJUHS

ISSUE:

Presented to the Board for employment is Elizabeth VanderVelde as a Special Education/RSP Teacher for the Kingsburg Joint Union High School District for the 2017-18 school year.

ACTION:

Approve or deny the employment of Elizabeth VanderVelde as a Special Education/RSP Teacher for the 2017-18 school year.

RECOMMENDATION:

Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

ISSUE: Presented to the Board is the list of Kingsburg High School Fall Sport Coaches for the 2017-18 school year.

ACTION: Approve or deny the list of Fall Sport Coaches for the 2017-18 school year.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

FALL Sports Coach

Volleyball	Varsity	Girls	Head	David Light	Paid
Volleyball	Varsity	Girls	Asst.	Allison Gardner	Paid
Volleyball	Jr. Varsity	Girls	Head		Paid
Volleyball	Frosh	Girls	Head		Paid
Water Polo	Varsity	Girls	Head	Emily Dewey	Paid
Water Polo	Jr. Varsity	Girls	Head	LeAnn Hodges	Paid
Water Polo	Varsity	Boys	Head	Josh Lee	Paid
Water Polo	Varsity	Boys	Asst.	Ryan Olfert	Vol
Water Polo	Jr. Varsity	Boys	Head	Justin Wood	Paid
Cross Country		Varsity	Head	Robert Hernandez	Paid
Cross Country		Varsity	Asst.	Amanda Hodges	Paid
Girls Tennis	Varsity		Head	Luke Gramza	Paid
Girls Tennis	Varsity		Asst.	Tom Gramza	Vol
Varsity	Girls		Head	Todd Brown	Paid
Varsity	Girls		Assist	Kenny Collins	Vol
Varsity	Girls		Assist	Tal Tartaglia	Vol

ISSUE: Presented to the Board are Robin Lund and Gina Chrisman as Cheer Squad Coaches for the 2017-18 school year.

ACTION: Approve or deny Robin Lund and Gina Chrisman as Cheer Squad Coaches for the 2017-18 school year.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

ISSUE:

Presented to the Board are the following Marching Band Instructors for the 2017-18 school year:

- Oliver Bullock – Visual Instructor
- Sarah Dezso – Color Guard Instructor
- Anthony Gonzales – Marching Instructor
- Tommy Stevens – Drum Line Coach

ACTION:

Approve or deny the listed Marching Band Instructors for the 2017-18 school year.

RECOMMENDATION:

Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

ISSUE: Presented to the Board are the Football Coaches for the 2017-18 school year.

ACTION: Approve or deny the Football Coaches for the 2017-18 school year.

RECOMMENDATION: Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____

FOOTBALL 2017-18

Wilson, David	Varsity	B	H/C	pd
Ryan Dias	Varsity	B	A/C	pd
Newell, Mike	Varsity	B	A/C	pd
Scheidt, Vince	Varsity	B	A/C	pd
Tate, Shawn	Varsity	B	A/C	pd
Musselman, Jason	Varsity	B	A/C	Vol
Jackson, Wade	Varsity	B	A/C	Vol
Moore, Ben	Varsity	B	A/C	Vol
Castillo, AJ	Varsity	B	A/C	Vol
Spomer, Jeff	JV	B	H/C	Vol
Moreno, Clemente	JV	B	A/C	pd
Atalima, Travis	JV	B	A/C	Vol
Acuna, Estaban	JV	B	A/C	Vol
Jackson, Dan	JV	B	H/C	Vol
East, Jim	JV	B	H/C	Vol
Bryan Morgan	Frosh	B	A/C	pd
Hurtado, Kevin	Frosh	B	A/C	pd

ISSUE:

Presented to the Board is Government Code Section 54956.95(d) LIABILITY CLAIM – Claimant: Bodily Injury #170049 10/04/16 Priscilla Maldonado; Agency claimed against : Kingsburg Joint Union High School District

ACTION:

Approve or reject Government Code Section 54956.95(d) LIABILITY CLAIM – Claimant: Bodily Injury #170049; Agency claimed against: Kingsburg Joint Union High School District.

RECOMMENDATION:

None

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Nagle: _____ Thomsen: _____ Jackson: _____ Lunde: _____ Serpa: _____